



## **MINUTES OF REMOTE FINANCE MEETING**

### **HELD ON MICROSOFT TEAMS** **ON THURSDAY, 21ST JANUARY 2021 AT 9.00PM**

**PRESENT:**

**Community Councillor**  
Paxton Hood –Williams [PHW]  
Belinda Hansford (BH)

**Community Councillor**  
Andrew Rogers [AR]  
Warren Smart (WS)

**Clerk:** Ian Donaldson

**Meeting commenced 9.00pm Community Councillor Paxton Hood-Williams  
(Chairman of the Community Council) Presiding**

<b>ITEM</b>	<b>HEADING</b>	<b>ACTION BY</b>
1653	<b><u>APOLOGIES FOR ABSENCE</u></b> Apologies were received from Cllrs Jones, White & Taylor.	
1654	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b> There were no declarations of pecuniary or prejudicial interest.	
1655	<b><u>MINUTES OF PREVIOUS MEETING</u></b> Cllr Hansford proposed that the minutes from 17 <sup>th</sup> September 2020 be accepted as a true record of the proceedings, Cllr Smart seconded this and the motion was carried.	
1656	<b><u>MATTERS ARISING</u></b> There were no matters arising from the minutes.	
1657	<b><u>VERIFY BANK &amp; CASHBOOK RECONCILIATIONS</u></b> The clerk stated that Cllr Rogers had inspected the reconciliations and duly signed them as correct.	
1658	<b><u>ACTUALS V BUDGET FOR END Q3 2020/21</u></b> The clerk tabled a spreadsheet of actuals v budget up to end of Q3. He explained that there were no real concerns on spend and that income had benefitted from grants awarded. There were no questions and Cllr Smart proposed that the document be approved. Cllr Rogers seconded this and the motion was approved unanimously.	

**CHAIRMAN OF THE COMMUNITY COUNCIL:**

\_\_\_\_\_ Cllr P Hood-Williams

1659	<p><b><u>TO CONSIDER THE YEAR-END PROJECTION</u></b>                  The clerk had circulated a spreadsheet and a 2021/22 Budget Explanatory Sheet. These, he explained, formed the starting point of next year’s budget and that they detailed and explained his assumptions. The meeting accepted these without amendment.</p>	
1660	<p><b><u>TO APPROVE THE NATIONAL SALARY AWARD FOR 2021/22</u></b>                  The clerk explained that yet again the level of increase had not been made available prior to setting the budget. He asked the councillors to agree to award any increase the NALC propose. Cllr Smart proposed and Cllr Rogers seconded this motion which was carried unanimously.</p>	ID
1661	<p><b><u>TO CONSIDER RAISING HALL RENTAL FEES FOR 2021/22</u></b>                  After discussion it was decided <b>not</b> to increase these for the next financial year.</p>	
1662	<p><b><u>TO APPROVE THE 2021/22 BUDGET AND SET THE PRECEPT</u></b>                  The clerk had circulated a draft budget for consideration. <b>Cllr Hansford proposed and Cllr Rogers seconded the motion to keep the precept at the same level as last year, and the eight previous years, namely £42.24 per Band D equivalent properties . This was agreed unanimously.</b>                  There was a detailed discussion regarding the assumptions made in preparing the spreadsheet.  <b>The motion that the 2021/22 Budget be approved on this basis was proposed by Cllr Hansford, seconded by Cllr Smart and carried unanimously.</b>                  The final budget document is attached to these minutes.</p>	ID  ID
1663	<p><b><u>DATE OF NEXT FINANCE MEETING</u></b>                  To be confirmed.                  The meeting closed at 9.40pm</p>	