



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY, 19<sup>th</sup> MARCH 2015 AT 7.30pm**

**PRESENT:**

**Community Councillor**

Paxton R Hood-Williams (PHW)

Warren Smart (WS)

Belinda Hansford (BH)

**Community Councillor**

Nigel Aubrey (NLA)

Daniel Pugh Jones (DPJ)

**Clerk:** Ian Donaldson (ID)

**Members of the Public present:** None

**Meeting commenced 7.30pm Community Councillor P R Hood-Williams (Chairman of the Community Council) presiding**

ITEM	HEADING	ACTION BY
524	<b><u>CHAIRMAN'S REPORT</u></b> Cllr Hood-Williams welcomed everyone to the meeting.	PHW  PHW/KW
525	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllrs Place & White.	
526	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b> Declarations of interest were received from Cllr Hood-Williams with regard to all City & County of Swansea matters. Cllrs Smart and Hood-Williams also disclosed a prejudicial interest with regards to matters concerning the CDSA.	
527	<b><u>MINUTES OF MEETINGS</u></b> The minutes of the previous meeting held on 19 <sup>th</sup> February 2015 were confirmed as a true record of the proceedings. This was proposed by Cllr Aubrey seconded by Cllr Smart and carried unanimously. Cllr Hansford abstained as she was not present on 19/2/15.	
528	<b><u>MATTERS ARISING</u></b> [511] Cllr Hood-Williams reported that the minutes of the meeting between Llanrhidian Higher and Three Crosses Community Councils had been agreed by both. An invoice for £60 had been received by LHCC for the services provided by Mr Huw Evans. He said that, following the receipt of the statement from the Welsh Assembly government dealing with the legalities of the issues, he had spoken with Mr Lyn Llewellyn with regard to his availability to become involved. He was considering this request and taking advice. [511] Cllr Hood-Williams stated that the grant application form for the pump project was being considered by the Gower Landscape Partnership. The meeting with Cllr White, himself, Wyn Griffiths and Henry Arthur was still to be held to discuss local history.	

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\_\_\_\_\_ Cllr P R Hood-Williams

529	<p><b><u>CLERK’S REPORT &amp; CORRESPONDENCE</u></b></p> <p><b>1. The Banc Play Area</b> – The Wicksteed annual inspection had taken place and the report issued to councillors. The inspector was pleased that most of the issues from the 2014 inspection had been dealt with. However he recommended that new bushes and pins be fitted to all swing shackles. There was also corrosion on the slide steps. The clerk had received a quotation of £300 labour &amp; £51.34 for parts to carry out the work. Cllr Jones proposed and Cllr Hansford seconded that the work on the swings be carried out straight away. This was agreed unanimously. Cllr Aubrey proposed and Cllr Smart seconded that the clerk secure prices for the provision of a new slide to replace the existing one. This was agreed unanimously.</p> <p><b>2. Chapel Deacons</b> – invitation to meet Community Council/Trust issued. Meeting to discuss biodiversity actions arranged for 19/3/15 at 7.00pm prior to the council meeting.</p> <p><b>3. Welsh Government Devolution (Power to Local People) Consultation</b> – Received and circulated 3/2/15. The future of Community Councils in Wales.</p> <p><b>4. Community Centre</b> – problems with electrical supply to fire alarm etc. John Green called in to investigate.</p> <p><b>5. Community Centre</b> – WI reported problems with kettle plug, dirty cups and paint on plastic tablecloth.</p> <p><b>6. Playground Annual Inspection</b> – Report received and attached. Actions in hand.</p> <p><b><u>Correspondence Received/Sent in February &amp; March</u></b></p> <p><b>7. Community Centre Deeds</b> – letter received 15/2/15 from Mr John Guy, via Cllr Smart, regarding the whereabouts of these documents. TCCC have written to Jeremy Parkhouse asking him to follow up our earlier request for these documents to be recovered from Tony Lewis of Sheehans.</p> <p><b>8. Mr R Birch, Y Wern</b> – TCCC have called Knight Frank LLP to make them aware of this knotweed problem and followed it up with an email. A visit to the area by Mr Edward Holloway has been arranged for 9<sup>th</sup> April. The residents have been informed.</p> <p><b>9. External Audit</b> - letter received from Mazars LLP 2/3/15 advising change of office and address for 2014/15 audit.</p> <p><b>10. Planning Applications:</b> 2015/0060 Plas-y-Coed Farm – Approved 2014/1114 Forgemill Farm Cilonen - Approved</p> <p><b>11. Community/Town Councils Forum</b> – Meeting cancelled, no agenda items.</p> <p><b>12. C&amp;CS Rate Relief</b> – letter received confirming our discretionary relief for next financial year. However policies may be revised in the next few months for the financial year 2016/17.</p> <p><b>13. OVW Website</b> – New site up and running.</p> <p><b>14. Merging of the Standards Committee &amp; Community/Town Councils Standards Sub Committee.</b> Consultation letter and Joint Report received from Huw Evans 10/3/15 and circulated by email.</p>	ID ID ID
530	<p><b><u>SUB-COMMITTEE REPORTS</u></b></p> <p>Cllr Hansford stated that a Hall Management Committee had taken place on Tuesday 17/3/15. She detailed to the council the outline plans that had been decided for the event to be held on the Banc on Saturday 20<sup>th</sup> June after the School Fete. Quotations were being sought for a 6m x 18m marquee plus flooring, power &amp; lighting, furniture and insurance. The clerk informed the meeting that the community council insurance would cover public liability issues. Quotations had also been received for providing a Hog Roast to cater for 100-150 people. It was agreed that both public houses be asked if they would like to provide a pay bar for the event. Cllr Hansford agreed to draft a letter to both publicans.</p>	BH

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530	<p>There would be music at the event and local bands and a disc jockey would be contacted regarding their availability. Toilet facilities would be provided on site by hiring portaloos. The event would run from 7.30 -11.30pm.                  Cllr Hansford asked her fellow councillors and the clerk to assist with such tasks she may need to delegate.                  It was agreed that admission to the event would be by tickets costing £5/adult with under 18's free. Entrance on the day would be £6 for adults.                  It was estimated that the event would cost £2000 to stage. Around £400 should be raised through entrance money. Cllr Jones proposed that the event be staged on this basis. Cllr Smart seconded this and the motion carried unanimously. The hall management committee were granted plenary powers to continue to organise the event.</p>	BH ALL
531	<p><b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b>                  The clerk presented the March accounts for payment. It was proposed by Cllr Smart that these be accepted. Cllr Hansford seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.                  A proposal was tabled by Cllr Hansford that wildflower planting be arranged by the clerk for a parcel of land within the grounds of Dukefield playing fields. As CDSA members, Cllrs Hood-Williams and Smart declared a prejudicial interest and left the room.                  Cllr Jones proposed and Cllr seconded the motion that Cllr Aubrey take the chair. The motion was carried unanimously.                  Cllr Jones seconded the motion to plant wildflowers in a raised bed near the walk path with the initial cost being borne by TCCC and recompensed for it by the CDSA. This was carried unanimously.                  It was agreed that the clerk prepare a thank you letter to Mrs Sandra Hutchings to mark the achievement of the community centre income exceeding £6000 for the first time and to recognise the extra work this required. Usage is continuing to grow.</p>	ID ID ID
532	<p><b><u>COMMUNITY COMMUNICATIONS</u></b>                  Cllr Hansford reported that a draft of next newsletter had been circulated to the council. She had received some additions and it was agreed to include a reminder about the AGM on 21<sup>st</sup> May.</p>	BH
533	<p><b><u>CAPITAL PROJECTS</u></b>                  It was decided that the projects should be discussed at a separate capital meeting in the near future.                  The clerk reported that he had received a quotation from Bay Landscapes regarding the pond clearance work and the removal of the invasive stag's horn sumach tree near the well [£780 + VAT].                  Cllr Smart proposed that the quotation be accepted and work commence. Cllr Jones seconded this and the motion was carried unanimously.                  The clerk was asked to check with Bryan Harries of Gower Landscapes Partnership if work could proceed prior to the grant being successful.</p>	PHW ID
534	<p><b><u>CITY COUNCIL MATTERS</u></b>                  There were no matters for discussion.</p>	
535	<p><b><u>PLANNING APPLICATIONS</u></b>                  The Chairman left the room at this point with Cllr Smart taking the chair.  <u>Applications considered:</u>                  2015/0374 - 32 Duvant Rd, side and rear extensions – NO OBJECTIONS                  Cllr Hood-Williams re-entered the room and resumed the chair.</p>	ID

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536	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b> Nothing to report.	PP PHW
537	<b><u>DELEGATES REPORTS</u></b> There were no reports this month.	
538	<b><u>REGISTER OF MEMBERS INTERESTS</u></b> The clerk stated he had received a completed form from Cllr Jones. However Cllr Place had still not submitted his.	
539	<b><u>APPROVAL OF REVIEWED GOVERNANCE DOCUMENTS</u></b> The following documents had been reviewed by the clerk and circulated to council: The Constitution, Standing Orders, Health & Safety Policy, and Members Code of Conduct. Cllr Hansford proposed and Cllr Aubrey seconded the motion that they be approved. This was carried unanimously and they would be issued shortly.	
540	<b><u>DATE OF NEXT MEETING</u></b> The next meeting will take place on Thursday the 16 <sup>th</sup> April 2015. The meeting closed at 9.00 pm.	

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