**MINUTES OF FINANCE MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY, 20TH JUNE 2019 AT 8.35PM**

|  |  |
| --- | --- |
|  | **PRESENT**: |

|  |  |  |
| --- | --- | --- |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood –Williams [PHW] | Sally McGregor (SM) |
|  | Belinda Hansford (BH) | Warren Smart (WS) |

Kevin White [KW] Janet Taylor [JT]

Daniel Jones [DJ]

|  |  |
| --- | --- |
|  | **Clerk:** Ian Donaldson |
|  |  |

**Meeting commenced 8.35 Community Councillor Paxton Hood-Williams (Chairman of the Community Council) Presiding**

|  |  |  |
| --- | --- | --- |
| **ITEM** | **HEADING** | **ACTION BY** |
| 1380  1381  1382  1383  1384  1385  1386  1387  1388 | **APOLOGIES FOR ABSENCE**  There were no apologies, all councillors were present.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters.  **MINUTES OF PREVIOUS MEETING**  Cllr Jones proposed that the minutes from 17th January 2019 be accepted as a true record of the proceedings. Cllr Hansford seconded this and the motion was carried with Cllr Smart abstaining as he was not present at that meeting.  **MATTERS ARISING**  There were no matters arising from the minutes.  **VERIFY BANK & CASHBOOK RECONCILIATIONS**  The clerk produced the cashbook reconciliations checked by Cllr Taylor, as the appointed councillor, who had confirmed that the monthly reconciliations produced by the clerk were up to date.  **REPORT ON INTERNAL AUDIT REVIEW**  Cllr White, the nominated councillor, would table his report at the July meeting.  **ACTUALS V BUDGET FOR END Q1 2019/20**  The clerk tabled a spreadsheet of actuals v budget up to end of Q1. He explained that there were no real concerns on spend or income. There were no questions.  **TO REVIEW BANK STANDING ORDERS, DIRECT DEBITS & MANDATES**  The clerk had circulated the council with details of these prior to the meeting. All were re-confirmed as approved by council. Proposed by Cllr Taylor and seconded by Cllr Hansford, the vote was unanimously in favour.  **DATE OF NEXT FINANCE MEETING**  The clerk said that he would prepare a new GMC Schedule for discussion at the July Monthly meeting.  Cllr Taylor asked to see the Terms and Conditions document for possible review.  It was agreed that the next meeting would be on 19th September 2019 after the normal Council Meeting. Community Grants would be decided at this meeting.  The meeting closed at 9.15pm | KW  ID  ID  ID |