



**MINUTES OF MEETING OF COMMUNITY COUNCIL**  
**HELD REMOTELY ON MICROSOFT TEAMS**  
**ON THURSDAY 20TH MAY 2021 AT 7.55PM**

**PRESENT:**

**Community Councillor**

Paxton Hood-Williams [PHW]

Lindsay Glover [LG]

Andrew Rogers [AR]

**Community Councillor**

Warren Smart [WS]

Kevin White [KW]

**Clerk:** Ian Donaldson [ID]

**Members of the public present:** Sally & Tom Wolfe

Mr & Mrs Wolfe had asked to address the council with some ideas about planting wildflowers along the recently disturbed land on Tirmynydd Road. The clerk explained to them that the land didn't belong to the council but to The Somerset Trust. The council would have to seek permission to carry out any work on what is still common land. The clerk told them about the Wildlife Trust of South and West Wales Biodiversity study and report carried out in 2014 which highlighted the importance of the undergrowth to the flora and fauna of the village.

The chairman mentioned that the council had commissioned the City council to seed several areas around the village this year and these will hopefully show soon.

He pointed out that there was very little land in the village that actually belonged to TCCC, however, a new project to create a wildlife friendly garden in the grounds of the community centre had started and any volunteers would be welcome.

Tom Wolfe mentioned that he would put together a proposal for some artwork to be used on the website, Crwys News and some BT Boxes.

**Meeting commenced 7.55pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

ITEM	HEADING	ACTION BY
1719	<b><u>CHAIRMAN'S REPORT</u></b> The Chairman welcomed everyone to the council meeting.	
1720	<b><u>APOLOGIES FOR ABSENCE</u></b> There were apologies from Cllr Jones.	
1721	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b> There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.	

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

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Cllr P R Hood-Williams

1722	<p><b><u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETING</u></b>                  The minutes of the meeting held on 22nd April had been circulated prior to the meeting. Unfortunately, these could not be approved because Cllr Jones was not present at this meeting.</p>	
1723	<p><b><u>MATTERS ARISING</u></b>                  [1701] Cllr Smart said he had not spoken again with Commercial Marquees regarding the 2020 Summer Event deposit and how it would be carried forward. However, it was unlikely that an event could be held on the Banc this year.                  [1668/1681] Cllr White had previously reported he had set up the security certification and had set up a simplified temporary website.  <a href="http://www.new.threecrosses.org.uk">www.new.threecrosses.org.uk</a>                  There was also the problem of the external auditors not being able to see the governance documentation. It was unanimously agreed that Cllr White should switch over the previous website to this new one asap. The chairman asked if the contents of the old site would be archived and Cllr White confirmed that they would. He would transfer the certification once the new site was up and running.                  [1701] The Highways Dept search regarding land around the Community Centre - Mr Geoff Bacon of SCC Estates has now referred this to the Highways Dept to seek their approval.                  [1701] The chairman asked Cllr Smart if he had sent his Active Travel document to Alan Ferris. He had not yet, but would contact him soon. The chairman would put them in touch.                  [1701] The process for appointing a new clerk was still ongoing.                  [1701] The clerk reported on the issue of putting a new litter bin on the Banc by the defibrillator box. There had been reports of serious littering in that area and some local children had proposed it as a potential solution. SCC had been asked if they would empty the bin if it also replaced the dog waste bin in the area. They confirmed that they would and had given a price to this. The clerk recommended to the meeting that a new dual-purpose litter &amp; dog waste accepted bin be sourced and installed at that location. He also recommended that the damaged double litter bin opposite the school be replaced with a new dual-purpose one, again a litter/dog waste bin. A survey of bins in the village had reported that there were 10 litter and 5 dog waste bins at present. With the exception of the proposed new ones which would arrive with suitable markings, the clerk recommended that new adhesive labels be purchased to apply to the remaining 9 litter bins to state '<b>dog waste accepted</b>'. The total cost for all items was expected to be under £1000. Cllr White proposed and Cllr Smart seconded the motion that the clerk proceed to order these. This was carried unanimously.</p>	<p>WS</p> <p>KW</p> <p>PHW/WS</p> <p>PHW</p> <p>ID</p>
1724	<p><b><u>CLERK'S REPORT AND CORRESPONDENCE</u></b>  <b>1. External Audit Process</b> – Internal Audit report received with no matters of concern raised.  <b>2. Playground Project</b> – the zipwire had now been re-tensioned by Jonathan Davis.  <b>3. Litter/Waste Bins</b> – report given by clerk in [1723] above.  <b>4. Community Centre Re-Opening</b> – being kept under review. Email from SCC regarding remote meetings and community halls opening. Circulated 12/5/21.</p>	

CHAIRMAN OF THE COMMUNITY COUNCIL:

\_\_\_\_\_ Cllr P Hood-Williams



1726	<p>then external auditor in their 2017/18 issues arising report. This issue was corrected for all future Community Grant donations and the advice of then Cllr Janet Taylor sought each time. At no time since have either the internal or external auditors questioned this information which is supplied to them along with the annual return.</p> <p>Cllr Glover proposed and Cllr Smart seconded the motion that the annual return be approved. This was carried unanimously.</p>	ID
1727	<p><b><u>TO CONSIDER THE REVIEW OF THE 2020/21 INTERNAL AUDIT PROCESS</u></b></p> <p>The clerk explained that the previous reviews were undertaken by Cllr White. Cllr Glover told the meeting that she herself was an external auditor and offered to undertake the task this time. This was agreed unanimously.</p>	ID/LG
1728	<p><b><u>COMMUNITY COMMUNICATIONS</u></b></p> <p>The chairman congratulated Cllr Glover on her first issue of Crwys News. All present expressed their appreciation to her for a great newsletter.</p>	
1729	<p><b><u>CAPITAL PROJECTS</u></b></p> <p>These had been discussed earlier.</p>	
1730	<p><b><u>PLANNING APPLICATIONS</u></b></p> <p>There were 4 planning applications to discuss. Cllr Hood- Williams left the virtual room and Cllr Smart took the chair.</p> <p><b>2021/1127/S73</b> Foxwood, Dunvant Rd. (variation of conditions in 2016/1236) <b>2021/1237/NMA</b> Capel y Crwys (alteration to condition 9) <b>2021/1244/FUL</b> 2 Tirmynydd Rd (single storey front extension) <b>2021/1239/FUL</b> 7 Cilonnen Rd (single storey rear extension)</p> <p>After discussion it was agreed unanimously that there no issues regarding these applications and so no comments would be made.</p> <p>Cllr Hood-Williams returned to the meeting and resumed the chair.</p>	
1731	<p><b><u>CITY COUNCIL MATTERS</u></b></p> <p>Cllr White raised the issue of a pothole on Cae Mansel. The chairman reminded him of the SCC app where such things could be reported quickly.</p>	KW
1732	<p><b><u>FOOTPATHS AND BRIDLEWAYS</u></b></p> <p>There no issues to discuss.</p>	
1733	<p><b><u>DELEGATES REPORTS</u></b></p> <p>There were no reports this month.</p>	
1734	<p><b><u>DATE OF NEXT MEETINGS</u></b></p> <p>The June monthly meeting was scheduled for 15th June 2021 @ 7.30pm on MS Teams to be followed by the Q1 Finance meeting.</p>	

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\_\_\_\_\_ Cllr P Hood-Williams