



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY, 19<sup>TH</sup> JUNE 2014 AT 7.30pm**

**PRESENT:**

**Community Councillor**

Paxton R Hood-Williams (PHW)

Warren Smart (WS)

**Community Councillor**

Daniel Pugh Jones [DPJ]

Nigel Aubrey [NA]

**Clerk:** Ian Donaldson [ID]

**Members of the Public present:**

Hywel and Kay Williams of 25, Gowerton Road, Three Crosses.

Cllr Hood-Williams left the room at this point declaring a potential personal interest and Cllr Smart took the chair.

A few weeks prior to the meeting, Mr & Mrs Williams had sent a letter detailing the reasons for their attendance of which she proceeded to inform the council.

The main points were the ownership of the lane known as 'Old Gowerton Road' along which two homes, Nos 25 & 27 have borders and driveways.

Mr & Mrs Williams requested that the council spend some money to improve the lane for the benefit of all residents. They believed that the occupier of No 27 wished to 'annex' the lane by putting a gate at the top and bottom, thereby preventing access.

It was established from Land Registry documents, that the title deeds of both these homes did not include the lane.

It was stated that the bank between this lane and Gowerton Road is maintained by Three Crosses Community Council and is leased from the Duke of Beaufort Estate [Somerset Trust].

It was reported that a fence has been erected on the above land by the occupier of No 27 Gowerton Rd. The erection of this fence without authority is preventing proper maintenance of the bank by TCCC contractors.

Cllr Smart thanked Mr & Mrs Williams for their attendance and explained that council would now discuss the points they made in the full council meeting.

Cllr Hood-Williams re-entered the room and took the chair.

**Meeting commenced 7.50pm Community Councillor P R Hood-Williams  
(Chairman of the Community Council) Presiding**

ITEM	HEADING	ACTION BY
396	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllrs Place, White and Hansford.	
397	<b><u>DISCLOSURES OF PERSONAL PREDUDICIAL INTEREST</u></b> Declarations of interest were received from Cllr Hood-Williams with regard to all City & County of Swansea matters and in the matter of the	

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	lane between Nos 25 & 27 Gowerton Rd.	
398	<b><u>CHAIRMAN'S REPORT</u></b> There was nothing further to report.	
399	<b><u>MINUTES OF MEETINGS</u></b> The minutes of the previous meeting held on 15 <sup>th</sup> May 2014 were confirmed as a true record of the proceedings. This was proposed by Cllr Jones, seconded by Cllr Smart and carried unanimously. Cllr Aubrey abstained as he was not present on the 15 <sup>th</sup> May.	
400	<b><u>MATTERS ARISING</u></b> [345] Cllr Smart reported no progress on the Gower Society Grant. The Chairman asked for progress by the next meeting. [349] Cllr Hood- Williams reported that he had made no real progress on this ownership issue. [357] Cllr White has previously said that he had written about Affordable Housing Policies to the person concerned. [365] A Hall Management Meeting would be arranged for July. [369] It was agreed that Cllr Hansford arrange to put notices in the sheltered bus stops around the village. [386] The clerk would write again to Sheila's Wheels asking for a response. [390] Quotations for the creation of a grass path had been received. £70 for the initial clearing cut and £45 thereafter. The clerk would ask Bay Landscapes to relocate one picnic table to the play area. [394] It was agreed that the clerk print off 150 A5 copies of the Wildlife Trust flyers and deliver to Cllr Smart to be issued to Crwys School.	WS PHW KW BH BH ID ID ID ID/WS
401	<b><u>CLERK'S REPORT &amp; CORRESPONDENCE</u></b> <b>1. Bay Landscapes</b> have trimmed back the trees in the lane behind the Centre up to 10 feet. They have quoted £110 + VAT to treat the knotweed on the Banc, this was agreed. The posts on the roundabout have been cut off. The self-closing gate springs have been adjusted and the broken one awaiting replacement. Problems have been found with the 2.5m 2 Bay Traditional swings and the repair to the end casting. The head stud had seized and prevented the repair. Upon release it sheared off and will need to be drilled out and replaced. In addition the horizontal pin shows excessive corrosion and wear. The swing set was taken out of use and warning tapes attached. New parts are on urgent order from Wicksteed Ltd costing £87.09. <b>2. Audit of Accounts 2013/14</b> - the Internal Audit has been completed successfully and without qualification. Invoice for £220 received from Lyn Llewellyn. <b>3. Training</b> - The Clerk attended a Training Course at the Community Centre on Local Government Finance. <b>4. New litter and dog waste bins</b> have been installed around the village. <b>5. Welsh Water meter</b> - The modified bill has been received.	ID

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401	<p><b>6. Road Safety</b> – The new bollard that was installed on the Tirmynydd &amp; Joiners Rd junction has been damaged and taken out. Some adverse reactions were received but on the whole positive comments. Jeff Green from SCC is investigating further options.</p> <p><b>7. Playground Sign(s)</b> – Marneon Signs sent a design for quotation, no reply as yet, clerk to chase.</p> <p><b>8. LHCC &amp; TCCC Meeting</b> – Notes from the meeting were taken by Jeremy Parkhouse (Clerk) and are awaited. The final position from LHCC was that: the cash element was acceptable to them, the loan should be shared with Three Crosses paying 31.3% of the balance at 5/5/12, they would not entertain repaying the £20,000 earmarked for Three Crosses Projects. Three Crosses councillors asked for a recess to consider their position. It was agreed to respond to LHCC with new figures reflecting the retention of the ‘annual grant’ portion in the cash element, the payment of 31.3% of the LHCC PWB loan, and to re-state the justified claim for £20,000.</p> <p>The clerk was asked to formally write to LHCC requesting that all assets of the former council located within the Three Crosses Ward be transferred into the ownership of TCCC.</p> <p>Cllr Aubrey wished it to be noted that, due to a conflict of interest, he will not attend any joint TCCC &amp; LHCC meetings to discuss the financial settlement.</p> <p><b><u>Correspondence Received in May &amp; June</u></b></p> <p><b>9. Insurance Reinstatement Costs for the Community Centre</b> – new figure of £310,000 communicated to our brokers.</p> <p><b>10. Somerset Trust Land Knotweed</b> – The contractors are due to start treatment in the next week or so. We have offered to assist in consultations with residents.</p> <p><b>11. ‘The Old Road’, Gowerton Rd</b> - Letter received from Mr &amp; Mrs Williams of 25, Gowerton Rd and circulated 30/5/14 concerning ownership of this lane.</p> <p>Cllr Hood-Williams left the room again, and Cllr Smart took the chair. As a result of this letter and the presentation by Mr &amp; Mrs Williams it was agreed that the clerk would contact SCC Footpaths &amp; Highways Depts. to try and ascertain if the lane is legally vested with the council as a prescribed footpath.</p> <p>He would also talk to the Somerset Trust to discuss the adjacent land and boundaries.</p> <p>A letter would be sent to the occupiers of 27, Gowerton Road asking them to remove the unauthorised fence within 2 weeks of receipt of the letter.</p> <p><b>12. Swansea Councils Corporate Improvement Plan 2014/17,</b> Standing up for a better Swansea - Email circulated 29/5/14 from Colin Goddard, Performance and Delivery Team.</p> <p><b>13. Sheila’s Wheels</b> – No reply to our last letter [20/5/14]. The clerk will chase up.</p> <p><b>14. Freedom of Information Policy</b> – Consultation Document received from WAG and OVW and circulated 30/5/14. A form detailing ‘Members Register of Interests’ and some guidance notes have been</p>	<p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p>
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401	<p>prepared and circulated. These were considered and approved at the meeting. Councillors were requested to fill in the register form and return to the clerk before the next meeting.</p> <p><b>15. New Model Financial Regulations received from OVW –</b> Following the change to the two signatory rule, these regulations update the banking arrangements allowed and the authorisation of payments.</p> <p><b>16. Approved Planning Applications – 2014/0548 [No 1 Dunvant Rd] &amp; 2014/0553 [3 Misty Hills] received 5/6/14.</b></p> <p><b>17. Parking in Bus Stop Bay Complaint –</b> The lady who lives in No 1 Pant y Dwr, called to complain that the ‘bus stop bay’ at the bottom of Pant y Dwr was filled to overflowing with cars, a motorhome and some lorries. She could not get the bus safely and felt they should not be allowed to park there. The clerk investigated and she was correct, however there are no bus stop markings on the ground there, and so it’s just a layby that happens to have a bus stop. There is building work being done on one of the bungalows and there was a motorhome blocking the view down Tirmynydd Rd, the direction the bus comes from.</p> <p><b>18.</b> A resident hurt his leg whilst helping to re-arrange the fold up tables in the community centre, one collapsed on his shin. He has filled in an Accident Report Form and the clerk has spoken with him. The Hall Manager reports some of the tables are not safe since they don’t lock into place properly. After inspection two were faulty, which have been quarantined. After discussion it was decided to order two new more sturdy tables as replacements. The two faulty ones would be disposed of. This purchase was proposed by Cllr Jones, seconded by Cllr Aubrey and carried unanimously.</p>	ALL
402	<p><b><u>SUB-COMMITTEE REPORTS</u></b> No reports this month.</p>	ID
403	<p><b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b> The clerk presented the June accounts for payment. It was proposed by Cllr Jones that these be accepted. Cllr Aubrey seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p>	ID
404	<p><b><u>COMMUNITY COMMUNICATIONS</u></b> Cllr Hansford had circulated the first draft of the July – September Issue. It was decided that some amendments were needed. The front page to be added to, Cllr Smart would update the project list.</p>	BH
405	<p><b><u>CAPITAL PROJECTS</u></b> Cllr Smart reported that he had written up a Big Lottery grant application for the play area, the provision of a Multi-Use Games Area and several items of fitness equipment strategically located around the village. It was agreed that the clerk should complete the application after a meeting has been organised with The Big Lottery.</p>	ID/WS

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406	<b><u>CITY COUNCIL MATTERS</u></b> Cllr Jones reported that several residents had commented upon the possibility of the abattoir in the village being sold. The chairman stated that SCC could only become involved if the new owners broke regulations.	
407	<b><u>PLANNING APPLICATIONS</u></b> There were no applications this month.	
408	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b> No issues were reported.	
409	<b><u>DELEGATES REPORTS</u></b> There were no reports.	
410	<b><u>DATE OF NEXT MEETING</u></b> The next meeting will take place on Thursday the 17 <sup>th</sup> July 2014. The meeting closed at 9.20pm.	

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