

THREE CROSSES COMMUNITY COUNCIL
Cyngor Cymuned Y Crwys

MINUTES OF MEETING

HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 21st NOVEMBER 2013 AT 7.30pm

PRESENT:

Community Councillor

Paxton R Hood-Williams (PHW)

Phil Place (PP)

Kevin White (KW)

Community Councillor

Daniel P Jones [DP]

Belinda Hansford [BH]

Nigel Aubrey [NA]

Clerk: Ian Donaldson [ID]

**Meeting commenced 7.30pm Community Councillor P R Hood-Williams
(Chair of the Community Council) Presiding**

ITEM	HEADING	ACTION BY
285	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Warren Smart.	
286	<u>DISCLOSURES OF PERSONAL PREDUDICIAL INTEREST</u> Declarations of interest were received from Cllr Hood-Williams with regard to all City & County of Swansea matters and Cllr Jones with regard to Gower Timber Ltd.	
287	<u>CHAIRMAN'S REPORT</u> The chairman said there was nothing to report.	
288	<u>MINUTES OF MEETINGS</u> The minutes of the previous meeting held on 17 th October 2013 were confirmed as a true record of the proceedings. This was proposed by Cllr Jones, seconded by Cllr Hansford and carried unanimously. Cllr White abstained as he was not present on the 17 th October.	
289	<u>MATTERS ARISING</u> There were no matters arising.	
290	<u>CLERK'S REPORT & CORRESPONDENCE</u> 1. New Play Area Zig Zag – This item has been delivered by Wicksteed and is due for installation in November. A Works Order has been placed with Spencer ECA for the removal of the Climbing Frame and installation of the Zig Zag. Installed 14/11/13	

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<p>290</p>	<p>2. New Noticeboard – An order has been placed for this item which is be sited on the Banc between the play area and the footpath along to Pant Y Dwr. Spencer ECA have an order to erect the item which is due for delivery 15/11/13. Meanwhile new glass has been fitted to the existing board by the Post Office and new lettering put on. The Clerk put on record his thanks Mr Ray O’Keefe of Llynderw for his kind help in this work.</p> <p>3. GMC – A contract has been awarded and signed by Bay Landscapes Ltd. This commenced 1/11/13.</p> <p>4. Fire Risk Assessment –The Fire and Emergency Evacuation Plan and Centre Floor Plan have been completed. The Electrical Safety Report and Certificates have been received from John Green. Richard Davies, Fire Safety Officer, Swansea Command now has all the documentation and has been to inspect the centre. Apart from one issue with the kitchen door, he has commended us and will be writing to confirm that we are compliant with regulations. Received 14/11/13. Cllr Place proposed TCCC buy and install a self closer for the kitchen door, this was seconded by Cllr Jones and carried unanimously.</p> <p>5. Road Safety Issues – A meeting was held on site with Jeff Green [SCC]. PHW and ID were in attendance. It was agreed after lengthy discussions to position a ‘knock down bollard’ at the junction of Joiners and Tirmynydd Roads for a trial period. The white centre lines would be repainted to help drivers respect the fulcrum point to turn right. The meeting moved on to Wern Olau to discuss the traffic constriction at this point. It was agreed to repaint the white lines here as well, but to also add a give way sign painted on the road. This would show priority to vehicles travelling up towards Crwys and hopefully slowing down traffic in the opposite direction.</p> <p>6. Gowerton Road Land Wildflower Area – A meeting was held with Richard Staton & Dave Stares of SCC Parks Dept and a proposal drawn up to convert a section of this land to a wildflower area. A quotation has been received. Cllr Hansford proposed and Cllr White seconded that TCCC proceed and order the work to be done.</p> <p>7. Welsh Water – A meeting was held with Welsh Water on Monday 18th November to discuss the fitting of a water meter for the centre.</p> <p><u>Correspondence Received in October</u></p> <p>8. Planning – Application No 2013/0792 Gelli Hir Farm 5 Camping Pods & 1 Toilet Block has been approved.</p> <p>9. Land Ownership Issues – Letters have been exchanged between TCCC, Dawsons Estate Agents and The Seys Eaton Estate to try and establish who owns the strip of land between Capel Y Crwys and Pant Y Dwr. Further investigations have taken place with The Crown Estate through Burges- Salmon LLP however these have proven fruitless, it appears the Crown have no record of this reverting to them. Smith Llewellyn LLP have declined a request to assist us with information. David Millar of Seys Eaton Estates was contacted to see if he had any plans/titles/records prior to 1966, to no avail.</p> <p>Cllr Aubrey recommended the clerk should speak with SCC Planning to</p>	<p>ID</p> <p>ID</p>
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290	<p>check the plans for the Llynderw Development.</p> <p>10. Knotweed Issues – Several emails and telephone call between E Holloway of Knight Frank LLP and TCCC, to pursue the treatment plans forwarded to them. They are applying for a grant to finance the costs.</p> <p>11. Hanging Baskets 2014 – A letter/order form has been received from SCC Parks Dept. Deadline for orders 1/3/14. Last year we had 18 baskets (£1408) if we order the same for next year it will be £1478. Cllr Place proposed and Cllr Jones seconded the motion that TCCC order the same baskets as last year. This was carried unanimously.</p>	ID
291	<p><u>APPROVAL OF DOCUMENTS</u></p> <p>The clerk had previously circulated a revised Financial Regulations document based on the latest recommended model from One Voice Wales. Cllr White proposed that this be accepted, this was seconded by Cllr Place and carried unanimously.</p> <p>Also prepared and circulated were contracts of employment for the Clerk and Hall Manager. In the case of the latter Cllr Hansford proposed and Cllr Place seconded that the contract be approved, this was carried unanimously. With regard to the clerk’s contract, which would take effect on 1/4/14, and it was agreed to ratify this in the next Finance meeting in January. It was agreed that the hours worked would be 32 per month.</p>	ID
292	<p><u>SUB-COMMITTEE REPORTS</u></p> <p>Cllr Hansford reported that 82 tickets had been sold for the village Christmas party.</p> <p>Cllr Hansford agreed to speak with Robert Morgan about the supply of a tree. Cllr White proposed the purchase of new lights for the tree and for the oak near the kitchen. Cllr Jones seconded this and it was carried unanimously.</p>	BH/ID
293	<p><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></p> <p>The clerk presented the November accounts for payment. It was proposed by Cllr Place that these be accepted. Cllr White seconded this and the motion was carried unanimously.</p> <p>The summary is as follows;</p> <p>Opening Balance: £30,468.80 Expenditure: £ 8,084.41 Income: £ 470.00 Closing Balance: £22,854.39</p>	
294	<p><u>COUNCIL ASSETS/INFRASTRUCTURE REPORT</u></p> <p>Nothing further to report</p>	
295	<p><u>COMMUNITY NEWSLETTER</u></p> <p>Cllr Hansford outlined certain items for inclusion in the next issue. It was agreed to highlight Neighbourhood Watch and to include an ‘opt out’ slip for the village. It was suggested that an item on ‘who to contact to report....’ be included. Also, an article on the proposed village</p>	BH

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295	<p>Environmental Audit and project should be included. Cllr White reported that only 4 people had entered the photo competition so far, even though the deadline had been extended. The entries would be circulated for voting after the 30th November. Cllr White also reported that TCCC can pay for up to 5 years in advance for the website costs, some £230. The clerk agreed to speak with Huw Evans in Democratic Services about this and the Centre broadband cost situation. It was also agreed to research a new banner for the Centre.</p>	<p>KW ID BH</p>
296	<p><u>CAPITAL PROJECTS</u> It was proposed by Cllr Place and seconded by Cllr Jones, that the land along Tirmynydd Road be given another cut. This was agreed unanimously.</p>	<p>PHW</p>
297	<p><u>CITY COUNCIL MATTERS</u> No further reports, however the ongoing issue of speeding traffic on Tirmynydd Road was raised. The high costs of installing traffic calming measures coupled with low SCC priority were delaying any action . It was suggested that TCCC contact our AM (Edwina Hart) to visit and meet with us on this issue.</p>	<p>ID PHW</p>
298	<p><u>PLANNING APPLICATIONS</u> Cllr Hood-Williams left the room at this point and Cllr Place took over the chair. The clerk reported that applications 2013/1471 and 2013/1508 had been received. After consideration it was agreed that TCCC should register 'no objections' on both. Cllr Hood-Williams re-entered the room.</p>	<p>ID</p>
299	<p><u>FOOTPATHS AND BRIDLEWAYS</u> No issues were reported.</p>	
300	<p><u>DELEGATES REPORTS</u> Cllr Hood-Williams stated that he had attended the Swansea Area, One Voice Wales committee meeting.</p>	
301	<p><u>DATE OF NEXT MEETING</u> The next meeting will take place on Thursday the 16th January 2014. The meeting closed at 9.00pm.</p>	

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