**MINUTES OF REMOTE FINANCE MEETING**

**HELD ON MICROSOFT TEAMS**

**ON THURSDAY, 18TH JUNE 2020 AT 8.45PM**

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|  | **PRESENT**: |

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|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood –Williams [PHW] | Andrew Rogers [AR] |
|  | Belinda Hansford (BH) | Warren Smart (WS) |

Kevin White [KW] Janet Taylor [JT]

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|  | **Clerk:** Ian Donaldson |
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**Meeting commenced 8.45 Community Councillor Paxton Hood-Williams (Chairman of the Community Council) Presiding**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1536  1537  1538  1539  1540  1541  1542  1543  1545 | **APOLOGIES FOR ABSENCE**  Apologies were received from Cllr Jones.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all CCS matters.  **MINUTES OF PREVIOUS MEETING**  Cllr Taylor proposed that the minutes from 16th January 2020 be accepted as a true record of the proceedings with one amendment, Cllr White was present at that meeting. Cllr Smart seconded this and the motion was carried.  **MATTERS ARISING**  There were no matters arising from the minutes.  **VERIFY BANK & CASHBOOK RECONCILIATIONS**  The clerk produced the cashbook reconciliations checked by Cllr Taylor, as the appointed councillor, who had confirmed that the monthly reconciliations produced by the clerk were up to date.  **REPORT ON INTERNAL AUDIT REVIEW**  Cllr White, the nominated councillor, would table his report at the July meeting.  **ACTUALS V BUDGET FOR END Q1 2019/20**  The clerk tabled a spreadsheet of actuals v budget up to end of Q1. He explained that there were no real concerns on spend, however income had been zero with the exception of £360 from Swansea University for Welsh Classes held Jan - Mar.  However, utility costs were greatly reduced.  There were no questions.  **TO REVIEW BANK STANDING ORDERS, DIRECT DEBITS & MANDATES**  The clerk had circulated the council with details of these prior to the meeting. All were re-confirmed as approved by council. Proposed by Cllr Taylor and seconded by Cllr Hansford, the vote was unanimously in favour.  **DATE OF NEXT FINANCE MEETING**  It was agreed that the next meeting would be on 17th September 2020 after the normal Council Meeting. Community Grants would be decided at this meeting.  The meeting closed at 9.15pm | KW  ID |