**MINUTES OF MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY 19TH JULY 2018 AT 7.30pm**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Kevin White [KW] | Daniel Jones [DJ]  Warren Smart [WS] (part-time)  Belinda Hansford [BH] |
|  | **Clerk:** Ian Donaldson (ID) |  |
|  | **Members of the Public present:** | None |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1196  1197  1198  1199  1200  1200  1201  1201  1202  1203  1204  1205  1206  1207  1208  1209  1210  1211  1212 | **CHAIRMAN’S REPORT**  Cllr Hood-Williams opened the meeting by remarking that the School Fete and Hogroast event was blessed with lovely weather and that those whose attended had enjoyed a great day and night. He congratulated Cllr McGregor, whose first event this had been to organise, on her hard work.  He also reported that he had spoken to the occupiers of No2 Joiners Road about taking away some or all of the hedge along Gowerton Road to allow a pavement to be constructed for road safety. Discussions were ongoing with Swansea City Council and himself.  The road safety team at Swansea City Council were nearly ready to present their report and recommendations for Phase 2 of the village traffic calming scheme. It was hoped that this could be tabled at a special meeting in mid August.  **APOLOGIES FOR ABSENCE**  Apologies were received from Cllr McGregor.    **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters and Cllr Jones with regard to agenda item 8 and the approval of a cheque to Gower Timber Ltd.  **MINUTES OF MEETINGS**  Cllr White proposed acceptance of the previous minutes which was seconded by Cllr Hansford. The motion was carried unanimously with Cllr Jones abstaining as he was not present at the June meeting.  **MATTERS ARISING**  [1174] The chairman informed the meeting that the matter concerning money owed by Llanrhidian Higher Community Council had still not been progressed.  [1174] **Playground Update** Cllr White said that due to holidays he and Cllr Smart had not been able to arrange the public meeting as planned.  [1175] **BT Openreach Junction Box 2** – the clerk reported that he had received a reply from BT about the obstruction to visibility that this box presents. They have refuted our assertion. It was agreed to involve the C&CS Road Safety team for help.  [1175] **Somerset Trust Meeting** – the clerk reported that he and the chairman had met with Christopher Smith and a colleague on site the previous week. The trust are willing to see the land designated as a village green in 2017 becoming a village asset. They are open to an offer to purchase or to lease from the community council.  **CLERK’S REPORT AND CORRESPONDENCE**  **1. History Trail Project –** Still awaiting delivery of boards from manufacturer.  **2. Wicksteed Playground Inspection –** new cradle swing seat, shackles, bushes, and nuts received and awaiting time slot for repairs.  **3. Openreach** – Letter sent regarding poor visibility at Chapel & Joiners Rds junction (Cabinet No.2) Investigation started and photos sent as evidence. (See Above)  **4. Japanese Knotweed –** some regrowth noticed on triangles. Brownhills Nurseries have retreated.  **5. External Audit –** Sent out 19/5/18 – email received asking for a photograph of the ‘Electors Rights’ notice in situ posted on the noticeboard in May/June. This to show proof of informing the electors. Reply sent.  **6. Councillor Vacancy** – Notices posted to advertise vacancy and co-option process.  **7. Somerset Trust –** Meeting to discuss the Tirmynydd Rd triangles held on-site Thursday 12th July. Options to lease or purchase explored with Christopher Smith and his colleague.  Valuation of the land to be researched by TCCC.  **8. Community Centre Oak Tree** – email asking for advice sent to Martin Bignell of C&CS Parks and reply received.  *The advice was that the tree is now almost dead. However, pollarding could help it recover. It was resolved that the clerk approach Cedarwood Tree Services to ask if their offer still stands to do such work for free.*  **Correspondence Received/Sent in May & June**  **9. Invitation to OVW Conference & AGM received –** comments received back from all councillors.  *Cllr Jones proposed that the chairman attend the conference on behalf of the council. This was seconded by Cllr Hansford and carried unanimously.*  **10. Poundffald Inn – pound building status** – the clerk reported that he had received an email from CADW outlining the process for applying to have the pound listed as a building of historical interest.  It was resolved that the clerk speak with Cllr Rod Cooper about the history of the structure.  **Priors Meadow** – email received from Paul Thornton, Senior Wildlife Trust Officer at Welsh Wildlife. He asks for a letter of support from the community council for a grant application to be made by WTSWW to address the issue of management access to the meadow, one of Gower’s last remaining hay meadows.  *It was resolved that the clerk speak with Mr Thornton about the proposed access arrangements. This was done and the information circulated to councillors for comment.*  *Replies awaited before letter prepared.*  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the July accounts for payment. It was proposed by Cllr Hansford that these be accepted. Cllr White seconded this and the motion was carried unanimously with Cllr Jones abstaining due to a declared interest. The approved accounts are appended to these minutes.  **TO REVIEW THE INTERNAL AUDIT PROCESS**  Cllr White reported that he had not been able to complete this task yet but would do so by the next meeting. The clerk would forward the 2016/17 report to him.  **SUB-COMMITTEE REPORTS**  This had been dealt with earlier in matters arising. There would be a review of the hog roast event in the September meeting.  **COMMUNITY COMMUNICATIONS**  Cllr Hansford tabled a proposal that Crwys News be cut from 4 to 3 editions per annum. Namely, Oct - Jan, then Feb - May and finally June - Sept.  There were several benefits to this, including a saving of around £200 year on year, an extra A4 double sided page in colour, more copies and advertising the Hog Roast event in two editions, May and June.  It was agreed unanimously to trial this from October.  **CAPITAL PROJECTS**  The history trail update was discussed earlier.  **CITY COUNCIL MATTERS**  Cllr Jones raised the matter of road closures in and around the village and commenting that no notice of these seemed to be given by C&CS. The chairman agreed to investigate this.  **PLANNING APPLICATIONS**  There were no applications to discuss.  **FOOTPATHS AND BRIDLEWAYS**  Nothing to report.    **DELEGATES REPORTS**  There were no reports.  **POLICY DOCUMENTS REVIEW**  The clerk had circulated revisions of the following Governance document;  **Financial Regulations**  Cllr Jones proposed that they be accepted, Cllr White seconded this and the motion was carried unanimously.  **DATE OF NEXT MEETING**  The next monthly meeting would take place at 7.30pm on Thursday 20th September. | PHW  PHW  PHW  KW/WS  ID  ID/PHW  PHW  ID  ID  ID  ID  KW  ID  BH  PHW |