**MINUTES OF MEETING OF COMMUNITY COUNCIL**

**HELD AT THE COMMUNITY CENTRE**

**ON THURSDAY 18TH NOVEMBER 2021 AT 7.30PM**

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|  | **PRESENT**: | |
|  | **Community Councillor** | **Community Councillor** |
|  | Paxton Hood-Williams [PHW]  Andrew Rogers [AR]  Warren Smart [WS]  Kevin White [KW] | Debbie Male [DM]  Lindsay Glover [LG] (Remotely)  Daniel Jones [DPJ] |
|  | **Clerk:** Ian Donaldson [ID] (remotely) |  |
|  | **Members of the public present:** | Brian Farr (LAC), John Hobbs (Tirmynydd Rd Resident) |
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|  | The Chairman welcomed both visitors to the meeting and introduced them to the councillors. Mr Farr gave a short presentation on the role of a Local Area Coordinator within Three Crosses and Penclawdd in particular and across Swansea in general. He outlined his background saying that he lived in Killay and had experience in the health service and was a member of the Parkway Church.  He said he was passionate about communities and wanted to help those in need through life no matter what their problems.  He said that the idea of LAC’s started in Western Australia where areas of around 10,000 residents were allocated one. There are 24 LAC’s across Swansea now.  He told the meeting that he had already visited the Playgroup and the Coed Lan centre to talk to residents. He would approach people who had been deemed as isolated by agencies such as; Social Services, GP’s the Police Service etc.  He was he said ‘there to walk alongside people’ who had for example, suffered bereavement or were lonely, disabled, elderly and carers. He wanted to make these people fell part of the community of Three Crosses.  Cllr Glover asked for his contact details so that she could include the scheme in the next Crwys News. Mr Farr left the meeting thanking the council for the invitation to attend.  Mr Hobbs explained that his presence at the meeting was because he was concerned about the proposed housing development by Coastal Housing on Tirmynydd Road. He said that he had attended the consultation event organised by Geraint John Planning Ltd on behalf of Coastal on the previous evening and was not impressed by it. There had been a lack of notice given to many residents.  The Chairman said that there were a lot of concerns raised about the event and that the organisers had been made aware of most.  He said that, from talking to them, a further consultation event would be held soon to address some of the concerns raised by the attendees.  He explained to Mr Hobbs that there could be no discussion regarding the proposed development since no planning application had yet been submitted by the developer. The council could not possibly make any comments either way. | |

**Meeting commenced 7.55pm Community Councillor Paxton Hood-Williams (Chairman of the Community Council) presiding.**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 1814  1815  1816  1817  1818  1818  1819  1819  1820  1821  1821  1822  1823  1824  1825  1826  1827  1828  1829 | **CHAIRMAN’S REPORT**  The Chairman welcomed everyone to the council meeting. He noted that Cllr Glover and the clerk were attending remotely.  He told the meeting that this was Ian Donaldson’s last meeting as Clerk before retirement. He noted that he had been clerk since January 2013 and had been treasurer of the Hall Management Committee for 3 years prior to that.  He thanks him for his contribution to the community council and the village as a whole. He said that he was a great organiser and had been successful for securing many grants for the community.  Other councillors also thanked Mr Donaldson and wishes him the best for the future.  He said that he was proud of the work the council had achieved in the last 9 years and that he would help to ensure a smooth transition to the new clerk.  **APOLOGIES FOR ABSENCE**  There were no apologies, all were present.  **DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**  There were declarations of interest from Cllr Hood-Williams, with regard to all  C&CS matters.  **TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS**  The minutes of the monthly meeting held on 21st October had been circulated prior to the meeting. Cllr Male proposed and Cllr Rogers seconded the motion that they be accepted as a true record. The minutes were approved unanimously with Cllrs White, Jones and Smart abstaining as they were not present at the meeting.  **MATTERS ARISING**  [1803] Cllr White said that the website was now working well. However, if any one had any problems to let him know.  [1803] The Highways Dept search regarding land around the Community Centre -Mr Geoff Bacon of SCC Estates has now referred this to the Highways Dept to seek their approval. No progress as yet.  [1803] The appointment process was with Cllr Smart and on the agenda later.  [1804] Cllrs Jones and Smart still had to register for Barclays Online Banking.  [1806] Cllr Glover agreed to proceed with a free ‘MailChimp’ scheme to improve communication between Crwys News issues.  **CLERK’S REPORT AND CORRESPONDENCE**  **1. Village Defibrillators -** 2 New Zoll AED’s have been installed into the Village Shop & Old Phone Box cabinets. This was done again with the NHS Ambulance Service who entered them into the NHS Emergency System and the clerk has registered them with ZOLL for free 2 years warranty extension [7 yrs]. [New outdoor AED box for the school still on order].  All AED’S are now also registered on **‘The Circuit’ a British Heart Foundation, NHS Ambulance Services and St Johns Ambulance** database. The AED cabinets are now access coded with these registered the NHS and The Circuit.  A recorded inspection regime is being set up for these units.  **Note:** TCCC still ‘own’ /possess the 2 Defibtech AED Units that someone ‘swapped’ for our 2 ZOLL’s.  They obviously have a value. However, the pads are out of date and would cost £43 / unit to replace. New batteries, when required in Dec 2023, would cost £179/ unit to replace (NHS will not change these FOC as with the Zoll Duracells).  Options for these 2 units include;  1.1 Sell  1.2 Replace the pads and re-home them in the village (cabinets would cost another £400 each)  1.3 Donate them to a local charity/ sports club etc  *It was agreed to defer this item until January for more consultations and research to be done on the best option.*  **2. External Audit Process –** Annual Report sent to Audit Wales. Some clarifications sent but no audit report received yet. There is a backlog due to covid and we were advised to issue an interim annual report. This was done as requested. No further communication yet.  **3. Community Centre Re-Opening –** reopened September 8th. Usage has been encouraging but the cleaning regime between bookings has been somewhat onerous. No problems reported as yet.  **4. Benches –** NewQuotation from Streetmaster ££805 (ex VAT) each for same benches as Banc (without TCCC logo, with logo £983). To replace those on existing concrete bases estimated at £150 each.  Quotation obtained from Jonathan Davis for £702 (ex VAT) to remove the old Gowerton Rd bench (I have removed the plaque for safe keeping) and replace with a recycled moulded plastic bench supplied by SecondLifeProductsWales Ltd based in Pontardawe. This would be fitted by J. Davis in the price of £702. The plaque would be refitted.  *It was proposed by Cllr White and seconded by Cllr Smart that the council buy and install a new Streetmaster Grafton bench for Gowerton Rd at a cost of £805 + fitting (excluding VAT). The clerk would place a purchase order.*  **5.** **Damaged Manhole at Community Centre –** Arrangements being made to repair the cover.  **6 Outdoor Gym Scheme –** installation due to commence w/c 29/11/21. Layout plan drawn up and circulated with the flowering cherry tree locations taken into account. (5 off Royal Burgundy Prunus Trees delivered 11/11/21), the choice was made with the assistance of Dr Hazel Nicholls and funded out of the Dwr Cymru £500 grant secured by Cllr Glover). Compost, stakes and ties have been purchased prior to planting in early December.  **7. Barclays Mandate Changes & BACS Authorisations –** Invitations to register with Barclays Online Banking for PHW, AR, WS & DJ issued by email at end July. AR & PHW have completed the process.  **8. Wild Flower Garden Project –** In line with the TCCC Environmental Policy and annual action plan, Dr Hazel Nicholls & Dr Kevin Arbuckle applied for a grant to install bat & bird boxes around the community centre grounds. Also, to plant native perennials in the areas which has been done. The boxes have been delivered and are due to be installed shortly by volunteers.  **9. Playground Project/ Formal Project Closure –** Email from National Lottery requesting a Year End report on spend and benefits achieved. Belinda Hansford and the clerk will complete this process in the next week or so.  **10. Community Grants –** The clerk reported that late applications had been received from The Coed Lan Senior Citizens Club for funding for a Christmas Lunch, and from the Three Crosses Playgroup.  The Coed Lan Club who normally apply each year did not however in 2020 due to Covid 19. It was proposed by Cllr White and seconded by Cllr Jones that they be awarded £270 towards the meal due to exceptional circumstances.  The Playgroup did apply for a grant in 2020 and were awarded £350 towards Arts & Crafts and a trip to Santa’s Grotto at Pondffald Farm in 2020.  It was agreed that the Playgroup should be invited to apply for a 2021 grant with the condition that they provide their 2020/21 accounts or financial statement and explain how any money would be spent this year.  **11. Village Recycling Centre –** an email received from Sally Wolfe suggesting an idea for a recycling centre to be sited somewhere in the village.  *The councillors discussed the idea and any suitable siting of such a scheme. Some were concerned that if not policed properly, it could become a dumping ground for unwanted items. [ Lower Dukefield Carpark has seen this]. It was resolved that more detailed proposals were needed from Mrs Wolfe. The clerk would reply to her.*  **FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**  The clerk presented the November accounts for payment. It was proposed by Cllr Jones that these be accepted. Cllr Rogers seconded this and the motion was carried unanimously. The approved accounts are appended to these minutes  **APPOINTMENT OF NEW CLERK**  Cllr Smart detailed the process he had undertaken to advertise and appoint the new clerk. He said that following the official advert through Swansea City Council, only one applicant came forward. This was Mr Andrew Rogers, a current TCCC community councillor. After consultations with the other councillors he wished to propose that Mr Rogers be appointed clerk. Cllr Jones seconded this and the motion was carried unanimously.  The meeting congratulated him on his appointment. The outgoing clerk said that he would help the transition process in any way he could.  The chairman noted that Mr Rogers would have to stand down as a councillor when formally appointed and contracts signed. Due to the forthcoming May 2022 local elections, he said he would speak with Democratic Services with a view to a co-option for the interim.  **COMMUNITY COMMUNICATIONS**  Cllr Glover said there was nothing of import to report. She said that in the next issue of Crwys News she would include the ‘What’s On’ section and she would also add the contact details for our local PCSO’s Alex Aspinwall and Andrew Brown.  **REVIEW OF TCCC GOVERNANCE DOCUMENTS**  The clerk had issued revised documents prior to the meeting;  Social Media Policy  Information and Data Protection Policy  Statement on the Usage of the Welsh Language  Cllr Smart proposed that the be accepted with Cllr Male seconding. The new documents were accepted unanimously.  **CAPITAL PROJECTS**  These had been discussed and dealt with earlier.  **PLANNING APPLICATIONS**  Cllr Hood- Williams left the room at this point and Cllr Smart took the chair. He said that there was one application to consider, 2020/2259/FUL which had been resubmitted after amendment by the applicant at 55, Gowerton Road. He said that the proposed building had been scaled back and the parking concerns had been addressed. After discussion the councillors resolved to make a neutral comment with the addition that ‘TCCC requests that the planning authority adds a condition that the building cannot be used as a dwelling in the future.’  **CITY COUNCIL MATTERS**  Cllr White asked if the chairman could speak with the city council about installing a streetlight at the Orchard Drive end of the LH56 footpath to Pantydwr. It was very dark at this point and a post was already there.  **FOOTPATHS AND BRIDLEWAYS**  There no other issues to discuss.  **DELEGATES REPORTS**  There were no delegates reports this month.  **DATE OF NEXT MEETING**  The next monthly meeting was scheduled for 20th January 2022 @ 7.30pm, to be followed by the Q3 Finance meeting where the 2022/23 Budget would be agreed and the precept set. | PHW  WS  WS/DPJ  LG  ALL  ID  ID  ID  WS/DPJ  ID  ID  WS  PHW  LG  ID  PHW |