**MINUTES OF MEETING OF COMMUNITY COUNCIL**

**HELD REMOTELY ON MICROSOFT TEAMS**

**ON THURSDAY 15th OCTOBER 2020 AT 7.30PM**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Kevin White [KW]  Daniel Jones [DPJ] | Warren Smart [WS]  Andrew Rogers [AR]  Janet Taylor [JT] |
|  | **Clerk:** Ian Donaldson [ID] |  |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1591  1592  1593  1594  1595  1595  1596  1596  1597  1598  1598  1599  1600  1601  1602  1603  1604  1605 | **CHAIRMAN’S REPORT**  The Chairman welcomed everyone to the council meeting and thanked them for attending.  **APOLOGIES FOR ABSENCE**  Apologies were received from Cllr Hansford.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.  **MINUTES OF MEETINGS**  The minutes of the meeting held on 17th September had been circulated prior to the meeting. Cllr Smart proposed and Cllr White seconded the motion that they be approved with the amendment that the date be changed from August to September. This was carried with Cllrs Taylor and Jones abstaining as they were not present at that meeting.  **MATTERS ARISING**  [1576] The Chairman reported no progress on the SCC Capital Grant application. Cllr Taylor asked if he was sure the community council would be granted at least £24,000. He confirmed that he had been told by email that this was the case.  [1579] The clerk reported on behalf of Cllr Hansford that Mumbles Community Council had used a company called Fresh Creative to paint their Openreach Boxes and that the cost was between £150-250 each box. They would use Tom Wolff as the artist and can obtain all the necessary permissions. She would work up a detailed quote for the next meeting.  On the matter of Mr Wolff’s quote to use his village drawings on the TCCC website, it was agreed to discuss this at the next meeting  **CLERK’S REPORT AND CORRESPONDENCE**  **1. Village Trust –** Community Centre Title Registration. Application lodged with Land Registry who now need some documentation from Llanrhidian Higher to be able to show Three Crosses Village Trust are the new owners. Cllr Rogers offered to prepare a simple deed of appointment.  **2. Banc Drainage–** Work commenced 21/9/20 and completed 30/9/2020. The work was done on time and to a high standard. Phase 2 within the playground area due to commence first week in November.  **3. External Audit Process –** Email from BDO LLP asking for more information about difference in ‘other payments’ for 2018/19 to 2019/20 also evidence that the Community Grants were correctly authorised and categorised as to powers. Supplied but no further communication.  **4. Playground Project –** Start date confirmed as November 2nd with an anticipated completion date of December 10th (5 weeks). Site meeting held between TCCC, Sutcliffe Play and their sub-contractor for the installation (Stone Court Services – Dean Heycock). The installation plan, site services, the position of new gates and fence lines were agreed.  **5. Swansea City Council** – Community Budget Capital Grant – Application acknowledged and email received from Jayne Hunt to confirm that we could receive £24,000. Cllr Hood-Williams to advise on the next steps to receive the funds. No further information yet.  **6. WAG Community & Town Councils Loss of Income funding** – Claim for net loss of £794 for Q1 prepared and to be submitted at end August. Email stating our application has been reviewed and will be allocated to SCC in the next two weeks. Now confirmed by SCC and to paid to TCCC soon.  **7. Community Centre Re-Opening** – Meetings have taken place between Sandra Hutchings and the Clerk at the centre. A risk assessment has been carried out and signage and new equipment such gel dispensers and paper towel units have been installed.  It has been decided to adopt a one-way system using the patio doors as the exit. The kitchen will be closed and centre users advised to bring their own beverages/food.  They will also be advised to bring their own first aid kits. They will be required to sign a document committing them to following the centre Covid-19 rules. After each booking/session the Hall Manager will sanitise all tables, toilet areas, door handles.  *Due to the new restrictions on meetings the re-opening has been put on hold.*  **8. Places for Nature – Butterfly Garden Project** – following the successful application by Dr Hazel Nichols for a starter package, the equipment and materials have started to arrive. A meeting was held with those parties interested in the project at the Community Centre on Saturday 10th October.  *The ownership of the verge areas in front of and alongside the centre were discussed with a view to perhaps planting some trees and shrubs. Cllr Rogers offered to carry out a Public Highways search to establish who does own them. It was suggested that if TCCC have been maintaining it for a long time, then it might be possible to register it in the council’s name.*  **Correspondence Received**  **9. Mrs Sandra Hancock** – A further email was received from the resident on 21st September in response to an email from TCCC explaining that this council had not lost any documents and had inherited assets such as benches from a previous council. Mrs Hansford asked the council to consider leasing the land opposite her home in Wern Olau with a view to TCCC clearing the weeds and Japanese Knotweed and creating a pleasant area for the residents.  *The email was discussed in the light of the fact that Mrs Hancock has been informed many times that the land owner is the Somerset Trust who have a duty to control the knotweed. She was also made aware that a previous historic lease was terminated due to the indeterminate liability to the Community Council.*  *It was agreed that the clerk should write to Mrs Hancock informing her that the council decided not to apply for a new lease for the above reasons.*  **10. OVW Remote Training** – Schedule of remote courses circulated to all councillors 7/10/2020.  **11. Independent Renumeration Panel** – Draft Report 2021/22 Received from OVW 6/10/20 and circulated. I cannot see any changes to the allowances that community councillors can claim.  **12. National Salary Awards for 20/21** – Email received from One Voice Wales detailing the ‘new’ pay scales for clerks and other employees to be applied from 1st April 2020.  These scales are normally agreed and published in Nov/Dec of the previous year so that they can be budgeted for. These are 11 months late.  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the October accounts for payment. It was proposed by Cllr Smart that these be accepted. Cllr Taylor seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.  **CAPITAL PROJECTS**  The chairman remarked that the work carried out by the contractor on the Banc was of a very high quality and that early indications were positive.  The clerk informed that meeting that he had received and circulated quotations for signage within the new playground. Cllr Taylor felt that the signs were very negative and unwelcoming. The clerk explained that these were examples supplied by Sutcliffe Play from previous playground contracts. Cllr White offered the help of himself and his two sons to come up with a different design that could be presented bi-lingually.    **PLANNING APPLICATIONS**  Cllr Hood- Williams left the virtual meeting and Cllr Smart took the chair. Application 20/1861/FUL a replacement single story extension at 36, Joiners Rd was discussed. It was agreed unanimously that there were no objections to this.  Cllr Hood Williams resumed the chair.  **COMMUNITY COMMUNICATIONS**  Cllr Hansford had informed the council she hoped to prepare a new issue of Crwys News once the new playground had been completed and opened.  **TO REVIEW AND APPROVE TCCC POLICY DOCUMENTS**  The following council policies were tabled, reviewed and approved without amendment.  Equality & Diversity, Freedom of Information, Environment & Biodiversity.  **DELEGATES REPORTS**  The chairman informed council that he had remotely attended meetings of the Community / Town Councils Forum and One Voice Wales Area Committee. There was little to report back on.  **CITY COUNCIL MATTERS**  There were no issues raised. Cllr Jones said it was good to see the hedges and verges cut back.  **FOOTPATHS AND BRIDLEWAYS**  No reports  **DATE OF NEXT MEETING**  Scheduled for 19th November 2020 at 7.30pm. The meeting ended at 9.20pm. | BH  AR  ID  PHW  ID  AR  ID  KW |