



**MINUTES OF MEETING**  
**HELD AT THREE CROSSES COMMUNITY CENTRE**  
**ON THURSDAY 30TH MAY 2019 AT 7.45pm**

**PRESENT:**

**Community Councillor**

Paxton Hood-Williams [PHW]  
 Warren Smart [WS]  
 Belinda Hansford [BH]  
 Sally McGregor [SMcG]

**Community Councillor**

Janet Taylor [JT]  
 Kevin White [KW]  
 Daniel Jones [DJ]

**Clerk:** Ian Donaldson (ID)

**Members of the Public present:** None

**Meeting commenced 7.45pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

ITEM	HEADING	ACTION BY
1347	<b><u>CHAIRMAN'S REPORT</u></b> The Chairman welcomed everyone to the meeting.	PHW
1348	<b><u>APOLOGIES FOR ABSENCE</u></b> There were no apologies, all councillors were present.	
1349	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b> There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters.	
1350	<b><u>MINUTES OF MEETINGS</u></b> Cllr Jones proposed acceptance of the previous minutes. This was seconded by Cllr White and the motion was carried unanimously with Cllr McGregor abstaining as she was not present at that meeting.	
1351	<b><u>MATTERS ARISING</u></b> [1331] In light of the legal advice provided by Cllr Taylor, the Chairman agreed to speak with Emily Stock. Cllr Hansford suggested that perhaps she would like to use the Community Centre free of charge for fundraising? [1336] Cllr Hood-Williams reported that he had spoken with C&CS about making good the grass banks and the Gower Way stone at the Community Centre crossroads. They would repair when the wildflower seeds were planted.	

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ **Cllr P R Hood-Williams**

1352	<p><b><u>CLERK'S REPORT AND CORRESPONDENCE</u></b></p> <p><b>1. Somerset Trust</b> – The clerk outlined the current position with the Trust regarding the land along Tirmynydd Rd, still owned by the Trust, but now officially a village green. Following telephone conversations between the clerk and the land agent for the trust, the latter had asked what the community council would like to do to the land. There was a lengthy discussion in the council meeting about the types of actions we would like. It was proposed by Cllr White that TCCC should ask for a lease to manage the land. This was seconded by Cllr Jones and carried unanimously. The wording of the request was discussed and it was agreed that it should be general in as far as is possible, allowing some flexibility. However, it was also decided to ask for some specific things such as the right to cut, to plant native trees and to position some benches.</p> <p><b>2. External Audit 2018/19</b> – Annual Return and Audit documents sent to Internal Audit 2/5/19. Now received back with an unqualified report. Now being prepared for sending to BDO LLP the external auditors.</p> <p><b>3. Banc Drainage Survey &amp; Report</b> – Design and Specification Report commissioned. Awaiting receipt of this prior to tender process.</p> <p><b>4. Big Lottery Grant</b> – Application form prepared and awaiting submission. Three Playground Suppliers (Wicksteed, Sutcliffe &amp; Hags) met on site and designs/ indicative costs being prepared. 3 quotations received and analysed.</p> <p><b>5. Annual Playground Inspection</b> – Wicksteed conducted inspection 12/3/19. Some worn shackles on 2.3m Flat swing set noted. New shackles/bushes to be ordered and fitted.</p> <p><b>6. Banc Deeds &amp; Conveyancing to TCCC</b> – Letter sent to BWL Solicitors asking for a certified copy of the document to be provided. They have advised that we contact the Somerset Trust. Letter to the Trust asking for the conveyance document to be certified sent 24/5/19.</p> <p><b>7. Funding Request received from Emily Stock (Brynymor)</b>- Advice from Cllr Taylor was that unfortunately the Community Council has no legal power to make the award of funds to any individual. The Council has to act within the powers given to it. Its powers are to support the community as a whole. For these reasons, with regret, the application has to be refused.</p>	ID ID ID ID ID
1353	<p><b><u>SUB-COMMITTEE REPORTS</u></b></p> <p>Cllr McGregor informed the council that 2 banners advertising the School Fete and Hogroast Event had been sourced and would soon be positioned near Poundffald Farm and the School.</p> <p>There was a discussion about the arrangements for erecting the marquee on Friday 21<sup>st</sup> June and Cllr Smart was asked if he could be there to help position it. He was also asked to arrange for 2 nights security cover.</p> <p>The 2 BBQs, 1 meat and the other vegetarian were discussed and it was agreed that Cllr Jones would operate the meat one and Peter Hansford the other.</p> <p>It was agreed that vegetarian attendees could have a veggie burger in lieu of a hog roast bun. The meat and veggie burgers would be charged at £2.50 each.</p> <p>The clerk was asked to source 150 meat burgers from Howell's the Butchers, the veggie burgers, onions, ketchup and rolls would be sourced by Cllr McGregor.</p> <p>Cold Comfort Club were providing the live music and prior to and after their sets music would be played from an ipod type device.</p>	WS DPJ BH ID SMcG

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**Cllr P Hood-Williams**

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1354	<b><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></b> The clerk presented the May accounts for payment. It was proposed by Cllr Hansford that these be accepted. Cllr Taylor seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.	ID
1355	<b><u>TO APPROVE THE ANNUAL RETURN FOR FINANCIAL YEAR 2018/19</u></b> The clerk tabled the Internal Audit Report and the Annual Return for approval by council. The latter was duly signed by the Chairman. The clerk was thanked for receiving an unqualified internal audit.	
1356	<b><u>TO REVIEW THE 2018/19 INTERNAL AUDIT PROCESS</u></b> It was resolved that as in previous years, Cllr White would review the process and report back to full council in July.	ID/KW
1357	<b><u>COMMUNITY COMMUNICATIONS</u></b> Cllr Hansford tabled a draft of the June- Sept Newsletter which had been circulated prior to the meeting. There was a discussion about how council reports the summary findings of the recent survey. Cllr Hansford took the meeting through her draft and several amendments were made. <i>Cllr Hansford circulated the edited version Sunday 2/6/19 for approval.</i> There was a discussion about the Community Centre Facebook Page. This was started some years ago to help inform the community about things happening in the centre and the village. However, its use has changed and council will have to decide what it is now for? It was agreed to discuss this at a future meeting. Cllr Hansford proposed that a Community Meeting be held in September, Thursday the 26 <sup>th</sup> was suggested, to talk to interested residents about the specifics of the survey results. She put forward the idea of small groups to discuss items such as ; Traffic Calming, Litter and tidiness, Facebook Page and finally Community Events.	BH  ALL
1358	<b><u>CAPITAL PROJECTS &amp; COMMUNITY STRATEGY</u></b> The clerk and Cllr Hansford updated the council on the progress made with the Playground Lottery Grant Application. The three proposals received were summarised and the costs of these analysed. The financial budget of a preferred option was explained, where the total project cost, including drainage work on the Banc, would be £114,500. This would be financed by a £15,000 contribution from TCCC, a grant of £3,000 from the City Council and a lottery grant of £96,500 if the application was successful. Cllr Hansford formally proposed the spend of £15,000 from reserves towards the project. This was seconded by Cllr Jones and carried unanimously. The clerk and Cllr Hansford would be submitting the application very soon.	ID/BH
1359	<b><u>CITY COUNCIL MATTERS</u></b> No problems reported.	
1360	<b><u>PLANNING APPLICATIONS</u></b> There were no applications to discuss.	
1361	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b> Cllr Jones asked if the overgrown hedges along LH56 at the bottom of Pant-y- Dwr could be cut. The clerk agreed to speak with Bay Landscapes.	ID
1362	<b><u>DELEGATES REPORTS</u></b> The chairman reported that there had been no meetings to report back from.	

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

**Cllr P Hood-Williams**

**DATE OF NEXT MEETING**

The next meeting would be held on Thursday 20<sup>th</sup> June to be followed by a Finance Meeting.

The meeting closed at 9.45pm.

DRAFT

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ **Clr P Hood-Williams**