



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY 21ST JUNE 2018 AT 7.30pm**

**PRESENT:**

**Community Councillor**  
 Paxton Hood-Williams [PHW]  
 Kevin White [KW]

**Community Councillor**  
 Sally McGregor [SMcG]  
 Warren Smart [WS]  
 Belinda Hansford [BH]

**Clerk:** Ian Donaldson (ID)

**Members of the Public present:** Ms Dana Evans, 1 Pentwyn, Three Crosses

**The chairman asked Ms Evans if she wished to address the meeting , however she declined the invitation.**

**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding**

ITEM	HEADING	ACTION BY
1170	<p><b><u>CHAIRMAN'S REPORT</u></b>            Cllr Hood-Williams opened the meeting by officially informing the council that Cllr Prince had resigned as a councillor. The process of replacement was underway and assuming an election was not called for the vacancy, a notice of said would be published 5/7/18 which would invite applications to the clerk by 19<sup>th</sup> September 2018.            Cllr Smart proposed a vote of thanks for Cllr Prince which was carried unanimously. He also told the meeting that the CC&amp;S Road Safety team were conducting surveys prior to their visit to discuss Phase 2 of the traffic calming project.</p>	ID PHW
1171	<p><b><u>APOLOGIES FOR ABSENCE</u></b>            Apologies were received from Cllr Jones.</p>	
1172	<p><b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b>            There was a declaration of interest from Cllr Hood-Williams, with regard to all CCS matters.</p>	
1173	<p><b><u>MINUTES OF MEETINGS</u></b>            Cllr White proposed acceptance of the previous minutes which was seconded by Cllr McGregor. The motion was carried unanimously.</p>	
1174	<p><b><u>MATTERS ARISING</u></b>            [1156] The chairman informed the meeting that the matter concerning money owed by Llanrhidian Higher Community Council had not been progressed.            [1152] Phase 2 Traffic Calming – survey work being done by CC&amp;S.            [1156] <b>Playground Update</b> It was resolved that due to the resignation of Cllr Prince, who was leading this project, Cllrs White and Smart would take over. A stall showing some of the work that had been done would be set up at the Fete Day. A date and time of Friday</p>	PHW KW/WS

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\_\_\_\_\_ **Cllr P R Hood-Williams**

1174	<p>13<sup>th</sup> July at 3.30pm was agreed as a session to enlist support from within the community to form a working group on the project. Cllr Hansford would speak with Lindsay Glover about playground user feedback/ comments. [1161] Cllr McGregor gave an update on preparations for the Fete/Hog Roast Event.</p>	BH SMcG
1175	<p><b><u>CLERK'S REPORT AND CORRESPONDENCE</u></b></p> <ol style="list-style-type: none"> <li>1. 1918 – 2018 Centenary – Poppy seed beds planted</li> <li>2. Banc Drainage - ground repairs around play area completed.</li> <li>3. Gower First Responders – new S137 cheque for £1000 received, cashed and acknowledged.</li> <li>4. History Trail Project – Awaiting delivery of boards from manufacturer.</li> <li>5. Wicksteed Playground Inspection – new cradle swing seat, shackles, bushes, and nuts being ordered for repairs.</li> <li>6. Openreach – Letter sent regarding poor visibility at Chapel &amp; Joiners Rds junction (Cabinet No.2) Investigation started and photos sent as evidence. No further correspondence received since 18/4/18. To be chased up again.</li> <li>7. Japanese Knotweed – some regrowth noticed on triangles. Brownhills Nurseries contacted and re-treatment arranged.</li> <li>8. External Audit – Sent out 19/5/18 – no correspondence received yet.</li> </ol> <p><b><u>Correspondence Received/Sent in May &amp; June</u></b></p> <ol style="list-style-type: none"> <li>9. Resignation of Councillor – e-mail received from Cllr Khan Prince 8/6/18 tendering his resignation from the community council. CC&amp;S Electoral Services informed and 'Notice of Vacancy' issued which invites electors to request an election. If no such request is received by 5.00pm on 4<sup>th</sup> July, a co-option notice will be posted across the village asking for nominations to be notified to the clerk in writing by a certain date.</li> <li>10. Somerset Trust – Meeting to discuss the Tirmynydd Rd triangles to be held on-site 11.00am Thursday 21<sup>st</sup> June. <i>Meeting re-scheduled for 10.00am Thursday 12<sup>th</sup> July on-site.</i></li> <li>11. Email received from Cedarwood Tree Services – offering to cut down the diseased oak tree outside the community centre. <i>It was decided that the clerk would speak again with Martin Bignell of CC&amp;S Parks Dept for further advice</i></li> </ol>	ID  ID
1176	<p><b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b></p> <p>The clerk presented the June accounts for payment. It was proposed by Cllr White that these be accepted. Cllr Smart seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p> <p>Cllr White remarked that the hall income was quite low this month. The clerk explained that most groups pay weeks &amp; months in advance, however the number of parties being held was certainly down on previous years.</p> <p>It was resolved to advertise the hall for such use on facebook and the website.</p>	ID

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1177	<p><b><u>TO REVIEW THE INTERNAL AUDIT PROCESS</u></b>                  Cllr White reported that he had not been able to complete this task yet but would do so by the July meeting.</p>	KW
1178	<p><b><u>SUB-COMMITTEE REPORTS</u></b>                  This had been dealt with earlier in matters arising.</p>	
1179	<p><b><u>COMMUNITY COMMUNICATIONS</u></b>                  Cllr Hansford tabled a draft version of the next edition of Crwys News and there was a discussion about the content items. There would be articles on the village shop and the re-opening of the post office counter on 24/9/18. The Fete and Hog Roast, Community Grants, the LDP process and an update on Vocaleyes. Cllr Smart said he would try to write an article on the Gower Way and how it goes through Three Crosses for a future edition.</p>	BH WS
1180	<p><b><u>CAPITAL PROJECTS</u></b>                  Cllr Hood-Williams gave an update on the History Trail project which is being totally funded by the Gower Landscape Partnership. The clerk said that delivery of the boards was imminent and Bay Landscapes would install. It was agreed that an event involving schoolchildren and parents should be held in early September. The community centre could be used to provide teas and welsh cakes.                  Cllr Hansford asked if a high resolution map showing the locations of the boards could be provided for the newsletter. The clerk would speak with Chris Lindley.</p>	ALL ID
1181	<p><b><u>CITY COUNCIL MATTERS</u></b>                  Cllr Smart said he seen some outdoor gym equipment along the Swansea foreshore between the 360 building and Singleton Park. He would like to see these in strategic locations in Three Crosses.</p>	
1182	<p><b><u>PLANNING APPLICATIONS</u></b>                  There were no applications to discuss.</p>	BH/KW KP/DJ SMcG
1183	<p><b><u>FOOTPATHS AND BRIDLEWAYS</u></b>                  Nothing to report.</p>	
1184	<p><b><u>DELEGATES REPORTS</u></b>                  There were no reports.</p>	
1185	<p><b><u>IRPW -COUNCILLOR REMUNERATION DETERMINATIONS</u></b>                  Documents were received from Cllrs Smart, Hansford, White &amp; McGregor and placed on file.</p>	
1186	<p><b><u>POLICY DOCUMENTS REVIEW</u></b>                  The clerk had circulated revisions of the following Governance documents;  <b>Code of Practice, Constitution and Standing Orders.</b>                  Cllr Smart proposed that they be accepted, Cllr White seconded this and the motion was carried unanimously.</p>	
1187	<p><b><u>DATE OF NEXT MEETING</u></b>                  The next monthly meeting would take place at 7.30pm on Thursday 19th July. The meeting ended at 9.00pm</p>	

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