



MINUTES OF MEETING
HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 15TH OCTOBER 2015 AT 7.30pm

PRESENT:

Community Councillor

Paxton Hood-Williams (PHW)

Belinda Hansford (BH)

Warren Smart (WS)

Community Councillor

Khan Prince (KP)

Kevin White (KW)

Clerk: Ian Donaldson (ID)

Members of the Public present: None

Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding

ITEM	HEADING	ACTION BY
641	<u>CHAIRMAN'S REPORT</u> Cllr Hood-Williams welcomed everyone to the meeting.	
642	<u>APOLOGIES FOR ABSENCE</u> Apologies for absence were received from Cllrs Jones and Aubrey. Also from Kirsty Hanson.	
643	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> Declarations of interest were received from Cllr Hood-Williams with regard to all City & County of Swansea matters.	
644	<u>MINUTES OF MEETINGS</u> Cllr White proposed and Cllr Hansford seconded the motion that the minutes of the meeting held on 17 th September 2015 be confirmed as a true record of the proceedings. This was carried unanimously.	ID
645	<u>MATTERS ARISING</u> [622] Cllr Smart agreed to step up his efforts to source the two pumps needed for the pump project. [623] Cllr White asked about the drainage situation on the play area corner of the Banc. The clerk reported that the drains there had been rodded again and some improvement had been noted, however some investigative work needed to be done to ascertain if further drainage was needed. The clerk would arrange this. [628] Peter Lanfear would contact TCCC when he is going to cut the scrub on the Tirmynydd triangles.	WS ID

CHAIRMAN OF THE COMMUNITY COUNCIL:

_____ Cllr P R Hood-Williams

646	<p><u>CLERK'S REPORT & CORRESPONDENCE</u></p> <p>1. Pump & Pond Project – Still awaiting the decision of the GLP fast track process. No progress on pumps.</p> <p>2. Community Centre Broadband – as approved in the last meeting, a new contract has been negotiated with BT. Commencing on 15/10/15 the centre will switch to 38 mb fibre broadband with unlimited download for £13/month on an 18 months contract. A saving of £6 per month. There is a one off activation fee of £41.95.</p> <p>3. Review of Grounds Maintenance Contract – On Nov 1st the existing contract enters its final year before a re-tendering process in 2016. Both parties can amend the existing contract if required.</p> <p>4. Electricity Supply Contract 2015-17 – following the offer letter received in September and discussed at the last meeting, SWALEC had come back with a new offer. This would save around £25 on their previous one. TCCC have approached others for quotes, the best of which is Extra Energy who would come in at £767 per annum, a saving of £237 over the SWALEC updated quote, and a saving of £250 over last year's usage. However it is a one year contract, but next year TCCC can look around again if need be. Cllr White proposed and Cllr Smart seconded a motion that Extra Energy be contracted to supply the electricity for the Community Centre. This was carried unanimously.</p> <p>5. LHCC & TCCC Financial Situation – Lyn Llewellyn has said he cannot take on the task of 'arbitrator' in this matter. He feels that it could compromise his position as internal auditor to both councils. The clerk has been asked to find another arbitrator.</p> <p>6. Community Centre – a quotation has been received from AA Cleaning for dry cleaning the 50 soft chairs in the centre. £4.50/chair or £225. It was proposed by Cllr Smart and seconded by Cllr White that the clerk arrange for cleaning of the chairs up to £225 total. This was carried unanimously.</p> <p>7. Laptops – decision to be made regarding the disposal of these items which are not being used and the cupboard space is need for Three Crosses WI. It was agreed that the laptops, which are now 7 years old, be offered to the school.</p> <p>8. Post Office TCCC noticeboard – the new owners of the shop have requested permission to move the noticeboard down the wall to sit in the window recess as now. They want to put fresh fruit and vegetables stalls in the area where the TCCC board is now. It was agreed that the clerk agree the position of the board with the owners.</p> <p>9. Community Centre Accident – on 6/10/15 Mrs Sarah Parry from the playgroup scalded her left hand whilst running the hot water in the kitchen. Ariston, the manufacturers, state the maximum temperature should be 60 C. It looks as though the thermostatic controller has failed. A new boiler is on site and John Green will install next week. Meanwhile the heater is out of action.</p> <p><u>Correspondence Received/Sent in September & October</u></p> <p>10. Community Centre Deeds – No further correspondence from LHCC. It was agreed the clerk should write to LHCC and ask about progress.</p> <p>11. External Audits 2015/19 – Mazars LLP have pulled out of providing external auditing for the Wales Audit Office. The new auditor will be BDO LLP based in Southampton.</p> <p>As reported to council previously, the 2015/16 audit will have a greater focus on governance with an extended Annual Governance Statement. In order to allow councils to develop their governance arrangements they will be notified in advance of the specific areas that will be reviewed each year.</p> <p>In 2015/16 they will focus on budget setting, monitoring and the engagement of internal audit.</p> <p>There will also be a change to the fee charging mechanism.</p> <p>For 2016/17 a system of charging for work on a time basis, rather than a fixed fee, will be</p>	<p>PHW</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>ID</p> <p>BH</p> <p>ID</p> <p>ID</p> <p>ID</p>
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646	<p>brought in. In circumstances where the auditor requires further evidence to properly discharge their responsibilities, including following publication of a related public interest report, additional testing will be undertaken to address any concerns. The actual charges will reflect the time worked on the audit.</p> <p>12. C&CS 2016 Hanging Baskets – order form received from Parks Dept. The increase for next year is 5% [£64] and will cost £1358.10 for the 18 lamp post baskets. After some debate where it was remarked that the baskets were very good again this year, Cllr White proposed and Cllr Hansford seconded the motion that the baskets be put up again next year. It was also resolved that the school be asked if they would like to plant daffodil bulbs, supplied free by TCCC, on the Banc between the stones around the perimeter. It was noted that the poppies were very good, albeit only planted in a few locations. It was resolved that the clerk arrange for some areas around the school and chapel to be seeded next year.</p> <p>13. OVW – Minutes received from three meetings. The OVW National Executive Meeting on 11/9/15; the OVW Swansea Area Committee AGM on 30/7/15, and the OVW Ordinary Meeting on the same evening.</p>	ID BH/ID ID
647	<p><u>SUB-COMMITTEE REPORTS</u></p> <p>Cllr Hansford reported that she had chaired a Hall Management & Events meeting on Tuesday 13/10/15. She stated that, although income from the hall was slightly below last year's record levels, usage was still strong. A few groups had closed, namely Slimming & Diabetes Support, and party bookings were lower than usual. She said she would remind villagers about the facility through the facebook page. <i>[done 16/10/15]</i></p> <p>There were updates on the Christmas Dinner Dance and the 2016 Summer event to be held on Saturday 25/6/15 was discussed. It was proposed by Cllr Hansford that bookings be made for the bands and the marquee in line with the estimates discussed. This was seconded by Cllr Prince and carried unanimously.</p> <p>It was also agreed that the Poundffald Inn be asked to do the bar, and the Joiners Arms the catering again next year. Andrew Sprott would be asked to provide the lighting. The marquee would be longer than this year's to allow for more Fete activities to be brought over from the school. More lighting, toilets, tables and chairs would be provided. Financing of the event was discussed at length along with ticketing policy and pricing. The clerk would build these estimates into the 2016/17 Draft Budget.</p>	BH BH BH/ID ID
648	<p><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></p> <p>The clerk presented the October accounts for payment. It was proposed by Cllr Hansford that these be accepted. Cllr Smart seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p>	ID
649	<p><u>COMMUNITY COMMUNICATIONS</u></p> <p>The Oct – Dec edition was praised however it was felt that it had gone out a little late this time. Cllr Hansford agreed to prepare a 'publication timeline' with cut off dates for future editions. <i>[post meeting note: this was circulated 16/10/15]</i></p>	BH
650	<p><u>CAPITAL PROJECTS</u></p> <p>A capital projects meeting was arranged for Sunday 8/11/15 at 7.30pm.</p>	PHW
651	<p><u>CITY COUNCIL MATTERS</u></p> <p>The chairman reported that Peter Lanfear was going to cut back certain areas of the Tirmynydd Road triangles. He will contact the clerk prior to starting.</p>	ID

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652	<p><u>PLANNING APPLICATIONS</u></p> <p>Cllr Hood-Williams left the room at this point and Cllr Smart took the chair.</p> <p>2015/1898 7, Tirmynydd Road was discussed and it was resolved that TCCC had no objections to this application</p> <p>2015/1140 [previously 2015/0999] Porfeydd, Cae Mansel Lane, Gowerton. Although the application does not fall into the TCCC area, because of the location just off Cae Mansel Road, it was felt that this council should express a view and comment on the application appeal.</p> <p>TCCC objects to the application to build on agricultural land just off a narrow lane. Access to the properties would be difficult and no public transport links are available.</p> <p>It was also felt that the application if successful would set a precedent for future building along Cae Mansel Lane and Road.</p> <p>The clerk was asked to write to the relevant body and record these comments.</p> <p>Cllr Hood-Williams re-entered the room and resumed the chair.</p>	ID
653	<p><u>FOOTPATHS AND BRIDLEWAYS</u></p> <p>There were no reports.</p>	ID
654	<p><u>DELEGATES REPORTS</u></p> <p>Cllr Hood-Williams stated that he had attended the One Voice Wales Annual Conference and AGM in Mid Wales. He reported that Leighton Andrews AM had spoken on future Local Authority funding and had answered questions on this.</p> <p>It was also decided that annual subscriptions to OVW would be increased by 3% for 2016.</p>	ID
655	<p><u>REVIEW OF COUNCIL POLICIES</u></p> <p>a. Complaints Procedure b. Equality and Diversity c. Freedom of Information Access</p> <p>The clerk reported that he had reviewed these current policies and updated them. These had been circulated to councillors prior to the meeting.</p> <p>Cllr White proposed and Cllr Prince seconded a motion that these revisions be accepted.</p> <p>This was carried unanimously.</p>	ID
656	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting would take place on Thursday 19th November 2015.</p> <p>The meeting closed at 9.15 pm.</p>	ID

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