

MINUTES OF FINANCE MEETING

**HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 17TH JANUARY 2019 AT 8.35pm**

PRESENT:

Community Councillor
Paxton Hood –Williams (PHW)
Janet Taylor [JT]
Sally McGregor [SMcG]

Community Councillor
Daniel Jones [DJ]
Belinda Hansford (BH)

Clerk: Ian Donaldson

Member of the Public present: Miss Dana Evans, 1 Pentwyn, Three Crosses.

**Meeting commenced 8.45pm Community Councillor Paxton Hood-Williams
(Chairman of the Community Council) Presiding**

ITEM	HEADING	ACTION BY
1285	<u>APOLOGIES FOR ABSENCE</u> Apologies were later received from Cllrs Smart & White.	
1286	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> There were no disclosures submitted.	
1287	<u>MINUTES OF PREVIOUS MEETING</u> Cllr Jones asked that the meeting attendance be amended to correct his initials. With this amendment Cllr McGregor proposed that the minutes be accepted as a true record of the meeting. This was seconded by Cllr Hansford and carried unanimously.	
1288	<u>VERIFY BANK & CASHBOOK RECONCILIATIONS</u> The clerk produced the cashbook reconciliations checked by Cllr McGregor, as the appointed councillor and who had confirmed that the monthly reconciliations produced by the clerk were up to date.	
1289	<u>ACTUALS V BUDGET FOR END Q3 2018/19</u> The clerk tabled a spreadsheet of actuals v budget up to end of September. He explained that there were no real concerns on spend or income. There were no questions.	

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_____ Cllr P Hood-Williams

1290	<p><u>YEAR END PROJECTION</u> The clerk presented a spreadsheet showing the projected position at the end of March 2019. He also tabled a document explaining the assumptions made in compiling it. [attached] The clerk forecast a cash book balance of around £25,000 at year end.</p>	
1291	<p><u>SALARY INCREASES & SCALE AWARDS FOR 2019/20</u> Cllr McGregor proposed and Cllr Jones seconded the motion that the clerk be advanced to Scale Column Point 21 from April 2019. It was also agreed that the NALC pay award be applied to staff salaries from April. These changes were agreed unanimously.</p>	
1292	<p><u>TO REVIEW HALL RENTAL CHARGES FOR 2019/20</u> It was agreed that the increase in charges made in April 2019 had been successful in improving income levels. It was resolved to leave charges as they are but to review annually.</p>	
1293	<p><u>TO APPROVE THE 2019/20 BUDGET AND SET THE PRECEPT</u> The clerk presented a draft budget and explained the changes from 2017/18. There was a detailed discussion regarding the assumptions made in preparing the spreadsheet and several changes were made. The motion that the 2019/20 Budget be approved on this basis was proposed by Cllr Jones, seconded by Cllr McGregor and carried unanimously. The final document which reduces financial reserves from around £25,000 to £14,000, is attached to these minutes. Cllr Jones proposed and Cllr McGregor seconded the motion to keep the precept at the same level as last year, and the six previous years, namely £42.24 per Band D equivalent properties This was agreed unanimously. The council thanked the clerk, complimenting him on his preparation of the budget and accounts.</p>	
1294	<p><u>DATE OF NEXT FINANCE MEETING</u> It was agreed that the next meeting would be on 20th June 2019 after the normal Council Meeting. The meeting closed at 9.45pm</p>	

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