



MINUTES OF MEETING
HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 19TH MAY 2016 AT 7.50pm

PRESENT:

Community Councillor
 Belinda Hansford (BH)
 Paxton Hood-Williams [PHW]
 Nigel Aubrey [NA]

Community Councillor
 Warren Smart (WS)
 Kevin White (KW)
 Khan Prince [KP]

Clerk: Ian Donaldson (ID)

Members of the Public present: None

Meeting commenced 7.50pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding

ITEM	HEADING	ACTION BY
765	<u>CHAIRMAN'S REPORT</u> Cllr Hood- Williams welcomed everyone to the meeting.	PHW KW
766	<u>APOLOGIES FOR ABSENCE</u> Apologies for absence were received from Daniel Jones and Kirsty Hanson.	
767	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> There was a declaration of interest from Cllr Hood-Williams, with regard to all CCS matters.	
768	<u>MINUTES OF MEETINGS</u> Cllr Smart proposed and Cllr Prince seconded the motion that the minutes of the monthly meeting held on 21 st April 2016 be confirmed as a true record of the proceedings. This was carried unanimously with Cllr Aubrey abstaining as he was not present at that meeting.	
769	<u>MATTERS ARISING</u> [718] Cllr Hood-Williams continued to speak to CCS about the state of the road surface down to and including the Wern. [739] Cllr White still had to speak with local residents about village history.	
770	<u>CLERK'S REPORT AND CORRESPONDENCE</u> 1. New Model Financial Regulations – reviewed and incorporated into existing document. However 9/5/16 email informing that they are now withdrawn . 2. 2015/16 Internal Audit – Annual Return and Governance Documents taken to Lyn Llewellyn for audit. Collected 15/5/16 with a confirmation letter of compliance.	

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770	<p>There were no matters needed to be brought to our attention.</p> <p>3. Summer Fete / Hog Roast event – Necessary assessments completed and insurances arranged.</p> <p>4. BT Payphone Box – email received from BT, 28/4/16 and they are arranging to have the box cleaned. If this is not possible then other options will be considered by BT.</p> <p>5. Community Centre / Old Lane Road repairs – C&CS Highways Dept. have been contacted and have confirmed that the lane is still adopted. Highways have been requested to inspect the roadway and repair it. <i>Awaiting response.</i></p> <p>6. Stonedust Path along Banc – Works Order placed with B-Line Groundwork. Work to commence Monday 16th May.</p> <p>7. LH56 Footpath, damage to tarmac surface – correspondence with Christopher Smith of Knight Frank LLP who is arranging for its repair. No repair as yet. <i>The clerk agreed to chase this up.</i></p> <p>8. LHCC & TCCC Financial Situation – Jeremy Parkhouse has emailed to say that he has still not completed the tasks he was given on 3rd March relating to our letter. He states that the matter will be discussed further on 19/5/16.</p> <p>9. OVW/SLCC Joint Event – Wed 22nd June 2016 at Liberty Stadium – Chairman and Clerk registered for attendance.</p> <p>10. 1st Three Crosses Guides – Invitation received from Joanne Alder for all councillors to attend their 40th Birthday Party in the Chapel Vestry at 4.00pm on 21/5/16. <i>Replied that 2 will attend.</i></p> <p>11. Request from Andrew Sprott - to erect a 10m x 5m Marquee on the Banc and to assemble his music & lighting equipment in it. This is to trial run an event he is planning to see how long it takes. He wants run his generator alongside it to see how long it will go for. Music will be played. <i>This request was discussed by council and it was decided to turn down the request on the basis that by giving permission it would set a precedent for other structure to appear on the Banc. There were concerns about the potential damage due to the wet and soggy surface ahead of the Summer Fete and Hog Roast events. It was deemed that further concerns over insurance liabilities and TEN paperwork were real and hence the request was turned down.</i></p> <p>12. Quotation Received – from Bay Landscapes for clearing away the roadside scrub on Tirmynydd Rd from the CDSA gates down to the cattle grid. [£350 +VAT] <i>It was proposed by Cllr Smart and seconded by Cllr Prince that the quotation be accepted on condition that the work commences after the nesting season is over. This was carried unanimously.</i></p>	<p>ID</p> <p>ID</p> <p>ID/BH</p> <p>ID</p> <p>ID</p>
771	<p><u>SUB-COMMITTEE REPORTS</u></p> <p>Cllr Hansford reported that the preparations for the Summer Fete & Hogroast event were going well and that a further meeting was scheduled for Monday 23rd during which final details including security would be discussed. She reported that, to date 55 adult and 31 child tickets had been sold which is better than last year.</p>	<p>ALL</p>

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772	<u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u> The clerk presented the May accounts for payment. It was proposed by Cllr White that these be accepted. Cllr Smart seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.	
773	<u>TO APPROVE THE ANNUAL RETURN FOR 2015/16 FINANCIAL YEAR</u> The clerk had circulated the annual return to councillors prior to the meeting. He reported that the Internal Audit of Financial Controls and Governance had been completed successfully and without qualification. He read out the audit report from the auditor and asked the council for a motion to confirm that the statements made in the annual report were approved. Cllr Aubrey proposed this motion and it was seconded by Cllr White and carried unanimously.	ID
774	<u>TO CONSIDER THE REVIEW OF THE 2015/16 INTERNAL AUDIT</u> It was resolved that Cllr Hansford be provided with the internal audit report and a copy of the completed annual report. She would then review the process for fitness for purpose.	BH
775	<u>COMMUNITY COMMUNICATIONS</u> Cllr Hansford reported that she had obtained quotations for a 'glossy' version of the newsletter similar to that issued by Upper Killay CC. Currently the cost is around £350 per quarter. However quotations around £236 - £292 had been received however the lead time would be extended to about 7 days. It was resolved that the current arrangement would continue for the next newsletter, due out in July, but that the change would start with the September issue. It was decided to include photos from the Fete and Hog Roast and also to include an item on village history. Cllr Hood-Williams agreed to meet with Henry Arthur and Wyn Griffiths to put something together. There was also to be an article inviting applications for 2016 Community Grants.	BH PHW
776	<u>CAPITAL PROJECTS</u> Updates for ongoing projects had been dealt with earlier.	
777	<u>CITY COUNCIL MATTERS</u> Cllr Smart enquired about the LDP process and when it was likely to be brought in. The chair commented that the deposit plan was possibly going to be submitted at the end of the year.	
778	<u>PLANNING APPLICATIONS</u> There were no planning applications to discuss this month.	
779	<u>FOOTPATHS AND BRIDLEWAYS</u> There were no issues to discuss.	
780	<u>DELEGATES REPORTS</u> There were no reports.	
781	<u>DATE OF NEXT MEETING</u> The next monthly meeting would take place on Thursday 16 th June to be followed by a Finance Meeting.	

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