**MINUTES OF FINANCE MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY, 21ST JANUARY 2016 AT 9.00pm**

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|  | **PRESENT**: |

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|  | **Community Councillor** | **Community Councillor** |
|  | Nigel Aubrey (NA) | Kevin White (KW) |
|  | Belinda Hansford (BH) | Warren Smart (WS) |
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|  | **Clerk:** Ian Donaldson |
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**Meeting commenced 9.05pm Community Councillor Warren Smart (Vice-Chair of the Community Council) Presiding**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 699  700  701  702  703  704  705 | **APOLOGIES FOR ABSENCE**  Apologies were received from Cllrs Hood- Williams, Jones, Prince and Kirsty Hanson.  **DISCLOSURES OF PERSONAL PREDUDICIAL INTEREST**  There were no disclosures.  **MINUTES OF PREVIOUS MEETING**  Cllr White proposed that the minutes from 18th September 2015 be accepted as a true record of the proceedings. Cllr Aubrey seconded this and the motion was carried unanimously.  **VERIFY BANK & CASHBOOK RECONCILIATIONS**  Cllr Aubrey, as the appointed councillor, confirmed that the monthly reconciliations produced by the clerk were up to date, were correct and signed accordingly.  **ACTUALS V BUDGET FOR Q3 AND 2015/16 YEAR END**  The clerk tabled a document explaining the preparation of the spreadsheets he was about to present. He had totalled up actuals until the end of January and had projected likely income & spend until end March. He explained that these were then used as a basis for the draft 2016/17 budget he tabled. This projection showed that the council was on course to be within total budget for 2015/16, this despite not receiving any payments back from LHCC.  **TO APPROVE THE 2016/17 BUDGET AND SET THE PRECEPT**  The clerk presented a balanced draft budget and explained the changes from 2015/16. There were provisions for Fete Week and the Banc event, for potential legal fees and capital spend. Cllr Hansford asked if the communications budget could be increased by around £300 to add extra pages and allow for any printing cost increase. This was agreed unanimously with savings made in the S137 budget.  After a short discussion it was decided to keep the precept at the same level as last year, and the two previous years, namely £42.24 per Band D equivalent properties (711).  The motion that the 2016/17 Budget be approved on this basis was proposed by Cllr Aubrey, seconded by Cllr White and carried unanimously.  Cllr Aubrey kindly proposed a vote of thanks to the clerk, complimenting him on his preparation of the budget and accounts. This was seconded by Cllr Hansford and carried unanimously.  **DATE OF NEXT FINANCE MEETING**  It was agreed that the next meeting would be on 16th June 2016 after the normal Council Meeting. The full 2015/16 Accounts would be presented and ratified prior to external audit.  The meeting closed at 9.30pm | ID |