



MINUTES OF MEETING OF COMMUNITY COUNCIL
HELD AT THE COMMUNITY CENTRE
ON THURSDAY 21ST OCTOBER 2021 AT 7.30PM

PRESENT:

Community Councillor
Paxton Hood-Williams [PHW]
Andrew Rogers [AR]

Community Councillor
Debbie Male [DM]
Lindsay Glover [LG]

Clerk: Ian Donaldson [ID]

Members of the public present: None

Meeting commenced 7.30pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.

ITEM	HEADING	ACTION BY
1799	<u>CHAIRMAN'S REPORT</u> The Chairman welcomed everyone to the first face to face council meeting for many months. He said he hope we could carry on in this way. Cllr Glover pointed out that hybrid meetings are possible if some councillors don't want to attend in person.	
1800	<u>APOLOGIES FOR ABSENCE</u> There were apologies from Cllrs Jones, White & Smart.	
1801	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> There were declarations of interest from Cllr Hood-Williams, with regard to all C&CS matters.	
1802	<u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u> The minutes of the monthly meeting held on 16th September had been circulated prior to the meeting. Cllr Male proposed and Cllr Rogers seconded the motion that they be accepted as a true record. The minutes were approved unanimously with Cllr Glover abstaining as she was not present at the meeting. The minutes of the finance meeting held on 16 th September had also been circulated prior to the meeting. Cllr Rogers proposed and Cllr Male seconded the motion that they be approved as accurate. This was passed unanimously with Cllr Glover abstaining as again, she was not present at that meeting.	

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1803	<p><u>MATTERS ARISING</u></p> <p>[1781] Cllr White was not present to report about the problems with the website although there were still some folders and files to move across. The issue with the security certificate had been solved with the able assistance of Cllr Rogers and would be installed soon.</p> <p>[1781] The Highways Dept search regarding land around the Community Centre - Mr Geoff Bacon of SCC Estates has now referred this to the Highways Dept to seek their approval. No progress.</p> <p>[1781] The appointment process was with Cllr Smart. No progress</p> <p>[1781] Cllr Hood-Williams remarked that during the recent heavy rain he had not seen or heard of any drains flooding.</p> <p>[1787] Cllr Hood- Williams outlined his response to SCC regarding the Active-Travel consultation. There was one minor change regarding the merging of LH56 and IL11 near the Ddol.</p> <p>Cllr Male proposed and Cllr Glover seconded the motion that this be sent to SCC as our submission.</p>	KW PHW WS ID
1804	<p><u>CLERK'S REPORT AND CORRESPONDENCE</u></p> <p>1. Village Defibrillators - 2 New Zoll AED's have been delivered. Contact made again with the NHS Ambulance Service to install these and to enter them into the NHS Emergency System and register them with ZOLL for free 2 year warranty extension [7 yrs]. [New outdoor AED box on order]. <i>Cllr Hood-Williams asked council if there would be interest in organising combined AED & CPR training sessions for residents. This was agreed unanimously. The clerk would speak with the NHS and or St John's Ambulance Service to get an idea of cost.</i></p> <p>2. External Audit Process – Annual Report sent to Audit Wales. Some clarifications sent but no audit report received yet. There is a backlog due to covid and we were advised to issue an interim annual report. This was done as requested.</p> <p>3. Community Centre Re-Opening – reopened September 8th. Usage has been encouraging but the cleaning regime between bookings has been somewhat onerous.</p> <p>4. Benches – Quotation from Streetmaster £633 (ex VAT) each for same benches as Banc (without TCCC logo). To replace those on existing concrete bases estimated at £100 each. Cllr Smart has emailed around repair costs for these benches at £450/ bench plus painting/coating.</p> <p>1. Crwys Farm – in fair condition, keep the legs and repaint. Renew slats and treat with Cuprinol External Wood Stain. REPAIR 2. Gowerton Road – in very poor condition. Previously agreed to replace and remount the Plaque. 3. Poundffald – in fair condition, as with 1 above. 4. Chapel Road – In fair Condition slats ok , sand down and repaint. 5. Tirmynydd Road near bus stop. Is this in the right place? If so, repair with new slats as 4 above and repaint.</p>	ID ID ID

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	<p>6. Cefn Draw – recently repaired, no further work needed. 7. Wern Olau – already agreed not to repair/renew in previous meetings.</p> <p>5. Damaged Manhole at Community Centre – Arrangements being made to repair the cover.</p> <p>6 Outdoor Gym Scheme – Broxap asked to revisit their quote (6 items) in view of the FreshAirFitness one which was for 7 items and only £116 more. New quotation now received. <i>See Capital Projects later in these minutes.</i></p> <p>7. Barclays Mandate Changes & BACS Authorisations – Invitations to register with Barclays Online Banking for PHW, AR, WS & DJ issued by email at end July. AR & PHW have completed the process. <i>Still awaiting DPJ and WS to action.</i></p> <p>8. Wild Flower Garden Project – In line with the TCCC Environmental Policy and annual action plan, Dr Hazel Nicholls & Dr Kevin Arbuckle applied for a grant to install bat & bird boxes around the community centre grounds. Also, to plant native perennials in the areas. These have been delivered within budget and are due to be installed probably in half term week by volunteers</p>	<p>ID</p> <p>WS/DJ</p> <p>ID</p>
1805	<p><u>FINANCIAL REPORT/ACCOUNTS FOR PAYMENT</u> The clerk presented the October accounts for payment. It was proposed by Cllr Glover that these be accepted. Cllr Male seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes</p>	
1806	<p><u>COMMUNITY COMMUNICATIONS</u> Cllr Glover was congratulated on an excellent Crwys News edition which already been warmly welcomed in the village. There was a discussion about how certain village news/activities could be circulated to residents via email. Residents could sign up with their email addresses to a ‘mail chimp’ portal and get a news stream. Cllr Glover agreed to look into this.</p>	<p>LG</p>
1807	<p><u>REVIEW OF TCCC GOVERNANCE DOCUMENTS</u> The clerk had issued revised documents prior to the meeting; Equal Opportunities and Diversity Policy Freedom of Information Policy Environmental Policy Cllr Rogers proposed that the be accepted with Cllr Male seconding. The new documents were accepted unanimously.</p>	<p>ID</p>
1808	<p><u>CAPITAL PROJECTS</u> The clerk informed that the meeting that had received a new lower quotation from Broxap for the 6 items. They had come down by £200 to £9,184. He had circulated this new quote and a updated quote comparison table to councillors last week. After discussion and assurances from the clerk over quality of the equipment and</p>	

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1808	<p>the wearability of the grass matting that the items sit on, Cllr Glover proposed that an order be placed with Broxap. Cllr Rogers seconded this motion and this was carried unanimously.</p> <p>The clerk would action the purchase order immediately.</p> <p>The clerk said that once the equipment layout had been decided, the cherry trees could be ordered and planted this autumn.</p> <p>The clerk would now purchase the new bench for Gowerton Road after agreeing an installation price with Jonathan Davis.</p>	ID ID
1809	<p><u>PLANNING APPLICATIONS</u></p> <p>There were no applications to consider this month.</p>	
1810	<p><u>CITY COUNCIL MATTERS</u></p> <p>There were no issues raised.</p>	
1811	<p><u>FOOTPATHS AND BRIDLEWAYS</u></p> <p>There no issues to discuss.</p>	
1812	<p><u>DELEGATES REPORTS</u></p> <p>Cllrs Hood- Williams & Male had attended the OVW Swansea Area Committee and reported back on this in this meeting.</p> <p>Cllr Male mentioned that there were lots of problems with maintenance of Defibrillators and that many were registered on the NHS emergency system.</p>	ID
1813	<p><u>DATE OF NEXT MEETING</u></p> <p>The next monthly meeting was scheduled for 18th November 2021 @ 7.30pm, hopefully at the community centre.</p>	

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