**MINUTES OF MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY, 17TH NOVEMBER 2016 AT 7.30pm**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood- Williams [PHW]  Belinda Hansford [BH] | Nigel Aubrey [NA]  Daniel Jones [DJ] |
|  | Warren Smart [WS] | Khan Prince [KP] |
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|  | **Clerk:** Ian Donaldson (ID)  **Members of the Public present: None** | |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 867  868  869  870  871  872    873    874  875  876  877    879  880  881  882  883 | **CHAIRMAN’S REPORT**  Cllr Hood-Williams welcomed everyone to the meeting and thanked them for making the effort on a very inclement evening. He reported that the Community Council had attended the Remembrance Sunday service at the chapel and that he had laid a wreath.  **APOLOGIES FOR ABSENCE**  Apologies for absence were received from Cllr Kevin White.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  Cllr Hood- Williams declared an interest in all matters pertaining to the City & County of Swansea.  **MINUTES OF MEETINGS**  Cllr Jones proposed that the minutes of the previous monthly meeting held on 20th October were a true record. Cllr Aubrey seconded the motion and it was carried with Cllrs Smart and Prince abstaining as they were not present at that meeting.  **MATTERS ARISING**  [857] Cllr Hansford would convene an events meeting soon.  [859] Cllrs Hansford and White would do some tidying up of the website.  [861] A public meeting to discuss the creation of a village wide 20mph zone would be called in early January.  [862] Cllr Hood-Williams update the council on the Village Green Public Inquiry held at the end of October. He wished to place on record the gratitude of the community council towards those village residents who gave evidence so admirably.  **CLERK’S REPORT AND CORRESPONDENCE**  **1.**  **Defibrillator Project-** Grant application being prepared. Meeting being arranged with Cariad.  **2. Electricity Supply Contract –** 3 year fixed contract commences with British Gas 1/12/16.  **3. BT Payphone removal consultation –** payphone adoption scheme circulated. TCCC can buy the box for £1 but have to agree to maintain it.  *Cllr Jones proposed and Cllr Smart that the community council adopt the box if it becomes available from BT. This was agreed unanimously.*  **4. Barclays Bank mandate & cheque signatory update –** unfortunately the process has to be carried out again. The previous forms become void after 60 days. New forms being prepared for signing.  *It was resolved that Cllr Prince be added to the new signatory mandate along with Cllr Hansford.*  **5. Hedge & Tree Trimming –** Bay Landscapes Ltd have cut back the hedge along Gowerton Rd opposite the entrance to the community centre and the trees along the length of the Old Lane behind it.  **6. Community Centre Trees** – Martin Bignell has explained that C&CS Parks Dept. have a survey service which carries out a risk assessment of any trees on TCCC land. The estimate for the centre would be circa £150 and this would last for 3 years.  *Cllr Hansford proposed and Cllr Aubrey seconded the proposal that this work be carried out. The motion was carried unanimously.*  **Correspondence Received/Sent in October & November**  **7. LHCC & TCCC Financial Situation –**emailed letter received and circulated on 25/10/16 from LHCC replying to our letter of 25/2/16. The letter re-states their position in February.  *It was resolved that the clerk should reply to the letter pointing out that independent and binding arbitration had been agreed by both councils. After discussion, Cllr Jones proposed and Cllr Hansford seconded a motion that, unless there is confirmation by 1st January 2017 that this will take place, Three Crosses Community Council will lodge a formal complaint to the Public Services Ombudsman Wales. This was passed unanimously with Cllr Aubrey abstaining due to a conflict of interest.*  **8. Cancer Information and Support Services [CISS]** – letter received 10/11/16 asking for a donation.  *Noted*  **9**. **The Somerset Trust Invoices –** reply explaining that the licence expired in September 2015 sent.  **10. Open Spaces Society -** Invitation to renew membership received 10/11/16 [£45]   |  |  | | --- | --- | |  |  |   **SUB-COMMITTEE REPORTS**  Cllr Hansford said School Fete Day would be held on Saturday 24th June 2017. She reported that she had spoken with the suppliers for the marquee and disco to provisionally book them. It was agreed that she also approach ‘Cut Three Ways’ to provide the entertainment again next year.  She stated that the tickets for the Village Christmas Dinner Dance were selling somewhat slowly and that there are no ‘carols round the tree’ this year as the Chapel is offering a ‘carols by candlelight’ service that will be open to all.    **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the November accounts for payment. It was proposed by Cllr Jones and seconded by Cllr Aubrey that the accounts be approved. The motion was carried unanimously. The approved accounts are appended to these minutes.  **COMMUNITY COMMUNICATIONS**  Cllr Hansford said that she was going to do some housekeeping on the website. She also tabled a list of ideas for the January – March newsletter.  **CAPITAL PROJECTS**  Cllr Smart agreed to draw up a community strategy document ready for the next meeting.  **CITY COUNCIL MATTERS**  Cllr Jones raised the issue of bus services to and from the village. He said that they were terrible and probably the worst on Gower. After lengthy discussions on the issue it was agreed that Cllr Hood- Williams speak to C&CS about the service.  Cllr Jones again brought up an issue with the footpath and drains leading from the Joiner’s Arms down towards Coed Lan. The chairman said that he understood the matter was in hand.  **APPROVAL OF REVISED GOVERNANCE DOCUMENTS**  The clerk had circulated revised versions of the following documents;  Complaints Policy, Equality & Diversity Policy, Freedom of Information Policy, Environmental Policy, Financial Risk Assessment and the Council’s policy on usage of the Welsh language.  Cllr Jones proposed and Cllr Smart seconded the motion that these policies be approved and this was carried unanimously.  **PLANNING APPLICATIONS**  Cllr Hood Williams left the room at this point and Cllr Smart took the chair. Application number **2016/3101** for a single storey rear extension at No. 8 Brynymor was discussed and it was resolved that there were no objections to this application. [Cllr Prince declared a personal interest and took no part in this discussion].  Application number **2016/3240**, retention of mobile catering unit, 18 Brynymor, was discussed at length. The council agreed unanimously to strongly object to the siting of this catering unit in the middle of a residential area. The area, already congested with cars parked along the cul-de-sac and on the pavements, was already a conflict area for pedestrians and vehicle traffic. Any increases in vehicle traffic would make this even worse. There were issues of litter disposal, smells, fire risk, health and safety and the possibility of vermin being attracted to the site. Other issues discussed were public liability insurances and environmental health.  Cllr Hood- Williams re-entered the room and resumed the chair.  **FOOTPATHS AND BRIDLEWAYS**  There were no issues reported.  **DELEGATES REPORTS**  There were no reports  **DATE OF NEXT MEETING**  The next monthly meeting would take place on Thursday 19th January 2017 to be followed by a Finance Meeting.  The meeting closed at 9.25pm. | BH  BH/KW  PHW  ID        ID    ID    ID        BH  ID  BH  WS  PHW  ID    ID  ID |