**MINUTES OF MEETING OF COMMUNITY COUNCIL**

**HELD REMOTELY ON MICROSOFT TEAMS**

**ON THURSDAY 19th NOVEMBER 2020 AT 7.30PM**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Kevin White [KW]  Belinda Hansford [BH] | Warren Smart [WS]  Andrew Rogers [AR]  Janet Taylor [JT] |
|  | **Clerk:** Ian Donaldson [ID] |  |
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**Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1606  1607  1608  1609  1610  1611  1611  1612  1613  1614  1614  1615  1616  1617  1618  1619  1620 | **CHAIRMAN’S REPORT**  The Chairman welcomed everyone to the council meeting and thanked them for attending.  **APOLOGIES FOR ABSENCE**  Apologies were received from Cllr Jones.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.  **MINUTES OF MEETINGS**  The minutes of the meeting held on 15th October had been circulated prior to the meeting. Cllr Smart proposed and Cllr Taylor seconded the motion that they be approved. This was carried with Cllr Hansford abstaining as she was not present at that meeting.  **MATTERS ARISING**  [1595] The Chairman reported progress on the SCC Capital Grant application in that he had been assured that it had been successful and should be awarded quite soon.  [1595] Cllr Hansford reported that she had made some progress on the idea of having the Openreach Boxes in the village painted by local artist Tom Wolff. She asked if the matter be deferred until January to allow more time.  **CLERK’S REPORT AND CORRESPONDENCE**  **1. Village Trust** – Community Centre Title Registration. Application lodged with Land Registry. Cllr Rogers is preparing further documents to be signed by LHCC and forwarded to the Registry.  *LHCC have confirmed that they have ratified the document required by the Land Registry and are returning it to TCCC.*  **2. Banc Drainage –** indications are that the new drainage is helping the lower Banc area.  **3. External Audit Process –** Email from BDO LLP asking for more information about difference in ‘other payments’ for 2018/19 to 2019/20 also evidence that the Community Grants were correctly authorised and categorised as to powers. Supplied. No further communication from BDO LLP.  **4. Playground Project –** Commenced Monday November 9th with an anticipated completion date of December 17th (5 weeks). Progressing well despite awful weather conditions.  **5. Swansea City Council - Community Budget Capital Grant –** New grant application for £20,980 (drainage work and extra play items & surfacing) prepared and submitted to Swansea Council on 18/10/20. No further correspondence yet.  **6. WAG Community & Town Councils Loss of Income funding –** Claim for net loss of £792 for Q1 prepared and submitted at end August. Email stating our application has been reviewed and will be allocated to SCC in the next two weeks. Now confirmed by SCC.  *Payment now received.*  **7. Community Centre Re-Opening –** Meetings have taken place between Sandra Hutchings and the Clerk at the centre. A risk assessment has been carried out and signage and new equipment such gel dispensers and paper towel units have been installed.  It has been decided to adopt a one-way system using the patio doors as the exit. The kitchen will be closed and centre users advised to bring their own beverages/food.  They will also be advised to bring their own first aid kits.  **Guidance on Re-opening Community Centres in Wales** document received by email 13/11/20 and circulated to all councillors for information prior to monthly meeting.  Centre Users will be required to sign a document committing them to following the centre Covid-19 rules. The document had been circulated prior to the meeting and it was approved unanimously by council.  After each booking/session the Hall Manager will sanitise all tables, toilet areas, door handles following a detailed checklist to be prepared by the clerk.  Cllr White suggested that when in use all windows and doors be left open for ventilation.  **8. Places for Nature - Butterfly Garden Project –** the equipment and materials needed to construct the garden have all been received. Further meeting held 9/11/20 to mark out the planting zones. Extra daffodils ordered for planting on the grass bank.  *Cllr Taylor agreed to lead on this project on behalf of TCCC. A working party met on Sunday 22nd November to instal the garden at the community centre.*  **9. Hanging Baskets 2021** – Email received from SCC asking if we wish to order again for next year. The cost will be £1599.20 for the 19 baskets we normally have, a 2% increase on last year.  *Cllr Hansford proposed that these be purchased for Summer 2021. This was seconded by Cllr White and carried unanimously*.  **10. WAG/SCC Lockdown Discretionary Grant –** Applied for on 28/10/20 on behalf of the Community Trust/ Council. £4,000 has been granted and paid into our council account albeit no correspondence has been received from SCC to confirm.  *The clerk has now received confirmation from SCC that our application was successful*.  **11. Highways search regarding land around the Community Centre –** this has revealed that the land outside the fence lines is actually highway and owned by SCC.  *Cllr Hood-Williams agreed to speak to SCC Estates about an asset transfer of this land to TCCC.*  **Correspondence Received**  **12. Email from Mrs S Hancock** – received on 17th October and circulated to all councillors. The correspondence was noted.  **13. Woodland Christmas Event –** email received from Mary Rees & Helen Vaughan regarding community grant funding for a sensory woodland walk event. Costs to be provided soon.  *The clerk reported that he had now received a detailed and costed proposal for this Christmas project. Cllrs Hood-Williams and Smart left the room because the project involved CDSA land. Cllr Hansford took the chair and the awarding of a community grant for £595 was discussed. All felt this was a very welcome idea following on from the successful Halloween walks. Cllr Rogers proposed and Cllr White seconded the proposal which was agreed unanimously.*  *The council wished to place on record their appreciation to Lindsay Glover and the Crwys PTA for organising the Halloween events.*  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the November accounts for payment. It was proposed by Cllr Smart that these be accepted. Cllr White seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.  **CAPITAL PROJECTS**  The clerk outlined the progress on the Playground Project which despite the awful weather was on schedule to complete in early December.  The question of who would be invited to formally open the new playground in late December or early January was raised by Cllr Hansford and discussed.  **PLANNING APPLICATIONS**  Cllr Hood- Williams left the virtual meeting and Cllr Smart took the chair. Application 20/2259/FUL a detached studio and workshop (class B1) at 55, Gowerton Rd was discussed. It was agreed unanimously that the council should object strongly to this application.  1. Due to the size of the proposed development relative to the current dwelling on the land parcel.  2. Due to the impact from this proposed business on the accessibility and parking in the locality which would impact nearby residents, note that Gowerton Road at this location is a relatively narrow road.  3. As this is an unsuitable location for a B1 development in the community.  Cllr Hood Williams returned to the meeting and resumed the chair.  **COMMUNITY COMMUNICATIONS**  Cllr Hansford informed the council she would be standing down as a community councillor early in the new year and that the preparation of the next but one Crwys News would have to be taken on by someone else.  She said that she had circulated to councillors a list of contents and ideas for articles for the January edition.  Cllr White was asked about the accessibility of the Council Website following complaints from a resident. He explained this was because some browsers will not allow access due to the website not having a certificate.  Cllr White said that it would cost around £60/annum to have it certified. All agreed that this was a sensible approach and it was approved.    **TO REVIEW AND APPROVE TCCC POLICY DOCUMENTS**  The following council policies were tabled, reviewed and approved unanimously without amendment.  Statement on the Use of The Welsh Language, Social Media Policy, Information & Data Protection Policy.  **DELEGATES REPORTS**  There were no reports.  **CITY COUNCIL MATTERS**  Cllr Hansford said that there were a lot of blocked drains around the village. The chairman said that he had an officer from the City Council out to deal with the problems.  She also raised a question regarding the Three Crosses signpost at the Fairwood common end of Tirmynydd Rd, saying that in strong winds it was blown to be pointing the wrong way.  The issue of potholes in the area was also raised.  The chairman agreed to raise these matters with SCC.    **FOOTPATHS AND BRIDLEWAYS**  Cllr Hansford raised the issue of LH62 near Pant Glas on the path from Tir-Cethin, where a bush needed cutting back to enable safe access.  **DATE OF NEXT MEETING**  Scheduled for 17th December 2020 at 7.30pm. The meeting ended at 9.00pm. | PHW  BH  AR  PHW  ID  PHW  ALL  ID  ALL  KW  PHW  PHW |