**MINUTES OF MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY 16TH JANUARY 2020 AT 7.30pm**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Warren Smart [WS]  Daniel Jones [DJ]  Belinda Hansford [BH] | Janet Taylor [JT]  Andrew Rogers [AR]  Kevin White [KW] |
|  | **Clerk:** Ian Donaldson [ID] |  |
|  | **Members of the Public present:** | None |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1461  1462  1463  1464  1465  1465  1466  1466  1467  1468  1469  1470  1471  1472  1473  1474  1475  1476 | **CHAIRMAN’S REPORT**  The Chairman welcomed everyone to the meeting wishing them a happy, healthy and prosperous new year.  **APOLOGIES FOR ABSENCE**  There were no apologies, all councillors were present.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.  **MINUTES OF MEETINGS**  Cllr Taylor proposed acceptance of the minutes from the monthly meeting held on the 21st November 2019. Cllr Jones seconded this and the motion was carried unanimously.  Cllr Rogers proposed acceptance of the minutes from the Extraordinary Meeting held on 17th December. This was seconded by Cllr Jones and this motion was carried unanimously with Cllr Smart abstaining as he was not present at that meeting,  **MATTERS ARISING**  [1442] Cllr Hood-Williams reported that he had again spoken with C&CS about making good the grass banks and the Gower Way stone at the Community Centre crossroads. He said that he was still pushing them to complete the work.  [1442] Cllr White had completed and submitted his Review report.  [1444] Banc Drainage – Cllr Smart agreed to speak with Alan Lewis Ltd to request the invoice for any outstanding work.  [1444] Cllr Rogers reported that he had prepared the Land Registry TR1 Form to be completed and signed by Llanrhidian Higher CC. It was expected that this would be tabled at their Monthly Council Meeting on the 16th January.  [1444] The clerk reported that he had received an email (circulated) from Mrs Hancock stating that the matter was now considered closed.  [1445] Cllr Taylor reported that a successful ‘village litter pick’ had taken place that morning. Mr Toby Taylor, Rob Little and herself had undertaken the task. The council members expressed their gratitude to those involved.  [1445] Cllr Hansford said that she had spoken with Mr Arbuckle about a Natural History Society and he was in the process of arranging something.  [1449] The chairman said that he was chasing the Highways Dept about the roadworks just above Wern Olau.  [1451] It was agreed to monitor the situation along LH56. Welsh Water/ Dwr Cymru were going to be working along Tirmynydd Road for the next few months and could make the situation worse.  It was agreed that the clerk should write to Dwr Cymru asking that they leave the Village Green land as they found it.    **CLERK’S REPORT AND CORRESPONDENCE**  **1. Somerset Trust –** Letter received from Somerset Trust offering a lease to maintain the land along Tirmynydd Rd. Circulated. Further letter sent with no response as yet.  *It was agreed that the clerk research the Land Registry to see if the Wern Olau lease is registered.*  **2. Banc Drainage Survey & Report –** Design and Specification Report received and circulated. Cllr Smart consulting with Mr Lewis.  **3. Big Lottery Grant –** Community petition received from parents very concerned about the condition of the village playground. Letters also received from Crwys Primary School and several schoolchildren. Extraordinary Council Meeting held to discuss an action plan.  Further meeting held with Elen Davies of the Big Lottery Fund to discuss a further application. Meeting with Sutcliffe Play arranged for 15/1/2020 to discuss options.  **4. Banc Deeds & Conveyancing to TCCC** – Legal work being done to transfer the Banc into TCCC’s name and to register the land.  **5. Environment (Wales) Act 2016 –** TCCC’s duties under this act have been agreed and published on the website. TCCC Environment Policy updated and draft action plan created.  **6. Village Trust –** Emails received from Charity Commission regarding the changes we requested in order to merge the original ‘Recreation Ground Scheme’ and the ‘Village of Three Crosses Common Good Trust’ created in 2012. Further work required.  **Correspondence Received**  **7. Sandra Hancock & Wern Olau Residents –** email received from Mrs Hancock stating that the matter is now closed.  **SUB- COMMITTEE REPORTS**  Cllr Smart reported that he had spoken to City Loo Hire who had quoted £348 for 14 units to be sited at the Hog Roast event in June. He agreed to speak with them again to try and reduce this cost.  He also said he had contacted Commercial Marquees and was awaiting a new quote from them. The band and security for the evening(s) would be arranged soon. He would consult with The Poundffald about whether the marquee was necessary on Friday evening.  After discussion it was agreed that the ticket prices for 2020 would be £5 / adult and £2 / child in advance. This would rise to £8/ adult on the door.  Cllr Hansford agreed to see if last year’s banners could be found and modified.  It was confirmed that the **Fete Day would be Saturday 20th June 2020.**  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the December & January accounts for payment. It was proposed by Cllr Smart that these be accepted. Cllr Jones seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.  The clerk asked the council to approve the Schedule & Terms of Reference for the 2019/20 Internal Audit and to appoint an auditor. These documents and the draft appointment letter had been circulated prior to the meeting. It was resolved unanimously to approve the documents and re- appoint Mr. Lyn Lewellyn.    **COMMUNITY COMMUNICATIONS**  Cllr Hansford talked about the next edition of Crwys News (February to May) which she hoped would be available for delivery in the first week of February.  The following topics were discussed;  Details of the 2020/21 Council Budget  The Bus Service  The Playground Project  The Biodiversity Action Plan  The Welsh Water New Sewer Work  Litter Picking  Cllr White gave a short report on research he had carried out on how other councils were responding to the Climate Emergency and any actions they were proposing.  **CAPITAL PROJECTS**  Cllr Hansford reported that since the December Extraordinary Council meeting, where a petition signed by over 350 residents was presented to the council along with several letters from children and Crwys School, the working party had met with Elen Davies a Funding Officer from the Big Lottery Fund. Guidance was given by Ms Davies to help in the preparation of a new application for funding. The group had also met with Sutcliffe Play, the preferred supplier at the moment, to discuss project costs. A revised quotation was expected soon and it was hoped that the application would be ready to submit in the next few weeks.  **CITY COUNCIL MATTERS**  No reports  **PLANNING APPLICATIONS**  Cllr Hood-Williams left the room at this point and Cllr Smart took the chair.  Application No. 2019/2891/RES for 7 new dwellings at Capel y Crwys was discussed at length. It was decided that TCCC should comment that they were concerned about the apparent lack of off-road parking and that the design of the roadway would not be suitable for delivery & collection vehicles.  Cllr Hood-Williams returned to the room and resumed as chairman.  **FOOTPATHS AND BRIDLEWAYS**  This item had already been dealt with.  **DELEGATES REPORTS**  No reports.  **TO REVIEW AND APPROVE TCCC POLICY DOCUMENTS**  The following council policies were tabled, reviewed and approved without amendment. This was proposed by Cllr Smart, seconded by Cllr Taylor and carried unanimously.  Complaints Policy  Financial Risk Assessment  Health & Safety Policy  **DATE OF NEXT MEETING**  The next monthly meeting would be held on Thursday 20th February 2020.  The meeting ended at 8.45pm. | PHW  WS  PHW  ID  ID  WS  ALL  AR/JT  ID  ID  WS  WS  WS  BH  ID  ID  BH  ID/BH  ID  ID |