



## MINUTES OF FINANCE MEETING

### HELD AT THREE CROSSES COMMUNITY CENTRE ON THURSDAY, 20TH JUNE 2019 AT 8.35PM

**PRESENT:**

**Community Councillor**

Paxton Hood –Williams [PHW]  
Belinda Hansford (BH)  
Kevin White [KW]  
Daniel Jones [DJ]

**Community Councillor**

Sally McGregor (SM)  
Warren Smart (WS)  
Janet Taylor [JT]

**Clerk:** Ian Donaldson

**Meeting commenced 8.35 Community Councillor Paxton Hood-Williams  
(Chairman of the Community Council) Presiding**

| ITEM | HEADING  | ACTION BY |
|------|--|-----------|
| 1380 | <b><u>APOLOGIES FOR ABSENCE</u></b><br>There were no apologies, all councillors were present.  |           |
| 1381 | <b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b><br>There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters.   |           |
| 1382 | <b><u>MINUTES OF PREVIOUS MEETING</u></b><br>Cllr Jones proposed that the minutes from 17 <sup>th</sup> January 2019 be accepted as a true record of the proceedings. Cllr Hansford seconded this and the motion was carried with Cllr Smart abstaining as he was not present at that meeting. |           |
| 1383 | <b><u>MATTERS ARISING</u></b><br>There were no matters arising from the minutes.   |           |
| 1384 | <b><u>VERIFY BANK &amp; CASHBOOK RECONCILIATIONS</u></b><br>The clerk produced the cashbook reconciliations checked by Cllr Taylor, as the appointed councillor, who had confirmed that the monthly reconciliations produced by the clerk were up to date.                                     |           |
| 1385 | <b><u>REPORT ON INTERNAL AUDIT REVIEW</u></b><br>Cllr White, the nominated councillor, would table his report at the July meeting.   | KW        |
| 1386 | <b><u>ACTUALS V BUDGET FOR END Q1 2019/20</u></b><br>The clerk tabled a spreadsheet of actuals v budget up to end of Q1. He  |           |

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ Cllr P Hood-Williams

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|  | <p>explained that there were no real concerns on spend or income. There were no questions.</p> <p>1387 <b><u>TO REVIEW BANK STANDING ORDERS, DIRECT DEBITS &amp; MANDATES</u></b><br/>The clerk had circulated the council with details of these prior to the meeting. All were re-confirmed as approved by council. Proposed by Cllr Taylor and seconded by Cllr Hansford, the vote was unanimously in favour.</p> <p>1388 <b><u>DATE OF NEXT FINANCE MEETING</u></b><br/>The clerk said that he would prepare a new GMC Schedule for discussion at the July Monthly meeting.<br/>Cllr Taylor asked to see the Terms and Conditions document for possible review.<br/>It was agreed that the next meeting would be on 19th September 2019 after the normal Council Meeting. Community Grants would be decided at this meeting.<br/>The meeting closed at 9.15pm</p> | <p>ID</p> <p>ID</p> <p>ID</p> |
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