

THREE CROSSES COMMUNITY COUNCIL
Cyngor Cymuned Y Crwys

MINUTES OF EXTRAORDINARY MEETING

HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 21st June 2012 AT 9:15 P.M.

PRESENT:

Community Councillor
Paxton R Hood-Williams
Anwen Jenkins

Community Councillor
Phil Place
Daniel Jones

Temporary Clerk:
Warren Smart

Meeting commenced 8:00pm Community Councillor P R Hood-Williams (Chair of the Community Council) Presiding

47 APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Bushell

48 DISCLOSURES OF PERSONAL AND PREJUDICIAL INTEREST

A declaration of interest was received from Cllr P Hood-Williams relating to all City and County of Swansea Matters

49 CHAIRMAN'S REPORT/REMARKS

The chair opened the meeting and outlined the purpose of the meeting; to arrange for payment of staff and other matters.

50 FINANCIAL MATTERS

The clerk distributed the accounts for payment. Cllr P Hood-Williams proposed acceptance of the accounts without item 10 (rates for the community centre), the accounts were approved Cllr D Jones made suggestions to the format and the clerk is to revise the form and issue to all.

Discuss the process for signing cheques. And agree that each stub and each invoice is to be signed.

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Cllr D Jones distributed the bank account authorised signatory forms for completion

The clerk is to circulate a notice to advertise for grant applications, these will be determined at the September meeting, closing date to be 1wk prior to the meeting.

Discuss the transfer of assets, Cllr Place suggested that Lyn Llywellyn of OVW attends the next meeting to advise the council the chair is to arrange.

The cheques were signed by Cllr Hood-Williams and Cllr Jones to settle the accounts for payment

51 STAFF & CONTRACTS

Agree that the clerk is to contact OVW for a generic contract of employment for staff.

Cllr W Smart proposed preparing a contract for the ground maintenance work - all agreed and the clerk will progress this matter

The clerk's fees were discussed. Cllr Place proposed the fee based on 2days/month and all agreed for the coming year.

Discussed the clerk's contract and having a short renewable term contact.

52 FILLING OF VACANCIES

The clerk vacancy was discussed. There are currently 2 formal applications. Discuss placing a formal advert in the local press.

Agree to have an extraordinary meeting on Thursday 2nd August to discuss the vacancy with a view to the clerk commencing on 1st sept 2012

The clerk is to check with the electoral office then place an advert for the vacancy of community councillor. An extraordinary meeting will be held to discuss the applications on Thursday 2nd August 2012

53 AOB

Capital project at the Wern. Agree to survey the local residents regarding land parcel CL82 firstly by letter then with a door-to-door survey

Capital Project Tyr Mynydd Land, waiting for legal advice. Area is due to be cut by others in the autumn

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54 NEXT MEETING

Scheduled meeting on 19/7/12 7:30 at the Community Centre

CHAIR OF THE COMMUNITY COUNCIL:_____
Cllr P Hood-Williams