**MINUTES OF MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY, 20TH MARCH 2014 AT 7.30pm**

|  |  |  |
| --- | --- | --- |
|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton R Hood-Williams (PHW) | Kevin White [KW] |
|  | Warren Smart (WS) | Belinda Hansford [BH] |
|  |  |  |
|  | **Clerk:** Ian Donaldson [ID] | |
|  |  | |

**Meeting commenced 7.30pm Community Councillor P R Hood-Williams (Chairman of the Community Council) Presiding**

|  |  |  |
| --- | --- | --- |
| **ITEM** | **HEADING** | **ACTION BY** |
| 341  342  343  344  345  345  346  346  347  348  349  350  350  351  352  353  354  355  356  357  358 | **APOLOGIES FOR ABSENCE**  Apologies were received from Cllrs Place, Jones & Aubrey.  **DISCLOSURES OF PERSONAL PREDUDICIAL INTEREST**  Declarations of interest were received from Cllr Hood-Williams with regard to all City & County of Swansea matters.  **CHAIRMAN’S REPORT**  The chairman reported to the meeting that letter had been sent to all households in the ward informing them of the new Monday to Saturday evening bus service.  The Chairman informed the council that he had received an email from Huw Evans the Head of Democratic Services in the City Council informing him that Mr Patrick Arran is prepared to act as mediator in the financial dispute between this council and Llanrhidian Higher Community Council. There would be a charge of £500 per day for his services. The clerk would now write to LHCC with this proposal.  **MINUTES OF MEETINGS**  The minutes of the previous meeting held on 20th February 2014 were confirmed as a true record of the proceedings. This was proposed by Cllr Smart, seconded by Cllr Hansford and carried unanimously. Cllr White abstained as he was not present on the 20th February.  **MATTERS ARISING**  **328** Cllr Smart reported that he had spoken to The Gower Society about the design of pumps in the area, however the officer was not aware of any specific designs. He was advised that grant application forms are on the Gower Society website and stated that would follow this up.  He also reported that he had attended a session organised by Edwina Hart AM where funding options from the Big Lottery were discussed. Cllr Smart was confident that our project(s) meet the criteria for the ‘Wellbeing and Healthy Lifestyle’ grants. He said he has started to put together a Project Management Plan that would form the basis for a grant application.  There was a discussion about whether the application should be made by the Community Council or the Trust. The potential problem of matched funding from the Trust and the S137 spend rules was raised. Cllr Smart would look into these and report at the next meeting.  Cllr Smart reported that he had written to Mrs Hart thanking her for organising the session.  Cllr Aubrey was in the process of preparing a new rebuild cost for the Centre for insurance purposes.  **CLERK’S REPORT & CORRESPONDENCE**  1. A quotation to replace the misted up doubled glazed units at the Community Centre has been received from Gower Glaze. [£144.16 + Vat for the two units fitted]. Works Order Issued.  The Clerk reported that the exterior tap had been fitted and that due to a water leak in the Ladies toilet that needed urgent repair the bill had risen to £90 and not £50 as approved at 20/2/14 meeting.  **2**. Second letter was sent to Mrs L J Costello claiming damages for fire damage. [circulated 3/3/14]  Advice sought from SCC Legal Services 4/3/14. Email received 5/3/14 from Aled Gruffydd a lawyer in the Legal Dept. of SCC. [circulated 5/3/14 by email].  Subsequent email received from Chris Costello referring the matter back to their insurers [Sheila’s Wheels] and warning of harassment charges.  It was agreed to delay any further action until written statement of claim status is received from the insurers.  The Clerk was asked to check the TCCC insurance policy to ascertain cover for this type of incident.  The Clerk reported that he had obtained quotations for the work at the Community Centre that was recommended following the car fire incident.  Creation of an emergency escape route onto back lane £390  Painting of No Parking lines around the building £210  Clear out all gutters and replace missing brackets £65  It was proposed by Cllr Smart and seconded by Cllr White that this work be approved. This was carried unanimously.  **3**. Annual Play Ground Inspection by Wicksteed Ltd took place on 03/03/14. Report attached. Action plan with Bay Landscapes drawn up. Estimate for all jobs - £360 parts & labour +VAT.  Cllr Smart proposed that TCCC proceed with these repairs. This was seconded by Cllr Hansford and carried unanimously.  The Clerk was asked to obtain quotations for Playground sign(s).  **4**. Christmas Tree(s) – Rob Morgan is planting 3 trees in a tight triangle. He will kindly continue to erect a tree for us each year until the planted ones reach the right height.  **5**. Somerset Trust Knotweed - The clerk has spoken with Mr Eddie Holloway of Knight Frank LLP [5/3/14] regarding the situation and emphasising the need to treat in the next few weeks as the growing season is underway. He said he will consult with Chris Smith about funding. No reply received to date.  **Correspondence Received February/March**  **6. Planning** – Application Nos: 2014/0274 Tirmynydd Farm & 2014/0321 The Nook, 73 Tirmynydd Rd received and passed to Cllr Smart.  **7.** Further correspondence from Mr M Barley [circulated 25/2/14].  **8**. Letter from SCC regarding the Launch of the Charter Wed 26/3/14 at 4.00pm. Detailed itinerary due soon. Community & Town councils forum to follow at 5.30pm.  **9**. Consultative document from OVW received 3/3/14 regarding ‘Disposal of Local Authority Playing Fields’. Circulated by email on 3/3/14.  **10**. Email from OVW & WAG regarding the repeal of the rule for 2 councillors to sign council cheques. Updated Financial Regulations awaited from OVW.  **11**. Email from Mr Richard Birch received and circulated [15/3/14].  The Clerk has replied to this and circulated to councillors [19/3/14]  **SUB-COMMITTEE REPORTS**  No reports this month.    **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the February accounts for payment. It was proposed by Cllr Hansford that these be accepted. Cllr White seconded this and the motion was carried unanimously.  The summary is as follows;  Opening Balance: £26,012.41  Expenditure: £ 2,496.51  Income: £ 305.00  Closing Balance: £23,820.90  **COUNCIL ASSETS/INFRASTRUCTURE REPORT**  The Chairman stated that he had attended a site visit SCC about the status of the land between the Chapel and the Play Area and awaited a response.  It was agreed that for 2014/15 this item would be taken off the agenda since it is covered in the Clerk’s Report.  **COMMUNITY NEWSLETTER**  Cllr Hansford presented a draft layout for the April/May/June edition. It was agreed that as well as the items agreed previously, items on the SCC Budget, Council Tax & Precept, the new logo and the AGM date in May should feature.  The Clerk would revise the spend pie chart and also contact Julie Furber of Environment Wales to get an update on the Biodiversity Project Grant.  On the subject of litter & dogwaste, Cllr Smart agreed to draw up a map showing the existing locations of waste bins and proposed new ones.  Cllr Hood-Williams agreed to forward a point of contact within SCC dealing with the provision of bins to the Clerk.  **CAPITAL PROJECTS**  Cllr Smart, as reported in **345,** stated that he had attended the Lottery Grant Meeting. It was decided that the Clerk would speak with SCC Parks Dept. about planting some poppies on the small triangle of land between Orchard Drive and Chapel Road. Due to the knotweed problem there, Cllr Smart would mark up the infested area to isolate it.  **GOWERTON ROAD SAFETY ISSUES**  Cllr White explained what he regarded as the problem areas. Following lengthy discussion it was decided to request a site visit from the SCC Highways Safety Officer, Jeff Green to look at this and the Dunvant Road issues.  **APPROVAL OF REVISED CODE OF CONDUCT DOCUMENT**  The revised Code of Conduct was approved.  This was proposed by Cllr White, seconded by Cllr Smart and carried unanimously.  **CITY COUNCIL MATTERS**  The Chairman reported that the two 20mph road traffic signs had been re-erected promptly.  He also stated that the damaged road surface to the south of the cattle grid on Tirmynydd Road is due for resurfacing during week commencing 2/4/14.  **PLANNING APPLICATIONS**  Cllr Hood-Williams left the room at this point and Cllr Smart took the chair.  2014/0274 Conversion of Barn to holiday accommodation.  It was decided that the council has ‘no objection in principle to the creation of new holiday accommodation within the community. The conversion is compliant with the aims of TAN6 in this respect’.  2014/0321 Development of existing bungalow.  It was decided that there is an issue with the rear dormer windows in this application. The council agreed to support the objections of local residents concerned about being overlooked from these windows.  Cllr Hood- Williams re-entered the room and took the chair.  **FOOTPATHS AND BRIDLEWAYS**  No issues were reported.  **DELEGATES REPORTS**  The Chairman reported that he had attended an AONB Partnership Meeting where the important issue of affordable housing policies were discussed. Cllr White offered to research this issue and report back.    **DATE OF NEXT MEETING**  The next meeting will take place on Thursday the 17th April 2014.  The meeting closed at 9.35pm. | PHW  ID  WS  WS  WS  NLA  ID  ID  ID  ID  ID  ID  PHW  ID  BH  ID  WS  PHW  ID  WS  PHW  ID  ID  KW |