**MINUTES OF MEETING**

**HELD Via Teams**

**ON THURSDAY, 17 March 2022 AT 7.30pm**

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|  | **PRESENT**: |

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|  | **Community Councillor** | **Community Councillor** |
|  | Cllr Paxton R Hood-Williams (PHW) | Cllr Daniel Jones (DJ |
|  | Cllr Debbie Male (DM) | Cllr Lindsay Glover (LG) |
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|  | **Clerk:** Cllr W Smart (Temp) |
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**Meeting commenced 7.30pm via Teams**

**Cllr P R Hood-Williams, Chair of the Community Council presiding**

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| **ITEM** | **HEADING** | **ACTION** |
|  | **Pre-Meeting**  Annie Gallagher joined the meeting having expressed an interest in being co-opted as a community councillor, Cllr Glover and Cllr Jones welcomed this idea and it was agreed that an additional item 2.2b be added to the agenda |  |
|  | **1.0 CHAIRMAN’S REPORT** |  |
| **1861** | The Chairman welcomed Annie and all the Councillors to the meeting. Th chairman discussed the plan for obtaining a new council clerk, the advert had been placed and the closing date is 7/4/22. Cllr W Smart had stepped in as a temp clerk following the departure of Cllr Andrew Rogers on 28/2/22. |  |
|  | **2.0 APOLOGIES FOR ABSENCE** |  |
| **1862** | Apologies were received from Cllr Kevin White |  |
|  | **2.2 Community Councillor vacancy** |  |
| **1863**  **1864**  **1865** | The vacancy had arisen following the decision by Andrew Rogers to leave the council. He was thanked in his absence for his work both as councillor and clerk to the community council.  Annie Gallagher was co-opted to join the community council by Cllr Hood-Williams. Cllr Glover proposed and Cllr Smart seconded this co-option.  Cllr Gallagher joined the community council.  Cllr Hood Williams noted that this would be for a short period until the elections on 5/5/22 when all current councillors and interested members of the community may apply to join the community council |  |
|  | **3.0 DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST** |  |
| **1866** | As City Councillor for the Fairwood ward, Cllr Hood-Williams submitted a declaration of interest, regarding all C&CS matters. |  |
|  | **4.0 TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS** |  |
| **1867**  **1868**  **1869** | The minutes of the monthly meeting held on 17th Feb. 2022 had been circulated prior to the meeting. The minutes were approved by all councillors present Proposed by Cllr Male and seconded by Cllr Smart. Cllr Jones abstained as he was not present at the Feb 2022 monthly mtg.  Cllr Hood-Williams outlined the process for distributing the meeting minutes.  The minutes of the Council meeting held on 20/01/22 were approved by the councillors present proposed by Cllr Jones and seconded by Cllr Male and agreed by Cllr Hood-Williams Cllrs Smart and Glover abstained as they were not present at the January meeting  The minutes of the finance meeting also held 20/01/22 were approved proposed by Cllr Jones and seconded by Cllr Male  Cllrs Smart and Glover abstained as they were not present at the January meeting |  |
| **5.0 MATTERS ARISING**   |  |  |  | | --- | --- | --- | | **1870 Village Defibrillators** |  |  | | The two surplus ZOLL defibrillators that require relatively costly repairs are to be taken to the Swansea Tip Treasures - reuse shop. Cllr Male offered to take these to the tip. Cllr Smart to check to see if these are in the community centre |  |  | | **1871 External Audit Process** |  |  | | The last action was to issue the interim annual report. The audit process needs to start in a couple of weeks, at the end of March. The former clerk has declined to take a commission to complete this task but has offered to assist whoever will be completing the task | Cllr Smart to commence this process and update at next mtg | **21/4/22** | | **1872 Benches** |  |  | | A Purchase order is needed for the installation of the new bench on Gowerton Rd. Street master need 1wk to arrange the delivery. | Cllr Smart to speak to the contractor and issue the order | 21/4/22 | | **1873 Damaged Manhole cover** |  |  | | Cllr Smart suggested that the maintenance contractor is asked to repair, and this was agreed. | Cllr Smart to Contact the contractor and update at next mtg | 21/4/22 | | | |
|  | **6.0 Clerks Report** |  |
| **1874**  **1875**  **1876** | No report produced due to the handover of the clerk’s role.  Correspondence was received in the period from Dunvant rugby club Alan Bevan asking the community to join a Jubilee big lunch event on sat 4/6/22, councillors had corresponded prior to the meeting the feeling was that people would be unlikely to travel to Dunvant for an event. Councillor discussed holding a summer event. Looking for funding.  Coastal Housing Geraint John Planning seeking to hire the Community Centre on 23 March from 4:00pm – 8:00pm, again to answer any queries that residents may have in respect of the proposed residential development on Tirmynydd Road |  |
|  | **7.0 Sub-Committee Reports** |  |
| **1877** | No sub-committee reports to discuss |  |
|  | **8.0 Accounts for Payment** |  |
| **1878** | The monthly accounts had been prepared by the outgoing clerk Andrew Rogers and had been circulated prior to the meeting. There were no clarifications required. The accounts were proposed by Cllr Glover and seconded by Cllr Jones. All councillors present accepted the accounts for payment |  |
|  | **9.0 Community Communication, Events and Website** |  |
|  | **9.1 Communication** |  |
| **1879** | Important to get the minutes distributed in the community  Newsletters have been issued and most have been delivered, Cllr Hood-Williams congratulated Cllr Glover on an excellent newsletter. Councillors reported good feedback from the community whilst delivering the newsletters |  |
|  | **9.2 Events** |  |
| **1880**  **1881**  **1882** | Discuss the possibility about the event on the banc, Cllr Glover offered to contact the school PA chair about this. Cllr Smart offered to raise this with Dylan following a school governors meeting.  Cllr Smart to speak to commercial marquee about the event.  Agreed to hold an event sub-committee meeting in 2wks time, Cllr Smart to set this up as a teams call on 31/3/22. | **WS 21/3/22**  **WS 31/3/22**  **WS 18/3/22** |
|  | **10.0 CAPTIAL PROJECTS** |  |
| **1883**  **1884**  **1885**  **1886** | Discussed encouraging people to use the outdoor gym, Annie raised a concern about the muddy surface. The surface was put in as a low-cost solution and will be monitored to see if an upgrade would be needed.  Cllr Smart will investigate if we can have a fitness group started in the community.  Cllr Hood Williams raised the requirement to consider a renewal fund for the play equipment  Discuss the Village green area and the long-term goal to improve this area of the community | **WS 21/4/22** |
|  | **11.0 PLANNING APPLICATIONS** |  |
| **1887**  **1888**  **1889**  **1890** | No new planning applications to discuss  Cllr Smart informed the meeting about 2 applications decided in the month of March. One of these is the discharge of planning conditions in readiness for the development at the rear of the chapel  There is a consultation meeting planned by the developer about Tirmynydd Rd development on 23/3/22 in the Community Centre. No planning application yet submitted. The council has received correspondence from the community regarding this proposed development. Discuss the concerns raised by the community  Developers are also investigating the site near the water tower. Cllr Smart reported the mess on the highway near this site to CCS. |  |
|  | **12.0 FOOTPATHS AND BRIDLEWAYS** |  |
| **1891**  **1892** | No feedback yet on active travel opportunity  Cllr Male asked if horses are allowed to use the footpath from the Joiners to Coed Lan, there are reports of mess. The definitive map of public rights of way was viewed and there is no recorded public right of way on this path.  Cllr Hood Williams to query this with CCS | **PHW 21/4/22** |
|  | **13.0 CITY COUNCIL MATTERS** |  |
| **1893** | Cllr Hood-Williams agreed to investigate a repair for the damaged Three Crosses village sign |  |
|  | **14.0 DELEGATES REPORTS** |  |
| 1894 | None. |  |
|  | **DATE OF NEXT MEETING** |  |
| 1895 | Meeting ended at 20:30  Next meeting 21st April 2021 @ 7.30pm |  |
|  | **AOB** |  |
| 1896 | Discuss the mechanism for the payment of accounts following the departure of the council clerk and preparation of the year end accounts. |  |