

THREE CROSSES COMMUNITY COUNCIL
Cyngor Cymuned Y Crwys

MINUTES OF MEETING
HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY, 18th JULY 2013 AT 7.30pm

PRESENT:

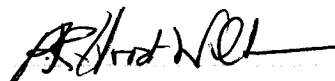
Community Councillor
Paxton R Hood-Williams (PHW)
Phil Place (PP)
Kevin White [KW]

Community Councillor
Belinda Hansford (BH)
Daniel Jones (DPJ)
Nigel Aubrey (NLA)

Clerk: Ian Donaldson

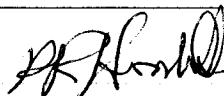
**Meeting commenced 7.30pm Community Councillor P R Hood-Williams
(Chair of the Community Council) Presiding**

ITEM	HEADING	ACTION BY
231	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllr Warren Smart.	
232	<u>DISCLOSURES OF PERSONAL PREDIUDICIAL INTEREST</u> A declaration of interest was received from Cllr Hood-Williams relating to all City and County of Swansea matters and one from Cllr Jones regarding Gower Timber.	
233	<u>CHAIRMAN'S REPORT</u> There was nothing to report.	
234	<u>MINUTES OF MEETINGS</u> The minutes of the previous meeting held on 20th June 2013 were confirmed as a true record of the proceedings. This was proposed by Cllr Hood-Williams and seconded by Cllr Hansford. Cllrs Aubrey and White abstained and the motion was carried unanimously. The minutes of the finance meeting held on 27 th June 2013 were then confirmed as a true record of the proceedings. This was proposed by Cllr White and seconded by Cllr Place, Cllr Aubrey abstained and the motion was carried unanimously.	
235	<u>MATTERS ARISING</u> The clerk reported that following a meeting between himself, Cllr	

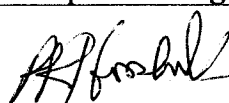


<p>235</p> <p>236</p>	<p>Jones and representatives from Gowerglaze Ltd, a quotation has been received for repairs & upgrades to the Emergency Doors in the side room. (Minute 212.1). This work would enable entry to be made into that room from outside the centre, whilst still maintaining the fire safety aspect. Cllr Hansford proposed the work be carried out and this was seconded by Cllr Place, the motion was carried unanimously.</p> <p><u>CLERK'S REPORT AND CORRESPONDENCE</u> This report had been circulated one week prior to the meeting and is included here.</p> <p>1. Fire Risk Assessment - I have nearly finished this document but am still awaiting a post extension plan of the centre. All Fire Equipment & Systems are now compliant.</p> <p>2. Electrical Safety - John Green is scheduled to finish the work by the end of the month.</p> <p>3. Grounds Maintenance Contract - Not yet started to prepare.</p> <p>4. We have recovered £1604.76 VAT - for May '12 through to end June'13</p> <p>5. The new flipchart - is in now in the Community Centre back room.</p> <p>6. External Audit – I have now received the letter and circulated.</p> <p>7. Community Centre Deeds – Despite numerous phone calls to Tony Lewis of Sheehan's Solicitors of Neath, I still have to speak to him. I have now written formally. It was agreed that the clerk and Cllr Hood-Williams should go and see Mr Lewis to resolve.</p> <p style="text-align: center;"><u>Correspondence received</u></p> <p>8. Email received and circulated from OVW on 5th July – an invitation to join the Welsh Language Community Alliance.</p> <p>9. Email received and circulated from OVW on 4th July – requesting feedback/response on Planning Dept. New Residential Design Guidance Draft.</p> <p>10. Several emails from OVW detailing the various training courses available including the Autumn Programme.</p> <p>The clerk reported that some other correspondence had been received in the last few days.</p>	<p>DPJ/ID</p> <p>ID</p> <p>ID/PHW</p>
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236	<p>11. A letter had been received from Huw Evans of City and County of Swansea outlining the details of the grant for publishing information on websites. It was proposed by Cllr Place and seconded by Cllr White that this grant be accepted on the conditions made. This was carried unanimously. The clerk to respond.</p>	ID								
237	<p><u>SUB-COMMITTEE REPORTS</u> Cllr Hansford reported that Beverley Evans had spoken with Gower Golf Club regarding the staging of a Three Crosses Christmas Function to raise funds for the local First Responders Group. The most likely date would be Friday 13th December with a cost of £22.50/person. A deposit would be paid to secure the date for an estimate of 100 people. Cllr Hansford would discuss this with the venue.</p>	BH								
238	<p>Cllr Place proposed that council proceed and this was seconded by Cllr Hood-Williams. The motion was carried unanimously.</p> <p><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u> The clerk reported that a letter had been received from Mazars LLP, the appointed external auditor. They have reported that “there are no issues in respect of which we propose to qualify our audit opinion on the Annual Return for the year ended 31st March 2013. There are no matters which we wish to draw to the attention of the Council and we have not identified any misstatements in ‘Section 1-Accounting statements’ that require to be corrected”.</p> <p>Cllr Jones proposed that Council formally approve the Annual Return. This was seconded by Cllr Place and carried unanimously. The Chairman duly signed and dated Section 3.</p>	ID								
239	<p>The clerk referred to the document circulated on the 11th July detailing the accounts for payment. There being no queries it was proposed by Cllr White and seconded by Cllr Jones that they be approved by council. This was carried unanimously.</p> <p>The summary is as follows;</p> <table data-bbox="352 1601 785 1787"> <tr> <td>Opening Balance:</td> <td>£25,791.89</td> </tr> <tr> <td>Expenditure:</td> <td>£2,099.44</td> </tr> <tr> <td>Income:</td> <td>£1985.76</td> </tr> <tr> <td>Closing Balance:</td> <td>£25,678.21</td> </tr> </table>	Opening Balance:	£25,791.89	Expenditure:	£2,099.44	Income:	£1985.76	Closing Balance:	£25,678.21	ID
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	<p><u>APPROVAL OF DOCUMENTS</u> The Chairman explained that several governance documents had been prepared and others revised. Financial Risk Assessment Cllr Hansford proposed and Cllr White seconded that this</p>									



239	<p>document be approved. The motion was carried unanimously.</p> <p>Health and Safety Policy Cllr Hansford recommended that the wording of paragraphs 2(a), 2(b) and 3(d) be amended by the clerk. It was proposed by Cllr White and seconded by Cllr Hansford that with these revisions, the policy be approved. This was carried unanimously.</p> <p>Equality and Diversity Policy Cllr Place proposed and Cllr Jones seconded the proposal that this be approved by council. The motion was carried unanimously.</p> <p>Complaints Policy Cllr Hood-Williams proposed and Cllr Hansford seconded the proposal that this be approved by council. The motion was carried unanimously.</p> <p>Freedom of Information -Publication Scheme Council asked the clerk to amend Section 5 so that Governance documents were available on the website. Cllr Jones proposed and Cllr White seconded the proposal that, following these revisions, the document be approved. This was carried unanimously.</p> <p>Financial Regulations This document was revised by the clerk following the Finance Meeting on 27th June 2013 (Minute 225). Cllr Hood-Williams proposed and Cllr Place seconded the proposal that the document be approved. This was carried unanimously.</p>	ID
240	<p><u>COUNCIL ASSETS & INFRASTRUCTURE</u> It was proposed by Cllr White and seconded by Cllr Jones that the Climbing Frame in the Play Area be removed and replaced with a new item up to £500, that could remain when the area is redeveloped in the future.</p>	ID
241	<p>The motion was carried unanimously.</p>	WS/ID
242	<p><u>COMMUNITY NEWSLETTER</u> Cllr Hansford outlined the plan for issuing the next newsletter which would be in single sheet folded A5 format and printed in house.</p>	BH/ID
	<p><u>CAPITAL PROJECTS/COMMUNITY STRATEGY</u> Cllr Hood-Williams reported that Edward Holloway of Knight Frank would be available for a site to visit to discuss the Somerset Trust land issues. It was agreed that the Clerk and Cllrs Hood-Williams and Smart would set up a meeting with him week</p>	WS/ID PHW



243	<p>commencing 5th August 2013.</p> <p>The chair reported that the land between Chapel Rd and Tirmynydd Rd would be cut in the next six weeks and then again in the autumn.</p>	
244	<p><u>CITY COUNCIL MATTERS</u></p> <p>The chair reported that SCC had just issued a document on the website entitled 'LDP Preferred Strategy'. As well as giving target timescales, it goes into some detail about the general areas to be affected.</p> <p>It was decided to create a link from www.threecrosses.org.uk to the swansea.gov.uk webpage.</p>	KW
245	<p><u>PLANNING APPLICATIONS</u></p> <p>Cllr Hood-Williams left the room and it was proposed by Cllr Jones and seconded by Cllr White that Cllr Place be elected deputy chair and this was carried unanimously.</p> <p>Cllr Place then took the chair and the following applications were considered;</p> <p>2013/0963 Land at the rear of No1 Dukefield. It was decided that there were no objections.</p> <p>2013/0979 Hunter's Hollow, Tirmynydd Road. This application was discussed at length. Council decided unanimously to object strongly and recommend that this application be rejected. It was felt that the latest design would have a negative impact on the area, the dwelling being in a very prominent position on Tirmynydd Road. It was also agreed that the proposal was totally out of character with other dwellings in the immediate area, and the village as a whole.</p> <p>This was proposed by Cllr Aubrey seconded by Cllr Jones and carried unanimously on both applications.</p>	ID
246	<p><u>FOOTPATHS AND BRIDLEWAYS</u></p> <p>No reports.</p>	
247	<p><u>DELEGATES REPORT</u></p> <p>Cllr Hood-Williams reported that a Draft Charter defining the relationship between the City Council and Town & Community Councils has been tabled. He had asked for several amendments to be made.</p>	
	<p><u>DATE OF NEXT MEETING</u></p> <p>The next meeting will take place on Thursday 19th September 2013.</p> <p>The meeting closed at 8.33pm.</p>	

