**MINUTES OF MEETING**

**HELD AT THREE CROSSES COMMUNITY CENTRE**

**ON THURSDAY, 17 NOVEMBER 2022 AT 7.30pm**

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|  | **PRESENT**: |

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|  | **Community Councillor** | **Community Councillor** |
|  | Paxton R Hood-Williams (PHW) | Annie Gallagher (AG) |
|  | Debbie Male (DM) | Daniel Jones (DJ)  |
|  | Warren Smart (WS)   |  |

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|  |  **Clerk:** Regan Craig [RC] |
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**Meeting commenced 7.30pm Community Councillor P R Hood-Williams (Chair of the Community Council) Presiding**

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| **ITEM** | **HEADING** | **ACTION BY** |
| 186418651866186718681869187018711872187318741875187618771878 | **CHAIRMAN’S REPORT**The Chairman welcomed everyone to the council meeting. **APOLOGIES FOR ABSENCE**N/A.**DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST**There were declarations of interest from Cllr Hood-Williams, regarding all C&CS matters. **TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS** Previous monthly meeting minutes were to be reviewed/agreed. WS proposed, AG seconded, and the outcome is to be agreed in January 2023 meeting.**MATTERS ARISING** 1. ***Accounts to be changed***

RC to change existing BT/British GAS/Welsh Water/HMRC accounts from previous clerk’ details to his own. Currently, British Gas and Welsh Water completed.British Gas are current electric suppliers to the community centre, RC to seek other providers for electricity as rates are due to increase significantly from 01/12/2022. Currently Bulb has been the best business energy supplier & value for money. Creditsafe (an external credit searching company) want to check the councils credit status, pre allowing us to move from British Gas to Bulb. This is currently in progress and ongoing.1. ***12PAY***

12 PAY license requires renewal and to be paid for which is the cost management system used for salaries and HMRC works.1. ***Defibrillators***

RC to contact Dave Nicholas (DN) for invoice regarding the 2 additional defibrillators & servicing invoices. DN to review existing 5 defibrillators for any parts required and to then bring up to standard. The 3-year servicing agreement requires negotiation.1. ***Accounts 2021-2022***

The accounts are currently overdue. RC to meet with former clerk Ian Donaldson to prepare and submit with assistance from WS if required.1. ***Playground – Annual Inspection***

RC to forward play area inspection report to Jonathan Davies and request a quote to carry out necessary repairs. See point 11 below.1. ***Cash for Clothes***

It was agreed that Hollybobs cancer charity could install cash for clothes container at the community centre. Date tbc. PHW to contact them accordingly.1. ***Community Council Vacancies***

There are currently vacancies for the council. Four people have expressed an interest. Once selected, 2 shall be councillors and 2 council advisors. An evening for a meeting will be set up to discuss further when convenient for all to attend.1. ***Hedges Quotation***

WS proposed for Mal to be contacted for hedges works and this was seconded by AG. Once agreed that quote is to be accepted. This was agreed unanimously.1. ***Film Club***

The film club was to cease as there was nobody to take over from Ian and Belinda. Volunteers are required.1. ***Landscape Presentation***

PHW attended which was held at Scurlage. The presentation agenda consisted of Farmers Mental Health.1. ***Jon Davis (JD)***

RC to contact JD with regards to correcting defects for the playground. JD is to raise monthly reports regarding weekly inspections. RC to review JD’s contract.1. ***Chapel***

WS to contact Janet Wright regarding chapel regarding the warm hubs grant.1. ***Training Plan***

A training plan is required. One Voice Wales template/matrix to be used. Lindsay Glover to be asked to assist.1. ***One Voice Wales (OVW)***

RC to contract OVW and to request official email addresses as councillors currently using personal email addresses.1. ***Tree Lights***

The lights are due to be turned on 01/12/2022. RC to review existing to see if still in working order and to contact electrician to connect.1. ***Plans Ownership***

RC to review plans for parcel of land by cemetery entrance. It is believed that there are 2 owners.1. **Girl *Guides***

The guides are due to start up again in the village.1. ***Annual Report – One Voice Wales***

RC to contact One Voice Wales for template demonstrating the council’s effectiveness of the previous year.1. ***Renumeration Form – One Voice Wales***

RC to contact One Voice Wales requesting copy of the renumeration form for councillors regarding the pay increases.1. ***Council Website***

Kevin White to be contacted and requested to update the website. RC to complete going forward once shown how.1. ***Village Green***

The council need to acquire a long-term lease or purchase. **CLERK’S REPORT AND CORRESPONDENCE**Encapsulated within above Matters Arising.**FINANCIAL REPORT/ACCOUNTS FOR PAYMENT**1. As above, annual accounts 2021-2022 are due and require submission once completed.
2. August 2022, September 2022 & October 2022 require meeting/discussion. Meeting needs to be scheduled.
3. VAT Has been unclaimed since January 2022. RC to reclaim once shown how by former clerk Ian Donaldson.
4. RC to request paying in card only from Barclays Bank once shown how by former clerk Ian Donaldson.
5. HMRC are fining the council for not filing accounts in time.
6. WS proposed payments for November 2022. These were seconded by AG and were approved unanimously.

**SUB-COMMITTEE REPORTS**There were no reports to discuss. **COMMUNITY COMMUNICATIONS**The newsletter is due out shortly in December 2022.**CAPTIAL PROJECTS** No ongoing capital projects at present. **PLANNING APPLICATIONS** Cllr Hood- Williams left the room at this point and Cllr Smart took the chair. He said there was only one application to consider as 2022/0210/NMA; Brynhafod, Cilonen, Swansea, SA4 3UP was a nonmaterial amendment which required no comment. The application to be considered was 2020/2259/FUL which had been resubmitted after amendment by the applicant at 55, Gowerton Road. It was agreed that TCCC would reiterate its previous comments on this application. **FOOTPATHS AND BRIDLEWAYS**Footpath Llanrhidian Higher (LH58) concerns over ground condition.**CITY COUNCIL MATTERS**There is an issue with regards to the number of potholes in the village. PHW stated that this can be communicated by the public directly to Swansea City Council via their website. **DELEGATES REPORTS**None.**DATE OF NEXT MEETING** Scheduled for 19th January 2023 @ 7.30pm  | RCRC RC/WSRCWS/RCRC/WSRCPHWRC/WSWSRCRCRC |