



**MINUTES OF FINANCE MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE  
ON THURSDAY, 15<sup>TH</sup> JUNE 2017 AT 8.00PM**

**PRESENT:**

**Community Councillor**  
Paxton Hood –Williams [PHW]  
Belinda Hansford (BH)

**Community Councillor**  
Sally McGregor (SM)  
Part-time : Warren Smart (WS)

**Clerk:** Ian Donaldson

**Meeting commenced 8.00pm Community Councillor Paxton Hood-Williams  
(Chairman of the Community Council) Presiding**

| <b>ITEM</b> | <b>HEADING</b>  | <b>ACTION BY</b> |
|-------------|---|------------------|
| 996         | <b><u>APOLOGIES FOR ABSENCE</u></b><br>There were apologies from Cllrs Jones, White and Khan.   |                  |
| 997         | <b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b><br>There were no disclosures.  |                  |
| 998         | <b><u>MINUTES OF PREVIOUS MEETING</u></b><br>Cllr Hansford proposed that the minutes from 19 <sup>th</sup> January 2017 be accepted as a true record of the proceedings. Cllr Smart seconded this and the motion was carried unanimously with Cllr McGregor abstaining since she was not at that meeting. |                  |
| 999         | <b><u>MATTERS ARISING</u></b><br>There were no matters arising from the minutes.  |                  |
| 1000        | <b><u>VERIFY BANK &amp; CASHBOOK RECONCILIATIONS</u></b><br>The clerk produced the cashbook reconciliations checked by Cllr McGregor, as the appointed councillor, who had confirmed that the monthly reconciliations produced by the clerk were up to date.  |                  |
| 1001        | <b><u>ACTUALS V BUDGET FOR END Q1 2017/18</u></b><br>The clerk tabled a spreadsheet of actuals v budget up to end of Q1. He explained that there were no real concerns on spend or income. There were no questions.   |                  |
| 1002        | <b><u>TO REVIEW BANK STANDING ORDERS, DIRECT DEBITS &amp; MANDATES</u></b><br>The clerk reminded the council of the above details. All were re-   |                  |

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ Cllr P Hood-Williams

|      |   |  |
|------|---|--|
| 1002 | confirmed as approved by council. Proposed by Cllr McGregor and seconded by Cllr Hansford, the vote was unanimously in favour.  |  |
| 1003 | <b><u>DATE OF NEXT FINANCE MEETING</u></b><br>It was agreed that the next meeting was scheduled to be on 21 <sup>st</sup> September 2017 after the normal Council Meeting. However, this would be confirmed in the July meeting of council.<br>The meeting closed at 8.13pm |  |

DRAFT

CHAIRMAN OF THE COMMUNITY COUNCIL:

\_\_\_\_\_ Cllr P Hood-Williams