



**MINUTES OF MEETING OF COMMUNITY COUNCIL
HELD REMOTELY ON MICROSOFT TEAMS
ON THURSDAY 21ST JANUARY 2021 AT 7.30PM**

PRESENT:

Community Councillor
Paxton Hood-Williams [PHW]
Belinda Hansford [BH]

Community Councillor
Warren Smart [WS]
Andrew Rogers [AR]

Clerk: Ian Donaldson [ID]

Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.

ITEM	HEADING	ACTION BY
1637	<u>CHAIRMAN'S REPORT</u> The Chairman welcomed everyone to the council meeting and thanked them for taking part.	
1638	<u>APOLOGIES FOR ABSENCE</u> Apologies were received from Cllrs Jones, White and Taylor.	
1639	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.	
1640	<u>MINUTES OF MEETINGS</u> The minutes of the meeting held on 17 th December had been circulated prior to the meeting. Cllr Rogers proposed and Cllr Hansford seconded the motion that they be approved. This was carried unanimously.	
1641	<u>MATTERS ARISING</u> [1625] The clerk reported that he had received an email from SCC saying that the grant had been passed for processing. The chairman however reported that SCC have not yet finally determined the 'mechanism' by which this grant can be paid to Three Crosses. He said that both Bishopston & Upper Killay councils have indicated that they would enter into a 'lease back' arrangement with SCC, at a peppercorn rent, if that became necessary. He said he would continue to speak with the city council officers to ensure that the approved grant payment can be paid. He said he would have to speak again with the city council officers to clarify.	

CHAIRMAN OF THE COMMUNITY COUNCIL:

Cllr P R Hood-Williams

1642	<p>date.</p> <p>9. New Banc Paths – The first section from the playground gate to the zipwire is almost complete just needing more stone dust and compaction. B-Line hope to carry this out soon. The second section up to the Joiners Rd benches will be done in the Spring when the weather improves.</p> <p>Correspondence Received</p> <p>10. Emails from Joanne Rees-Thomas – circulated 13/1/21 advising that vehicles are parking in the centre carpark late evenings. She thought the security lights were not working, however on inspection they were. She suggests locking the gates.</p> <p><i>This was discussed and it was decided not to lock these gates.</i></p>	ID
1643	<p><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u></p> <p>The clerk presented the January accounts for payment. It was proposed by Cllr Rogers that these be accepted. Cllr Smart seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes.</p>	
1644	<p><u>CAPITAL PROJECTS</u></p> <p>The clerk updated the meeting on the progress of the zipwire and the new stonedust footpaths. He said that the zipwire would be available for use once the groundwater levels in the area had dropped. It may be necessary to create a stone hardstanding area around the launch ramp. To be reviewed when phase 2 of the pathway up to Joiners Rd starts.</p> <p>The clerk mentioned that the bearings on the Wicksteed roundabout were exhibiting signs of wear. He had obtained two quotations for their replacement. The first, from Wicksteed was for £756 plus VAT and the second from Jonathan Davis for £687 plus VAT. The meeting debated the matter and decided to accept the price from Wicksteed, the manufacturers. The clerk would prepare a work order.</p> <p>The clerk also mentioned that he was obtaining quotations for cleaning the moss from the roof of the community centre and for softwashing the pebbledash exterior.</p>	ID ID
1645	<p><u>PLANNING APPLICATIONS</u></p> <p>Cllr Hood-Williams left the virtual meeting at this point and Cllr Smart took the chair. The following applications were discussed and in both cases it was agreed that there were no issues or concerns.</p> <p>2021/0041/FUL 14, Joiners Rd.</p> <p>2021/0071/PLD 25, Cilonnen Rd</p> <p>Cllr Hood-Williams re-joined the meeting and resumed the chair.</p>	
1646	<p><u>COMMUNITY COMMUNICATIONS & EVENTS</u></p> <p>Cllr Hansford had circulated a draft newsletter for comment. The content was discussed and agreed.</p> <p>It was agreed that the advert for the position of clerk would state 32hrs/calendar month with a salary of around £4,008 per annum [based on £10.44/hr].</p> <p>The matter of the Summer Fete & Hogroast was discussed. It was agreed</p>	BH

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_____ Cllr P Hood-Williams

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1646	<p>unanimously that it would not take place in June this year. Late August/September was something to consider depending on the situation with Covid-19. Cllr Smart agreed to speak with Commercial Marquees about our cancelled 2020 booking and the carried over deposit.</p> <p>Cllr Hansford confirmed that she would be stepping down as a community councillor from 28th February. The chairman thanked her for all her service to Three Crosses.</p>	WS
1647	<p><u>TO APPROVE THE SCHEDULE & TERMS OF ENGAGEMENT FOR THE 2020/21 INTERNAL AUDIT</u></p> <p>These documents had been circulated to council prior to the meeting. Cllr Hansford proposed and Cllr Rogers seconded the motion that they be approved and that Mr Lyn Llewellyn be appointed as internal auditor. This was carried unanimously.</p>	ID
1648	<p><u>TO REVIEW AND APPROVE THE FOLLOWING GOVERNANCE DOCUMENTS</u></p> <p>Complaints Procedure, Financial Risk Assessment, Health & Safety Policy. These had been circulated prior to the meeting. Cllr Smart proposed and Cllr Rogers seconded the motion to approve these documents which was passed unanimously.</p>	
1649	<p><u>DELEGATES REPORTS</u></p> <p>The chairman reported that he had taken part in a virtual meeting of the One Voice Wales Swansea Area Committee. He said that there had been some discussion about the WAG aim of having CILCA qualified clerks.</p>	
1650	<p><u>CITY COUNCIL MATTERS</u></p> <p>Cllr Smart said that the road sign at the entrance to Cwm Mawr Isaf farm had been damaged by a vehicle. The chairman agreed to investigate.</p>	PHW
1651	<p><u>FOOTPATHS AND BRIDLEWAYS</u></p> <p>There were no issues raised.</p>	
1652	<p><u>DATE OF NEXT MEETING</u></p> <p>Scheduled for 18th February 2021 @ 7.30pm on MS Teams</p>	

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_____ Cllr P Hood-Williams