

MINUTES OF MEETING OF COMMUNITY COUNCIL HELD REMOTELY ON MICROSOFT TEAMS ON THURSDAY 15TH JULY 2021 AT 7.30PM

PRESENT: Community Councillor Paxton Hood-Williams [PHW] Lindsay Glover [LG] Andrew Rogers [AR]

Community Councillor Debbie Male [DM] Kevin White [KW]

Clerk: Ian Donaldson [ID]

Members of the public present: None

Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.

ITEM	HEADING	ACTION BY
1762	<u>CHAIRMAN'S REPORT</u> The Chairman welcomed everyone to the council meeting.	
1763	APOLOGIES FOR ABSENCE There were apologies from Cllrs Jones & Smart	
1764	DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.	
1765	TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS The minutes of the meetings [Monthly and Finance] held on 17th May had been circulated prior to the meeting. Cllr Glover proposed and Cllr Male seconded the motion that they be accepted as a true record. The minutes were approved unanimously with Cllr White abstaining as he was not present at the meetings.	
1766	 MATTERS ARISING [1740] Cllr White outlined the remaining problems with the new website, 1. The security certificate needs an official document. Cllr Rogers has forwarded a copy of the Swansea (Communities) Order 2011 which established Three Crosses Community Council. 2. Several folders and files need to be added to the new site. Cllr White would give 	KW
CHAIR	MAN OF THE COMMUNITY COUNCIL:	

1766	the clerk a USB stick to copy all files to.	KW/ID
	[1740] The Highways Dept search regarding land around the Community Centre -	
	Mr Geoff Bacon of SCC Estates has now referred this to the Highways Dept to seek their approval. No progress.	PHW
	[1723] An advert for the council clerk vacancy would be published within SCC	
	shortly. An application form would be pasted on the TCCC website.	
	The advert for the vacancy was in the process of being translated into Welsh.	PHW
1767	CLERK'S REPORT AND CORRESPONDENCE	
	1. External Audit Process – Annual Report sent to Audit Wales. No further	
	correspondence as yet.	
	2. Playground Project – Zipwire repaired and functioning well again.	
	3. Litter/Waste Bins – SCC have replaced the damaged double litter bin by the	
	playground with a new Derby Square dual purpose one. Also replaced the	
	damaged post mounted dog waste only bin at the top of the Banc, with a new	
	Derby Round one, again marked dual purpose (not on a concrete base as yet,	
	awaiting comments as to best position). Quotation for a new bin for Wern Olau	
	received from SCC [£1450 up front cost & £325/annum to empty from end year 3]	
	After discussion it was agreed that the clerk should invite Mr Stuart Hancock to the	ID
	next Monthly meeting to consider his request and to give him an idea of the costs involved in siting a new bin in a new location.	ID
	mvolveu in sicing a new bin in a new location.	
	4. Community Centre Re-Opening – being kept under review.	
	It was resolved that the centre should remain closed until September.	ID
	5. New Banc Paths –B-Line have completed the new path and reseeded the	
	verges.	
	6. Community Centre Roof & Walls Cleaning – Crystal Clear completed the	
	work satisfactorily 6/7/21.	
	7. Benches – Quotation from Streetmaster £633 (ex VAT) each for same benches	
	as Banc (without TCCC logo).	ID
	The Chairman reported that he had spoken with Rob Knight of SCC who had agreed	ID
	to quote for the refurbishment of the existing benches. The clerk would contact him and arrange a site visit.	
	8. Damaged Manhole at Community Centre – Arrangements made to repair the	ID
	cover.	
	9. Outdoor Gym Scheme – Cllr Smart has contacted Broxap and a site	
	visit/quotation is awaited.	
	Cllr Smart did not attend the meeting so no progress could be reported	WS
	unfortunately.	
	10. Post Office Noticeboard – Repaired and remounted on wall.	
	1 2012 of office notice of a repair of and remounted on wall.	

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1767	11. Banc Planters – Ann Stephens has kindly repainted these and planted new shrubs and bedding plants.	
	12. Tirmynydd Rd Triangles – Brownhills Nurseries contacted regarding the re- growths of Japanese Knotweed in some areas. Site visit undertaken and treatment commenced (no cost to TCCC).	
	<u>Correspondence Received / Sent</u> 13. Zurich Insurance Annual Renewal – Premium increase from £960 to £1045, mainly due to full 12 months with new playground equipment insured.	ID
	14. Community Councils (Qualifications of Clerks) – A consultation document has been issued by the Welsh Government specifying the qualifications a person must have at least one of in order for the community council to meet the conditions. Circulated to councillors 28/6/21.	
	12. Joiners Rd Defibrillator Kiosk- Email sent to Tom Wolfe 21/6/21 asking for designs & prices for painting. No reply so far.	ID
1768	FINANCIAL REPORT/ACCOUNTS FOR PAYMENT The clerk presented the July accounts for payment. It was proposed by Cllr White that these be accepted. Cllr Male seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes	
1769	<u>COMMUNITY COMMUNICATIONS</u> Cllr Glover reported that she had received some 60 responses to the online questionnaire. She would email out to councillors and present a report on the findings at the next meeting.	LG
1770	CAPITAL PROJECTS No report on progress from Cllr Smart.	
1771	PLANNING APPLICATIONS There were no planning applications to discuss.	
1772	<u>CITY COUNCIL MATTERS</u> Cllr White reported that the village drains were blocked again. He felt little had been done since Cllr Hansford had reported the issue earlier in the year.	PHW
1773	REVIEW OF GOVERNANCE DOCUMENTS The clerk had previously circulated an updated copy of the following; Financial Regulations	
	Cllr Glover proposed they be adopted with Cllr Rogers seconding. The motion was carried unanimously. The clerk explained that there was the provision in the regulations to pay creditors by BACS transfer and to create an audit trail. The clerk was asked to speak to Barclays PLC and set up an arrangement.	ID

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1774	FOOTPATHS AND BRIDLEWAYS	
	There no issues to discuss.	
1775	DELEGATES REPORTS There were no reports this month. Cllr Male asked if she could attend the next OVW Area Committee meeting.	ID/PHW
1776	DATE OF NEXT MEETING The next monthly meeting was scheduled for 16th September 2021 @ 7.30pm on MS Teams. This would be followed by the Q2 Finance and Community Grants meeting.	ID

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