



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY 20TH SEPTEMBER 2018 AT 7.30pm**

**PRESENT:**

**Community Councillor**

Paxton Hood-Williams [PHW]  
 Kevin White [KW]  
 Sally McGregor [SMcG]

**Community Councillor**

Daniel Jones [DJ]  
 Warren Smart [WS] (part-time)  
 Belinda Hansford [BH]

**Clerk:** Ian Donaldson (ID)

**Members of the Public present:** Ceri Saunders, 4 Chapel Road, Three Crosses

**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding**

Mrs Saunders addressed the meeting about three issues:

1. She commented that there had been several instances of inappropriate use and comments on the Community Centre Facebook Page lately. *Cllr Hansford informed the meeting that she had posted a warning to members that bad language and misuse of the FB would not be allowed. She proposed that in future all posts would now be subject to approval by the admin moderator.*
2. She asked if dogs were allowed on the Banc because the sign on the Playground said there were no dogs allowed there. *She was informed that dogs were allowed on the Banc, just not in the Playground. The Clerk would review the signage.*
3. She asked about the policing of dog behaviour in the Community Woodland. *She was informed that the Community Council do not own or control usage of the woodland area, this being the responsibility of Crwys and District Sports Association (CDSA) a voluntary trust.*

ITEM	HEADING	ACTION BY
1213	<p><b><u>CHAIRMAN'S REPORT</u></b>            The Chairman welcomed everyone to the meeting especially Ceri Saunders. He remarked that the History Trail boards had now been erected across the village and had been welcome by most residents. There had been issues raised regarding accessibility for those with disabilities which could be addressed. Cllr White remarked that this council should learn lessons from this and the other councillors agreed.</p>	
1214	<p><b><u>APOLOGIES FOR ABSENCE</u></b>            There were no apologies, all councillors were present.</p>	
1215	<p><b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b>            There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters.</p>	

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ **Cllr P R Hood-Williams**

1216	<p><b><u>MINUTES OF MEETINGS</u></b> Cllr Jones proposed acceptance of the previous minutes which was seconded by Cllr White. The motion was carried unanimously with Cllr McGregor abstaining as she was not present at the July meeting.</p>	
1217	<p><b><u>MATTERS ARISING</u></b> [1196] The Chairman informed the meeting that progress had been made on Phase 2 of the Village Traffic Calming Project following the meeting held with C&amp;CS Road Safety Officer Alan Ferris in August. He told council that Mr Ferris had proposed further speed humps (similar to those recently installed on Tirmynydd Rd) for Joiners and Dunvant Roads and three more on Tirmynydd. He had also tabled a safe crossing scheme for Gowerton Rd as it meets Dunvant Rd. This was needed because the owners in No2 Joiners Rd had refused to allow C&amp;CS to remove the hedge and replace with a fence, to allow for extension of the existing footpath along Gowerton Rd (the preferred option). Cllrs Smart and Jones asked if this council would see the final plans before installation. The Chairman agreed to this and to ask Mr Ferris for a digital copy of the plans to be sent to all councillors.</p> <p>[1200] The chairman informed the meeting that the matter concerning money owed by Llanrhidian Higher Community Council had still not been progressed. He said that he would have something ready by the next meeting</p> <p>[1200] <b>Playground Update</b> Cllr White said that he and Cllr Smart had not been able to arrange the public meeting yet. The clerk would supply some previous plans to them.</p> <p>[1200] <b>Somerset Trust Meeting</b> – the clerk reported that no progress had been made to contact an independent land agent.</p> <p>[1203] <b>Review of Internal Audit Process</b> – The clerk informed the meeting that Cllr White had completed his review and had issued his report. This had been circulated to council. The clerk agreed to ask full council to review the Internal Schedule and Terms of Engagement letter in January of each year to comply with best practice.</p>	PHW  PHW KW/WS ID ID/PHW  ID
1218	<p><b><u>CO-OPTION OF COMMUNITY COUNCILLOR</u></b> The clerk informed the meeting that following the resignation of Khan Prince and the subsequent posting of casual vacancy notices, two people had expressed an interest in writing. The clerk explained that, in line with best practice guidelines from C&amp;CS for such a process, councillors could choose one candidate from the applications previously circulated. There was a short discussion about the suitability of both resulting in Cllr Hansford proposing the co-option of Mrs Janet Taylor of 69, Tirmynydd Rd. This was seconded by Cllr McGregor and carried unanimously. The chairman declared that Mrs Taylor was duly elected and asked the clerk to inform both candidates of the outcome and to prepare ‘Declaration of Office Forms’ for Mrs Taylor to complete asap.</p>	ID
1219	<p><b><u>CLERK’S REPORT AND CORRESPONDENCE</u></b></p> <p><b>1. History Trail Project</b> – Boards erected and generally welcomed. However, two people had objected to the locations of some boards and meeting with councillors had taken place.</p> <p><b>2. Wicksteed Playground Inspection</b> – new cradle swing seat, shackles, bushes, and nuts fitted. I recommend 2 new swing seats to replace cracked ones be fitted at a cost of £105 plus fitting. <i>It was resolved that the clerk should order 2 new swings and a supply of replacement Binx nuts to replace rusting ones.</i></p> <p><b>3. Community Centre Damage</b> – the rear gate and emergency steps have been damaged along with the fascia board on rear wall. Now repaired. Reported to PSCO Angela Clarke.</p>	ID

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1219	<p><b>4. External Audit</b> – This had now been received and the clerk was pleased to report that the council had received an unqualified report. However, BDO, the external auditor had raised 3 minor points. And it was planned to raise these issues and to formally approve the Annual Return in the October Council meeting. The councillors expressed their thanks to the clerk for his work in preparing the audit expressing the view that BDO had lacked clarity in their report.</p> <p><b>5. Community Centre Oak Tree</b> – emails giving advice circulated from Martin Bignell of C&amp;CS Parks and Richard Janetta of Cedar Wood Tree Services. <i>The correspondence confirms that the oak tree has died and if not removed will present a hazard to centre users and the centre itself.</i> <i>Cllr Jones proposed that Cedarwood Tree Services be asked to remove the tree free of charge as per their earlier offer. Cllr Smart seconded this and the motion was carried unanimously. The clerk would contact Richard Janetta to arrange this.</i> <i>It was agreed that a new oak tree be sought to replace this one, which will be much missed.</i></p> <p><b>6. General Data Protection Regulations</b> – draft policy documents &amp; privacy statement prepared ready for circulation prior to October Council meeting and approval for issue.</p> <p><b><u>Correspondence Received/Sent in August &amp; September</u></b></p> <p><b>7. Rebecca Evans AM</b> – letter received 11/9/18 asking about any Remembrance events the Community Council is planning to hold in November. She is keen to attend as many as possible. <i>It was agreed that the clerk should inform Ms Evans about the Remembrance Service at Capel -y - Crwys at 10.30am on Sunday 11<sup>th</sup> November 2018.</i></p> <p><b>8. Swansea Council</b> – consultation on school reorganisation sent out 6/9/18.</p> <p><b>9. Planning Aid Wales</b> – ‘Responding to Planning Applications Course’ Neath 24/9/18 at 5.30pm circulated. <i>The chairman suggested that Cllr Smart should attend this course on behalf of the council. He agreed that, dependant on work commitments, to try and attend.</i></p>	ID ID ID ID WS
1220	<p><b><u>SUB-COMMITTEE REPORTS</u></b></p> <p>Cllr McGregor had circulated her report of the 2018 Fete &amp; Hog roast Event to all councillors. It was agreed that the evening had been a great success, however there were issues that needed to be addressed before the 2019 event. It was decided to hold a meeting to discuss this and that of the Play Area update in the near future.</p>	PHW
1221	<p><b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b></p> <p>The clerk presented the August &amp; September accounts for payment. It was proposed by Cllr Jones that these be accepted. Cllr Hansford seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p>	ID
1222	<p><b><u>COMMUNITY COMMUNICATIONS</u></b></p> <p>Cllr Hansford informed the meeting that in the last few weeks she had been increasing concerned that some individuals have been posting inappropriate language and comments on the Community Centre Facebook page. She had had to remove certain posts last weeks and explain why in a new post. It was proposed by Cllr Hansford and seconded by Cllr McGregor that in future all posts to the page would have to be approved by the moderators in line with this council’s Social Media policy. New ground rules for using the page would be issued by Cllr Hansford. This</p>	BH

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1222	proposal was passed unanimously. Cllr Hansford tabled the draft newsletter for October – January inclusive. Cllr Smart agreed to provide an article on The Gower Way and Three Crosses.	WS
1223	<b><u>CAPITAL PROJECTS</u></b> It was resolved that a stand alone Community Strategy Meeting was needed soon. Cllr Hood – Williams reported that he has obtained the PDF files of the History Trail boards and would send them to Cllr Hansford. Photographs of school children alongside some boards would be taken.	PHW BH
1224	<b><u>CITY COUNCIL MATTERS</u></b> Cllr Smart again raised the matter of Three Crosses road signs and how dirty they were. The chairman said he had asked Bay Landscapes to quote for cleaning them, including the vegetation around the signs.	ID
1225	<b><u>PLANNING APPLICATIONS</u></b> There were no applications to discuss.	
1226	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b> Nothing to report.	
1227	<b><u>DELEGATES REPORTS</u></b> The chairman reported that he and the clerk had attended the Swansea Area OVV Committee meeting in August. The meeting discussed the GDPR legislation and the smaller councils plans for compliance.	
1228	<b><u>DATE OF NEXT MEETING</u></b> The next monthly meeting would take place at 7.30pm on Thursday 18th October.  The meeting closed at 9.00pm	

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