



MINUTES OF MEETING
HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 18TH MAY 2017 AT 7.41pm

PRESENT:

Community Councillor

Belinda Hansford (BH)
 Paxton Hood-Williams [PHW]
 Sally McGregor [SM]
 Daniel Jones [DJ]

Community Councillor

Warren Smart (WS)
 Kevin White (KW)
 Khan Prince [KP]

Clerk: Ian Donaldson (ID)

Members of the Public present: Mr Curtis Stock of 12, Brynymor addressed the meeting during an adjournment.

Meeting commenced 7.41pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding

ITEM	HEADING	ACTION BY
963	<u>CHAIRMAN'S REPORT</u> Cllr Hood- Williams welcomed everyone to the first meeting of the newly elected council, in particular to Cllr McGregor whose first meeting this was	ID
964	<u>APOLOGIES FOR ABSENCE</u> There were none, all councillors were present.	
964	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> There was a declaration of interest from Cllr Hood-Williams, with regard to all CCS matters.	
965	<u>MINUTES OF MEETINGS</u> Cllr Hansford proposed and Cllr Smart seconded the motion that the minutes of the monthly meeting held on 18th April 2017 be confirmed as a true record of the proceedings. This was carried unanimously with Cllrs White and McGregor abstaining as they were not present at that meeting.	
966	<u>MATTERS ARISING</u> [945] Cllr Hood-Williams said that since a new council has been elected in Llanrhidian Higher, it would only be polite to write to them once more requesting binding arbitration. The clerk would draft a letter. [945] Cllr Smart would circulate the Community Strategy Paper before the next meeting in June. [945] Cllr Smart would chase up the overnight security for the hog-roast. [950] A meeting between Cllrs Hood- Williams & White was arranged for Monday 22 nd May.	

CHAIRMAN OF THE COMMUNITY COUNCIL:

_____ Cllr P R Hood-Williams

	<p><i>At this point the meeting was adjourned with the arrival of Mr Curtis Stock and one other young man. Mr Stock addressed the meeting asking that the council provide a shelter for young people who have nowhere to gather when the weather was inclement. The chairman thanked them for their contribution and they left the meeting.</i></p>	
967	<p><u>TO APPROVE THE ANNUAL RETURN FOR 2016/17 FINANCIAL YEAR</u> The clerk had circulated the annual return to councillors prior to the meeting. He reported that the Internal Audit of Financial Controls and Governance had been completed successfully and without qualification. He read out the audit report from the auditor and asked the council for a motion to confirm that the statements made in the annual report were approved. Cllr Jones proposed this motion and it was seconded by Cllr Hansford and carried unanimously.</p>	
968	<p><u>REVIEW OF 2016/17 INTERNAL AUDIT PROCESS</u> Cllr Hansford agreed to conduct this year's review with Cllr Prince doing the 2017/18 Audit Review. The clerk would send Cllr Hansford the report and relevant criteria for review. <i>Post meeting note: only non-cheque signatories can review the audit process. Thus, only Cllr McGregor and Cllr White can undertake this task.</i> Cllr McGregor agreed to be the designated councillor to carry out bank reconciliation checks prior to Finance meetings.</p>	ID/SM
969	<p><u>CLERK'S REPORT AND CORRESPONDENCE</u> 1. Defibrillator Project- AED Units due to be installed across the village in the next few weeks. Further information/training sessions planned. 2. Community Centre Trees –survey report received 12/5/17. 3. Barclays Bank mandate & cheque signatory update –confirmation of changes by bank received. 4. Playground Inspection Remedial work –Bay Landscapes arranging painting. Emergency groundwork repairs to timber retaining walls undertaken, further repairs needed.</p>	ID
	<p>5. Wildflowers 2017 – preparatory work done by C&CS. 6. Internal Audit for 2016/17 - Completed without qualification 7. Banc Drainage – Jonathan Davis of Spencer ECA contacted and confirmed the location & type of previous drainage work done. Meeting held 13/5/17 with B-Line to discuss the problems and agree survey work, locations and possible solutions. No charge for exploratory work. 8. Banc Benches – Information circulated about the type of replacement benches available. Decision by council required. <i>Following the meeting the clerk circulated designs and quotations from 3 suppliers. The council agreed to purchase two Grafton Seats from Streetmaster Ltd of Ystradgynlais. An order would be placed soon.</i></p>	ID
	<p>It was also agreed unanimously that all other benches in the village and the two planters on the Banc would be re-painted, the latter in Sadolin. The clerk to approach Ray O'Keefe.</p> <p><u>Correspondence Received/Sent in March/April</u> 9. LHCC & TCCC Financial Situation – letter to be prepared. 10. Candidate Spending Returns – forms sent to C & CS.</p>	
970	<p><u>SUB-COMMITTEE REPORTS</u> Cllr Hansford reported that the preparations for the Summer Fete & Hogroast event were</p>	

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970	going well and that a further meeting was scheduled for Thursday 15 th June at 7.00pm before the next council meeting.	ALL
971	<u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u> The clerk presented the May accounts for payment. It was proposed by Cllr Jones that these be accepted. Cllr Hansford seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.	ID
972	<u>COMMUNITY COMMUNICATIONS</u> Cllr Hansford tabled the ideas for the July- Sept newsletter which were discussed. Cllr White raised the subject of the web-site and a possible revamp. It was resolved that he and Cllr Hansford would carry out a review and prune where needed. The clerk agreed to send out all documents in pdf format in future.	BH KW ID
973	<u>CAPITAL PROJECTS</u> Cllr Smart would circulate his Strategy document prior to the next meeting. Cllr Hood-Williams said that he would be meeting with Jeff Green, Road Safety Officer for CC&S, in the next few weeks to formulate a traffic calming plan for the proposed 20mph zone. The clerk told the meeting that he had found a potential source of capital grant for the Playpark project in the Cory Environmental Trust. He was asked to continue to explore this avenue of funding.	PHW ID
974	<u>CITY COUNCIL MATTERS</u> There were no issues reported.	
975	<u>PLANNING APPLICATIONS</u> Cllr Hood-Williams left the room at this point with Cllr Smart taking the chair. 2017/0888 – Application for a lawful development certificate, The Cot, Cilonen. The council resolved not to comment on this application. Cllr Hood- Williams re-entered the rooms and resumed the chair.	
976	<u>FOOTPATHS AND BRIDLEWAYS</u> There were no issues to discuss.	
977	<u>DELEGATES REPORTS</u> Cllr Hood-Williams and the clerk reported that they had attended the quarterly meeting of OVW the previous week. There was little to report back on.	
978	<u>DATE OF NEXT MEETING</u> The next monthly meeting would take place on Thursday 15 th June to be preceded by an Events Meeting and followed by a Finance Meeting.	

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