



MINUTES OF MEETING
HELD AT THREE CROSSES COMMUNITY CENTRE
ON THURSDAY 19TH SEPTEMBER 2019 AT 7.30pm

PRESENT:

Community Councillor

Paxton Hood-Williams [PHW]
 Warren Smart [WS]
 Belinda Hansford [BH]

Community Councillor

Janet Taylor [JT]
 Kevin White [KW]

Clerk: Ian Donaldson (ID)

Members of the Public present: None

Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.

ITEM	HEADING	ACTION BY
1405	<u>CHAIRMAN'S REPORT</u> The Chairman welcomed everyone to the meeting.	
1406	<u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllr Jones.	
1407	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters.	
1408	<u>MINUTES OF MEETINGS</u> Cllr Taylor proposed acceptance of the minutes from the monthly meeting held on the 20 th July 2019. Cllr Hansford seconded this and the motion was carried with some small amendment to the Item numbers.	
1409	<u>MATTERS ARISING</u> [1391] Cllr Hood-Williams reported that he would again speak with C&CS about making good the grass banks and the Gower Way stone at the Community Centre crossroads.	
1410	<u>CLERK'S REPORT AND CORRESPONDENCE</u> 1. Somerset Trust – Letter received from Somerset Trust offering a lease to maintain the land along Tirmynydd Rd. Circulated. No progress as yet, waiting for 5 below to be obtained. 2. External Audit 2018/19 – Annual Return received back with no qualifications. Issues arising report raised the issue of amending Asset Registers from year to year. This will be addressed. Internal Audit Process Review being undertaken by Cllr White. <i>It was decided that in future all asset registers will show the previous year's figures</i>	PHW ID

CHAIRMAN OF THE COMMUNITY COUNCIL:

_____ Cllr P R Hood-Williams

1415	<p><u>COMMUNITY COMMUNICATIONS</u> Cllr Hansford tabled a plan for the next Crwys News edition Oct – Jan. This was discussed in some detail and agreed by all.</p>	
1416	<p><u>CAPITAL PROJECTS</u> Following the rejection of the Lottery Grant application, the clerk outlined the position with further possible application opportunities. He said that there was a new round of Landfill Disposal Tax Grants opening in October. This had a limit of £50,000 maximum. There was a discussion about the use of consultants to prepare application and it was agreed to keep this option open. Other options to raise funds for the playground project such as raising the precept for the first time and taking out a PWB loan were debated. More community involvement would be needed and the open meeting to be held on the 26th September could provide this.</p>	
1417	<p><u>CITY COUNCIL MATTERS</u> Cllr Hood- Williams reported that highway repairs had been carried out on both Gowerton & Chapel Roads over the last two months.</p>	
1418	<p><u>PLANNING APPLICATIONS</u> Cllr Hood-Williams left the room and Cllr Hansford took over as chair. There was one application to discuss; 2019/1812/S73 Cwm Mawr Isaf Farm – the councillors discussed the application and agreed to make no comment. Cllr Hood-Williams re-entered the room and resumed the chair.</p>	
1419	<p><u>TO AWARD THE GROUNDS MAINTENACE CONTRACT FOR 2019-22</u> The clerk tabled 3 sealed envelopes containing tender documents in front of all councillors present at the meeting. He revealed the total amounts bid by each contractor. Bay Landscapes Ltd - £5,652 Jonathan Davis Grounds Maintenance Contractors - £5,010 PAB Landscapes - £9,000 The clerk was asked if all the relevant paperwork had been supplied by the lowest bidder. He confirmed this to be case. There followed a discussion regarding the merits of the two lowest bids. Bay Landscapes Ltd had carried out the contract schedule for 6 years and the council were very happy with their work. However, Jonathan Davis had quoted some £642 less per annum and had been the contractor prior to 2013. Cllr Smart proposed that the new contract be awarded to Jonathan Davis. This was seconded by Cllr White and the motion was passed with Cllr Hansford abstaining. The clerk would now inform all contractors and draw up contract with Mr Davis for signatures</p>	ID
1420	<p><u>FOOTPATHS AND BRIDLEWAYS</u> There were no issues reported.</p>	
1421	<p><u>DELEGATES REPORTS</u> The chairman reported that there had been no meetings to report back from.</p>	
1422	<p><u>ANNUAL REVIEW OF GOVERNANCE DOCUMENTS</u> The clerk had circulated the following revised document prior to the meeting; Financial Regulations The clerk informed the meeting that he had received a revised document from One Voice</p>	

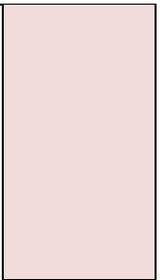
CHAIRMAN OF THE COMMUNITY COUNCIL:

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1422 Wales. This had minor changes to the document approved in the July meeting and he had now incorporated these into this latest revision.
Cllr Hansford proposed and Cllr White seconded that the revised document be accepted. It was approved unanimously.

1423 **DATE OF NEXT MEETING**
The next monthly meeting would be held on Thursday 17th October. The meeting ended at 9.15pm.



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CHAIRMAN OF THE COMMUNITY COUNCIL:

_____ **Cllr P Hood-Williams**