



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY 17TH MAY 2018 AT 7.40pm**

**PRESENT:**

**Community Councillor**

Paxton Hood-Williams [PHW]

Daniel Jones [DPJ]

Kevin White [KW]

**Community Councillor**

Sally McGregor [SMcG]

Warren Smart [WS]

Belinda Hansford [BH]

**Clerk:** Ian Donaldson (ID)

**Members of the Public present:**

**Meeting commenced 7.45pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding**

| ITEM | HEADING   | ACTION BY     |
|------|---|---------------|
| 1152 | <p><b><u>CHAIRMAN'S REPORT</u></b><br/>           Cllr Hood-Williams opened the meeting by informing the council that he had been informed that the City &amp; County Council's grant application from the Welsh Government for money from the 'Safer Routes for Communities' had been successful. This would enable planning for Phase 2 of the Traffic Calming project to commence. The Road Safety team would be looking at these schemes over the summer.</p> | PHW           |
| 1153 | <p><b><u>APOLOGIES FOR ABSENCE</u></b><br/>           Apologies were received from Cllr Prince.</p>   |               |
| 1154 | <p><b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b><br/>           There was a declaration of interest from Cllr Hood-Williams, with regard to all CCS matters.</p>   |               |
| 1155 | <p><b><u>MINUTES OF MEETINGS</u></b><br/>           Cllr Jones proposed acceptance of the previous minutes which was seconded by Cllr White. The motion was carried unanimously.</p>  |               |
| 1156 | <p><b><u>MATTERS ARISING</u></b><br/>           [1133] The chairman informed the meeting that the matter was now being discussed at City Council level.<br/>           [1133] Cllr Hood- Williams confirmed he had spoke to the Footpaths Officers in the city council.<br/>           [1134] No progress had been made on the issue of playground meetings.</p>  | PHW<br><br>KP |
| 1157 | <p><b><u>CLERK'S REPORT AND CORRESPONDENCE</u></b><br/> <b><u>1. 1918 - 2018 Centenary</u></b> – Poppy seed beds being prepared for planting around the village in late April. <i>Beds now planted.</i></p>   |               |

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ Cllr P R Hood-Williams

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| 1157 | <p><b><u>2. Banc Drainage</u></b> –£500 still being withheld from B- Line for ground repairs around play area. <i>Work now completed and cheque to be issued in June.</i></p> <p><b><u>3. Gower First Responders</u></b> – S137 cheque for £1000, sent Sept 2017, cheque misplaced new one to be issued. <i>Cheque now authorised and sent out.</i></p> <p><b><u>4. History Trail Project</u></b> – planning applications (except Chapel which is in process) approved, fitting being arranged.</p> <p><b><u>5. Wicksteed Playground Inspection</u></b> – new cradle swing seat, shackles, bushes, and nuts being ordered for repairs.</p> <p><b><u>6. Openreach</u></b> – Letter sent regarding poor visibility at Chapel &amp; Joiners Rds junction (Cabinet No.2) Investigation started and photos sent as evidence. Further correspondence received.</p> <p><b><u>7. Japanese Knotweed</u></b> – some regrowth noticed on triangles. Brownhills Nurseries contacted.</p> <p><b><u>8. Internal Audit - Received back 13/5/18</u></b> – full compliance noted.</p> <p><b><u>Correspondence Received/Sent in April &amp; May</u></b></p> <p><b><u>9. Data Protection Officer Role</u></b> – emails from OVW &amp; SLCC to inform us that the DPO role will not apply to Community Councils.</p> | ID         |
| 1158 | <p><b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b></p> <p>The clerk presented the May accounts for payment. It was proposed by Cllr Smart that these be accepted. Cllr Jones seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p>  | ID         |
| 1159 | <p><b><u>TO APPROVE THE ANNUAL RETURN FOR 2017/18</u></b></p> <p>The clerk presented the Annual Return and Internal Audit Report to the council. Cllr McGregor proposed and Cllr White seconded the motion that the return be accepted and duly signed as such. This was passed unanimously and a vote of thanks to the clerk was proposed and carried likewise.</p>   | ID         |
| 1160 | <p><b><u>TO REVIEW THE INTERNAL AUDIT PROCESS</u></b></p> <p>The clerk explained that as in previous years, it was incumbent on the council to review the internal audit process. Cllr Smart proposed that Cllr White be tasked with this again. This was seconded by Jones and carried unanimously.</p> <p>The clerk would forward the necessary paperwork to Cllr White.</p>   | ID<br>KW   |
| 1161 | <p><b><u>SUB-COMMITTEE REPORTS</u></b></p> <p>Cllr McGregor updated the meeting on the arrangements for the Fete Day &amp; Hog Roast event. She said the headline act would be Cold Comfort Club, supported by Aiden Phillips and Ellie Williams. Tickets were available from the shop, the Poundfald and the Joiners Arms. Cllr Hansford said she would start ‘plugging’ it on Facebook.</p> <p>There was a discussion about how to deter people from bringing their own alcohol since this reduces the bar takings and could mean having to increase ticket prices in future. It was decided to tell people ahead of the event about this.</p> <p>Cllr McGregor agreed to ask the PTA if they would like to have the bar opened towards</p>  | BH<br>SMcG |

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**Cllr P Hood-Williams**

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| 1161 | the end of the Fete Day events.  | SMcG                   |
| 1162 | <b><u>COMMUNITY COMMUNICATIONS</u></b><br>Cllr Hansford said that will start putting some articles together for the next edition of Crwys News. There was a discussion regarding Vocaleyes and it was unanimously resolved to set up a sub-committee to oversee it's roll out. This would consist of Cllrs Hansford, McGregor & White. | BH                     |
| 1163 | <b><u>CAPITAL PROJECTS</u></b><br>These were discussed earlier in the meeting.   |                        |
| 1164 | <b><u>CITY COUNCIL MATTERS</u></b><br>Cllr Smart brought up the poor condition and visibility of road signage at the many entry points to the village. It was agreed that the clerk should commission Bay Landscapes to smarten up these areas.  | ID                     |
| 1165 | <b><u>PLANNING APPLICATIONS</u></b><br>There were no applications to discuss.  |                        |
| 1166 | <b><u>FOOTPATHS AND BRIDLEWAYS</u></b><br>Cllr Smart raised the condition of footpath LH59 once again, asking if C&CS could use 'young offenders' on community service to tackle the work needed. The chairman agreed to mention this to the footpath officers.  | PHW                    |
| 1167 | <b><u>DELEGATES REPORTS</u></b><br>There were no reports.  |                        |
| 1168 | <b><u>IRPW -COUNCILLOR REMUNERATION DETERMINATIONS</u></b><br>The clerk as requested by council had prepared and circulated a spreadsheet for councillors to indicate their wishes. The chairman had replied and other councillors were asked to reply soon.   | BH/KW<br>KP/DJ<br>SMcG |
| 1169 | <b><u>DATE OF NEXT MEETING</u></b><br>The next monthly meeting would take place at 7.30pm on Thursday 21st June to be followed by a Finance Meeting.<br>The meeting ended at 9.30pm  |                        |

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\_\_\_\_\_ **Cllr P Hood-Williams**