



MINUTES OF MEETING
HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 15th JANUARY 2015 AT 7.30pm

PRESENT:

Community Councillor

Paxton R Hood-Williams (PHW)
 Warren Smart (WS)
 Kevin White (KW)

Community Councillor

Nigel Aubrey (NLA)
 Daniel Pugh Jones (DPJ)
 Belinda Hansford (BH)

Clerk: Ian Donaldson (ID)

Members of the Public present: None

Meeting commenced 7.30pm Community Councillor P R Hood-Williams (Chairman of the Community Council) presiding

ITEM	HEADING	ACTION BY
491	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Place.	
492	<u>DISCLOSURES OF PERSONAL PREDUDICIAL INTEREST</u> Declarations of interest were received from Cllr Hood-Williams with regard to all City & County of Swansea matters.	
493	<u>CHAIRMAN'S REPORT</u> Cllr Hood-Williams wished everyone a happy and prosperous 2015. He remarked that the 'carols around the tree' event and the village Christmas dinner dance were very successful and very well attended. He also expressed the thanks of the village to the Morgan family for once again donating a lovely Christmas tree for the centre. He said the lights were much better this year following the external power supply being fitted.	
494	<u>MINUTES OF MEETINGS</u> The minutes of the previous meeting held on 20 th November 2014 were confirmed as a true record of the proceedings. This was proposed by Cllr White, seconded by Cllr Jones and carried unanimously. Cllr Aubrey abstained as he was not present.	
495	<u>MATTERS ARISING</u> [461] Cllr Hood-Williams reported that the issue regarding rights of way onto Fairwood Common from the bottom of the lane opposite the Killan Fawr Stud farm had been discussed at a Local Access Forum he had chaired. It had been decided that, because one footpath was open and in use, the other 2 would be extinguished. However a new footpath would be created into Prior's Wood [Wildlife Trust land]. [462] LHCC & TCCC Meeting – the chairman reported that he had accepted the LHCC proposal to convene a meeting with all councillors from both councils present, but without the clerks. The minutes would be taken by Mr Huw Evans, Head of Democratic Services at C&CS.	PHW ID

CHAIRMAN OF THE COMMUNITY COUNCIL:

Cllr P R Hood-Williams

Minutes of a Meeting of Three Crosses Community Council 2014-2015

495	[479] Centenary Fields Programme - the clerk told the meeting that he had researched this further. It was agreed that the scheme would not be relevant to Three Crosses. [483] Cllr Hood-Williams stated that he now had the appropriate grant application forms. The meeting with Cllr White, himself and Wyn Griffiths and Henry Arthur will be held soon.	PHW/KW
496	<p><u>CLERK'S REPORT & CORRESPONDENCE</u></p> <p>1. Christmas Tree – Supplied by Rob Morgan. New lights bought and erected. Successful Carols around the Tree event.</p> <p>2. Poppy Planting – 5 X 2000 seeds purchased ready for Summer 2015.</p> <p>3. Biodiversity Audit Report [WTSWW] – received and circulated. Presentation Evening held on 25/11/14. End of Project Final Report Form submitted to Environment Wales for approval. Trust Meeting needed to decide action plans.</p> <p>4. Hanging Baskets 2015 – Work Order placed for summer baskets.</p> <p><u>Correspondence Received/Sent in October & November</u></p> <p>5. Pennard Library – letter received from Steve Hardman, Library Services Manager, C&CS. Circulated 24/11/14.</p> <p>6. Footpaths LH 64,65,66 & 71 – Proposed Creation & Extinguishment Orders received from C&CS Council and circulated 06/01/15 to councillors. No changes from draft in November.</p> <p>7. 2015/16 Precept – Calculation Letter received 4/12/14 and based on 718 band 'D' equivalents.</p> <p>8. WAG National Transport Plan – Consultation document received and circulated 15/11/14.</p> <p>9. Centenary Fields Programme – Further information received for next meeting.</p> <p>10. Section 137 Expenditure Limit 2015/16 – Letter received and circulated 6/1/15 [£7.36/elector].</p> <p>11. Wildflower Planting 2015 – Quotation received and circulated 6/1/15 [for £260.25 +VAT].</p> <p>12. SLCC/ NJC Pay Awards - 2.2% [2 year deal] built into the budget for 2015/16 year.</p> <p>13. OVW/SLCC Practitioners' Guide 2011 – Amendment document received & circulated 16/12/14. Amendments made to Chapter 8 [Internal Audit] and Chapter 13 [Budget setting and monitoring].</p> <p>The clerk presented a document which reviewed the TCCC governance documents and compared these to these amended guidelines. He concluded that with regard to Chapter 13, the council already met the recommended standard. However with those in Chapter 8, 'Regulation 4 now requires Community Councils to carry out an annual review of their system of internal audit and control.'</p> <p>It was resolved that;</p> <p>[a] The Community Council designate two councillors, one of whom would perform a review once per annum.</p> <p>[Cllrs Aubrey and Hansford, as non cheque signatories, agreed to undertake this.]</p> <p>[b] The review would take place following the completion of the internal audit and receipt of the auditors report in May. The reviewer would report back to a full meeting of the Council in June, prior to the External Audit/ Annual Return being submitted.</p> <p>[c] This procedure should be written into the relevant governance documents for this council.</p>	<p>PHW/ID</p> <p>ID</p> <p>ID</p> <p>NLA/BH</p> <p>ID</p>
497	<p><u>SUB-COMMITTEE REPORTS</u></p> <p>There were no reports this month.</p>	
498	<p><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></p> <p>The clerk presented the December & January accounts for payment. It was proposed by</p>	

CHAIRMAN OF THE COMMUNITY COUNCIL:

Cllr P Hood-Williams

