**MINUTES OF REMOTE MEETING OF COMMUNITY COUNCIL**

**HELD ON MICROSOFT TEAMS PLATFORM**

**ON TUESDAY 16TH JULY 2020 AT 7.30pm**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Kevin White [KW]  Belinda Hansford [BH]  Daniel Jones [DPJ] | Andrew Rogers [AR]  Warren Smart [WS] (Late arrival)  Janet Taylor [JT] |
|  | **Clerk:** Ian Donaldson [ID] |  |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1546  1547  1548  1549  1550  1550  1551  1552  1553  1554  1555  1555  1556  1557  1558 | **CHAIRMAN’S REPORT**  The Chairman welcomed everyone to the third such virtual/remote meeting to be held by the council. He thanked Cllr Rogers for setting it up.  **APOLOGIES FOR ABSENCE**  Apologies were received from Cllr Smart who advised that he would be delayed.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.  **MINUTES OF MEETINGS**  The revised minutes of the two meetings held on 16th January had been circulated prior to the meeting. Cllr White proposed and Cllr Taylor seconded the motion that they be approved and this was carried unanimously.  Cllr Taylor proposed that the minutes of the 18th June meeting be approved. This was seconded by Cllr White and carried unanimously.  **MATTERS ARISING**  [1526] Cllr Hood-Williams reported that due to the Covid-19 situation he had been unable to get hold of certain individuals in C&CS about making good the grass banks and the Gower Way stone at the Community Centre crossroads. He said that he was still pushing them to complete the work.  [1526] The chairman said that he was still chasing the Highways Dept about the roadworks just above Wern Olau.  **CLERK’S REPORT AND CORRESPONDENCE**  **1. The Banc –** stone path repaired.  **2. Banc Drainage Survey & Report –** Draft Specification prepared and circulated. No comments to date.  *Comments were received just prior to, and during the meeting and a revised specification was re-issued 18/7/20 for approval by council.*  **3. WAG COVID-19 Rates Rebate Grant –** Application successful with £10,000 awarded. Further application for £20 -30,000 capital grant being prepared soon.  **4. Village Trust** –Charity Commission have approved the amendments to the scheme. Work underway to register the Community Centre and grounds with Land Registry.  *Cllr Rogers informed the meeting that he has corresponded with The Coal Authority to try and locate the original deeds. Awaiting response.*  **5. Internal Audit Process –** Review of process has been undertaken by Cllr White and report received. External audit sent to BDO. No response as yet.  **Correspondence Received**  The clerk reported that he had received an email from **Neil Hinds, the Coed Cymru Officer for Swansea.**  **Community Woodlands** is focused on planting of new woodlands and restoration of sites that have become dilapidated. The local places grant offers a broader approach and includes wild flower planting, meadow management, pollinator projects and allotments all alongside tree planting. He hopes to work with multiple landowners within the borough to pull together one large partnership project that will benefit a wide range of communities, this approach will reduce the amount of competition within the county applying for the fund, though he is happy to support individual applications as well.  He would like to extend an invitation for requests for advice and support in these funding opportunities. At this stage, he is hoping to support land owners with suitable land in developing ideas for possible projects to get an idea of what we, as a county can hope to apply for.  This email was circulated to all councillors, the CDSA and others who might have an interest. Cllr Smart had replied with several ideas, some of which were on TCCC land. It was felt that the Wern and Pen y Wern sites were not feasible as this council has no control over those sites.  Dr Hazel suggested creating more wildflower strips along road verges and ‘no-mow’ areas where biodiversity could flourish. She also suggested managing the area around the Tirmynydd Road ponds to look nicer for residents.  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the July accounts for payment. It was proposed by Cllr Rogers that these be accepted. Cllr Jones seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.  **COMMUNITY COMMUNICATIONS & EVENTS**  Cllr Hansford said that she would be including articles thanking the Village Shop & Post Office and the Poundffald in the next edition of Crwys News which should be printed early August.  She enquired if Welsh Water had given an indication of when the Tirmynydd Road sewer work was likely to start. The chairman said no definitive date had been communicated yet.  The issue of re-opening the playground and community centre was discussed. The clerk said that the guidance on re-opening these was very unclear and he would update council when it was. The playground project was due to start in late August and it might be advisable to leave it closed until then.  The community centre has very few bookings during July & August and again it was agreed to wait until things become clearer towards September.  Cllr Hansford said that the Mutual Aid Scheme would continue through to Christmas.  Cllr Jones asked who was going to deliver the newsletter. Cllr Hansford said that she could enlist her son and his pals to do it if necessary.  Cllr White said a risk assessment should be done prior to any deliveries. He also said that the edition should explain to residents why the playground might not re-open in August when others in the area could.  **CAPITAL PROJECTS**  The clerk had circulated the Sutcliffe Play revised quotation to council prior to the meeting. He asked for formal approval to proceed with a purchase order for the work. Cllr Hansford proposed the motion which was seconded by Cllr Jones and carried unanimously.  The clerk had also circulated a Draft Specification Document to form part of the invitation to tender for the Banc Drainage Work.  Cllr Taylor asked for some technical clauses to be corrected and re-issued. Cllr Hansford proposed that, subject to these amendments, the document be approved for issue. This was seconded by Cllr Jones and carried unanimously.  The chairman thanked Cllrs Hansford, Taylor and the clerk for their hard work in preparing these documents.  **ANNUAL REVIEW OF GOVERNANCE DOCUMENTS**  The clerk had circulated the following revised document prior to the meeting;  **Financial Regulations**  Cllr Jones proposed and Cllr White seconded the motion that they be approved. This was carried unanimously**.**  **CITY COUNCIL MATTERS**  Cllr White asked about the cutting of the Japanese knotweed in the hedgerow at the bottom of Chapel Road by C&CS. The chairman agreed to speak to the City Council about cutting and treatment of the outbreak.  **PLANNING APPLICATIONS**  There were no planning applications to discuss.  **FOOTPATHS AND BRIDLEWAYS**  Nothing further to discuss.  **DATE OF NEXT MEETING**  Scheduled for 17th September 2020 at 7.30pm to be followed by the September Finance meeting where Community Grants would be discussed and awarded. The meeting ended at 8.45pm. | PHW  PHW  AR/ID  BH  ID  BH  BH  ID  ID  PHW  ID |