**MINUTES OF MEETING OF COMMUNITY COUNCIL**

**HELD REMOTELY ON MICROSOFT TEAMS**

**ON THURSDAY 17th SEPTEMBER 2020 AT 7.30PM**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Kevin White [KW]  Belinda Hansford [BH] | Warren Smart [WS]  Andrew Rogers [AR] |
|  | **Clerk:** Ian Donaldson [ID] |  |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1569  1570  1571  1572  1573  1574  1574  1575  1576  1577  1578  1579  1580  1581  1582 | **CHAIRMAN’S REPORT**  The Chairman welcomed everyone to the council meeting saying it was disappointing that we had to go back to remote meetings.  **APOLOGIES FOR ABSENCE**  Apologies were received from Cllrs Taylor & Jones.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.  **MINUTES OF MEETINGS**  The minutes of the meeting held on 23rd August had been circulated prior to the meeting. Cllr White proposed and Cllr Smart seconded the motion that they be approved and this was carried with Cllr Rogers abstaining as he was not present at that meeting.  **MATTERS ARISING**  [1554] The clerk had not yet received notification that the Title Deeds for the Community Centre had been registered to the village trust.  [1564] The waste/recycling bin in the entrance to the CDSA land has now been marked up regarding mis-use and fly-tipping.  **CLERK’S REPORT AND CORRESPONDENCE**  **1. Village Trust –** Community Centre Title Registration. Application lodged with Land Registry.  **2. Banc Drainage–** Work due to commence 21/9/20. Due to complete 30/9/2020  **3. External Audit Process –** Email from BDO LLP asking for more information about difference in ‘other payments’ for 2018/19 to 2019/20 also evidence that the Community Grants were correctly authorised and categorised as to powers. Supplied.  **4. Playground Project** – Start date confirmed as November 2nd with an anticipated completion date of December 10th. (5 weeks) Further forms have been completed for Lottery Fund**.**  **5. Swansea City Council - Community Budget Capital Grant –** Application acknowledged and email received from Jayne Hunt to confirm that we could receive £24,000. Cllr Hood-Williams to advise on the next steps to receive the funds. No further information yet.  **6. WAG Community & Town Councils Loss of Income funding –** Claim for net loss of £794 for Q1 prepared and to be submitted at end August. No response yet.  **7. No 2 Chapel Road Fly Tipping Building Waste** – the waste has been removed.  **8. Community Centre Re-Opening –** Meetings have taken place between Sandra Hutchings and the Clerk at the centre. A risk assessment has been carried out and signage and new equipment such gel dispensers and paper towel units have been installed or are on order.  It has been decided to adopt a one-way system using the patio doors as the exit. The kitchen will be closed and centre users advised to bring their own beverages/food.  They will also be advised to bring their own first aid kits. They will be required to sign a document committing them to following the centre Covid-19 rules. After each booking/session the Hall Manager will sanitise all tables, toilet areas, door handles.  **Correspondence Received**  **9. Mrs Sandra Hancock –** email received 23/7/20 requesting information about the bench in Wern Olau and the land upon which it is sited. Email sent 27/7/20 answering the questions however, a further email was received from Mrs Hancock 1/8/20 asking for more information. Further response prepared by Cllr Rogers was sent 20/8/20. Further email received from Mrs Hancock. This to be discussed in 17/9/20 meeting.  *It was agreed to reply to Mrs Hancock answering her new questions. This was done on 19th September and stating the matter was now considered closed. However, a further email has been received on the 21st September asking similar questions she had raised before. The clerk has acknowledged the correspondence.*  **10. OVW Remote Training –** Schedule of meetings circulated to all councillors 9/9/2020  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the August/September accounts for payment. It was proposed by Cllr Smart that these be accepted. Cllr Hansford seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.  **CAPITAL PROJECTS**  The clerk informed the council that the Banc Drainage work was due to begin on Monday 21st September.  A site meeting had been arranged with Sutcliffe Play for 11.00am on Thursday 8th October to discuss the playground installation work which was due to commence 2nd November. This would hopefully be completed in the first few weeks in December, weather permitting.  Cllr Hansford informed the council that as part of the Lottery Fund’s requirement for publicity for the project she had invited the local MP to the Banc at the beginning of November to see the work commence and the MP’s office had assured a contact with Evening Post for reporting about it. She is organising a banner for the safety fencing to publicise Lottery Grant Support for the project and this would also include the pictorial of the new playground which is also on the noticeboard.  She also thanked the clerk for his efforts in successfully completing the latest Lottery Fund capital spend forms.  **PLANNING APPLICATIONS**  There were no new planning applications to discuss.  **WOODLAND TRUST TREE PROJECT**  Cllr White explained that he had applied to have a starter pack of 15 trees for the village. There was a debate regarding their species, size and where to plant them.  It was agreed that he should investigate these queries and liaise with Mary Rees (CDSA) and or Dr Hazel Nicholls to seek planting sites.  **COMMUNITY COMMUNICATIONS**  Cllr Hansford said that she hoped to prepare a new issue of Crwys News in time for Christmas.  There was a suggestion that the BT Fibre Broadband boxes could be painted as had been done in other areas of Swansea. Cllr Hansford agreed to find out how this is done, including costs/permissions etc and present a proposal at a future meeting. Cllr White enquired whether we could improve the website illustrations; and could Tom Wolfe who had done such excellent illustrations for the Newsletter be asked to help. Cllr Hansford will look into this.  **CITY COUNCIL MATTERS**  There were no issues raised.  **FOOTPATHS AND BRIDLEWAYS**  No reports  **DATE OF NEXT MEETING**  Scheduled for 15th October 2020 at 7.30pm. The meeting ended at 8.19pm. | PHW  ID  ID  ID/PHW  BH  KW  BH |