



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY, 15<sup>TH</sup> JUNE 2017 AT 7.15pm**

**PRESENT:**

**Community Councillor**  
 Belinda Hansford (BH)  
 Paxton Hood-Williams [PHW]

**Community Councillor**  
 Sally McGregor [SM]

**Clerk:** Ian Donaldson (ID)

**Members of the Public present:** None

**Meeting commenced 7.15pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding**

ITEM	HEADING	ACTION BY
979	<b><u>CHAIRMAN'S REPORT</u></b> Cllr Hood- Williams welcomed those present to the meeting. He reported that a Mobile Post Office would be visiting the Community Centre from 12.30 -2.00pm every Wednesday. He urged all residents to use it as much as possible.	ID  PHW/BH
980	<b><u>APOLOGIES FOR ABSENCE</u></b> There were apologies from Cllrs Jones, Khan, Smart & White.	
981	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b> There was a declaration of interest from Cllr Hood-Williams, with regard to all CCS matters.	
982	<b><u>MINUTES OF MEETINGS</u></b> Cllr Hansford proposed and Cllr McGregor seconded the motion that the minutes of the monthly meeting held on 18th May 2017 be confirmed as a true record of the proceedings. This was carried unanimously.	
983	<b><u>MATTERS ARISING</u></b> [969] Banc Seating – It was resolved after discussion that the sets be ordered with a circular logo. [973] Road Safety – Cllr Hood-Williams confirmed he had met with Jeff Green of C&CS and that a further meeting was planned. The July newsletter would contain some information on the next steps to move this issue forward.	
984	<b><u>REVIEW OF 2016/17 INTERNAL AUDIT PROCESS</u></b> Cllr White had conducted this year's review and had issued a report which had been circulated prior to the meeting. He had reported that the process had been satisfactory.	

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985	<p><b><u>CLERK'S REPORT AND CORRESPONDENCE</u></b></p> <p><b>1. Defibrillator Project-</b> AED Units installed across the village. Further information/training sessions planned.</p> <p><b>2. Japanese Knotweed on Banc</b> – outbreaks in Hedge and on Pant y Dwr treated by Bay Landscapes Ltd. Following correspondence from Dr Blackwell.</p> <p><b>3. External Audit for 2016/17</b> - Completed and posted to BDO LLP</p> <p><b>4. Playground Inspection Remedial work</b> –Bay Landscapes Ltd arranging painting.</p> <p><b>5. Banc Drainage</b> –B-Line to carry out survey work, locations and possible solutions. No charge for exploratory work.</p> <p><b>6. Banc Benches</b> – Survey of existing plinths carried out with Bay Landscapes Ltd. Confirmed suitable with minimum making good. Streetmaster Ltd supplied new quote with embossed sides. [£1388 for 2 as specified]</p> <p><b>7. Other benches</b> – Bay landscapes replacing spar on Cefn Draw bench. Ray O’Keefe has been asked to repaint the remaining 5 benches [Tirmynydd Rd, Cilonnen, Poundffald, Community Centre/Cryws Farm, Gowerton Rd, Chapel Road] and to stain the Banc planters.</p> <p><b>8. School Fete &amp; Hog Roast</b> – TEN application approved by C&amp;CS.</p> <p><b><u>Correspondence Received/Sent in May/June</u></b></p> <p><b>9. LHCC &amp; TCCC Financial Situation</b> – letter written as requested by council. Receipt acknowledged.</p>	ID ID ID ID
986	<p><b><u>SUB-COMMITTEE REPORTS</u></b></p> <p>The Fete Day &amp; Hog-roast meeting had preceded this meeting.</p>	
987	<p><b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b></p> <p>The clerk presented the June accounts for payment. It was proposed by Cllr Hansford that these be accepted. Cllr McGregor seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p>	
988	<p><b><u>COMMUNITY COMMUNICATIONS</u></b></p> <p>Cllr Hansford tabled the ideas for the July- Sept newsletter which were discussed. It was agreed that the front page should feature the Mobile Post Office. There would be photos &amp; articles on the Fete Week and the Hog Roast, Film Society programme, the Annual Dinner Dance, CDSA, and the defibrillators project among others. It was planned to deliver the newsletter into homes around Friday 7/7/17.</p>	BH
989	<p><b><u>CAPITAL PROJECTS</u></b></p> <p>The Chairman reported that he and Cllr White had made progress on this project and identified locations and historical information for 5-6 sites around the village. Farms, Mines &amp; Quarries, Toll Gate, Religion and Pumps &amp; Forges would feature. Finance through the Gower Landscape Partnership could be available.</p> <p>In the absence of Cllr Smart it was agreed to defer the presentation of the Strategy to a</p>	PHW/KW

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989	specially convened meeting. Cllr Smart was thanked in absentia for all his hard work in compiling the strategy. It was agreed that the document itself needed to be discussed and agreed in broad principle first by council. Thereafter, it could be fleshed out with more detail added.	WS WS
990	<b><u>CITY COUNCIL MATTERS</u></b> Cllr McGregor reported that she was still concerned about the clearing created at the end of Dukefield.	PHW
991	<b><u>PLANNING APPLICATIONS</u></b> The meeting was unable to resolve any issues due to the withdrawal of Cllr Hood-Williams which left the meeting non –quorate.	
992	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b> Cllr McGregor raised the issue of the hedge on the common just the other side of the gate onto LH56 at the end of Dukefield. This needed trimming back urgently to enable access.	PHW
993	<b><u>DELEGATES REPORTS</u></b> There had been no meetings to report back on.	
994	<b><u>REVIEW &amp; APPROVAL OF GOVERNANCE DOCUMENTS</u></b> The clerk had circulated the following documents for annual review: <i>Code of Conduct</i> <i>Constitution</i> <i>Standing Orders</i> Cllr McGregor proposed that these documents be approved. This was seconded by Cllr Hansford and carried unanimously.	
995	<b><u>DATE OF NEXT MEETING</u></b> The next monthly meeting would take place on Thursday 20 <sup>th</sup> July.  The meeting closed at 8.00pm	

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