



Minutes of Community Council Meeting
at Three Crosses Community Centre
on Thursday, 15th Feb 2024
at 7.30pm

PRESENT:

Community Councillor

Cllr Paxton Hood-Williams

Cllr Warren Smart

Cllr Debbie Male

Community Councillor

Cllr Paul Dennis

Cllr Annie Gallagher

Cllr Daniel Jones

Clerk: Cllr W Smart (Temp)

Meeting commenced 7:41pm

Cllr P R Hood-Williams, Chair of the Community Council presiding

No members of the public were present

| | ITEM | ACTION |
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| 1.0 | <u>CHAIRMAN'S REPORT</u> | |
| | Meeting commenced at 7:41 pm The Chairman welcomed all to the meeting. | |
| 2.0 | <u>APOLOGIES FOR ABSENCE</u> | |
| | Cllr Evans | |
| 3.0 | <u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u> | |
| | As City Councillor for the Fairwood ward, Cllr Hood-Williams submitted a declaration of interest, regarding all C&CS matters. | |
| 4.0 | <u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u> | |
| | The minutes of the monthly meeting held on 25 th January 2024 were approved, proposed by Cllr Jones and seconded by Cllr Dennis and unanimously accepted. | |
| 5.0 | <u>MATTERS ARISING</u> | |
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| | <p>Councillor Dennis had sourced recycled plastic wood effect plank to repair the bench near Crwys Farm - completed</p> <p>Councillors agreed to procure brown recycled plastic wood effect planks to repair the planters on the green, hold to discuss with Cllr Evans ACTION Site measure - Cllr Dennis and Cllr Evans</p> <p>D Day 80yrs celebrations – Councillors agreed to buy and place poppies in planters. – completed seeds purchased</p> <p>Key safe for Community Centre ACTION – Clerk to procure this item, carried forward</p> <p>Cars driving over the village green ACTION Clerk to write to the residents informing them that there is no right of way over the village green and to ask our maintenance contractor to place a bollard near the access point from Joiners Road</p> <p>Clothes Bank The work to the hedge is now complete so the clothes bank can be placed at the community centre. Location agreed Cllr Smart and Cllr Hood-Williams</p> <p>Car Park Signs These are to be placed on the fence/gates at the community centre “Parking for hall users only”, a translation is needed ACTION Cllr Gallagher to arrange for the translation</p> <p>Aire Society Camper Van ACTION – Cllr Jones and Cllr Dennis will set up a poll on Facebook to consult with the community</p> <p>Hedge Laying – the clerk has contacted Mal and hedge will be laid first week in September – added to calendar and closed</p> <p>Remembrance Bench ACTION - Clerk to inform the Chapel</p> <p>Speed limits on Wern Olau/Cefn Styfle Road The clerk has had correspondence with a resident and has sent a request to Swansea highways requesting 20mph at Wern Olau. Swansea Council are still to respond</p> <p>Gowerton Rd traffic survey results, these have not yet been provided ACTION Cllr Hood Williams to follow up with Swansea Council</p> <p>Insurance matters The Clerk is to investigate if the community council insurance covers the playgroup and additionally if we could have a single insurance policy for the community which also covers the CDSA ACTION – Clerk to contract Zurich insurance</p> <p>Play area inspection</p> | <p>WS</p> <p>WS</p> <p>AG</p> <p>PD/DJ</p> <p>WS</p> <p>WS</p> <p>WS</p> |
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| | ACTION – Clerk to arrange this Defib Service ACTION Clerk to contact Dave Nicholas and set up the agreement | WS WS |
| | Council maintenance contract is due for renewal. ACTION Clerk to commence the tender process and to include the gym monthly checks and “good order checks on council assets | WS |
| 6.0 | <u>Clerks Report/Community Matters</u> | |
| | Electricity Supplier Cllr Dennis has researched this and provided the details to the Clerk. Proposal to change supplier to Octopus energy Cllr Dennis, seconded by Cllr Jones and carried unanimously ACTION – Clerk to change supplier | WS |
| | Solar Project Cllr Dennis has provided copied of the 3 quotes and the 3 rd quote is the best value. KA Electrical services. Proposal from Cllr Jones to progress with this seconded by Cllr Gallagher and carried unanimously ACTION – Clerk to clear this with the grant provider CCS | WS |
| | Insulation in the attic needs to be checked ACTION – Clerk to check | WS |
| | Registration of the community centre address This is ongoing with the post office, clerk to follow up | |
| | Correspondence received regarding the community event at Killay Community Council, Cllr Dennis to attend | |
| | Correspondence received from Sian Spencer regarding the email issued by the Community Council in Nov 23 | |
| | Zurich insurance – reply to our enquiry about the PI claim, no update to report | |
| | Acknowledgement from Highways regarding the Wern potholes following a report from the community council | |
| | Reminder from the auditor regarding the 2022/2023 audit, required by March 2024 | |
| | Letter confirming our request for the 24/25 precept was received from CCS | |
| 7.0 | <u>Governance Document Review</u> | |
| | The clerk has revised the Health and safety policy document this was review by council and the revised document accepted Proposed by Cllr Male and seconded by Cllr Jones | |

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| 8.0 | <u>Sub-Committee Reports</u> | |
| | <p>Cllr Evans and Cllr Gallagher had met with Hazel regarding the Community centre garden project at the community centre, Hazel will provide a new climbing plant. The proposed access path will not now be provided.</p> <p>ACTION sub committee to report at next meeting</p> | BE/AG |
| 9.0 | <u>Community Events</u> | |
| | <p>Fete Toilets and generator ordered Marquee details confirmed with Commercial Marquees, awaiting a formal quote The Poundffald are supporting the event again this year with the bar</p> <ul style="list-style-type: none"> • Food provision to be agreed, link to the PTA suppliers • Band details to be confirmed <p>Cawl night No Cawl night planned this year</p> | |
| 10 | <u>Accounts for Payment/ Financial Matters</u> | |
| | <p>The monthly accounts for payment were displayed on the projector screen, the clerk issued councillors with a copy of the latest bank statement and a copy of bank transactions in the period</p> <p>The accounts were accepted for payment Proposed by Cllr Male and seconded by Cllr Gallagher</p> <p>Agreed to have a separate meeting to discuss financial matters – ACTION - Clerk to arrange</p> | WS |
| 11.0 | <u>Community Communications and Website</u> | |
| | <p>Newsletter is being progressed, Cllr Hood Williams thanked Cllr Gallagher for all the work to date on the newsletter</p> | |
| 12.0 | <u>CAPTIAL PROJECTS</u> | |
| | <p><u>1.0 Car park Project</u> Eaton estates to register the land and then donate to the community ACTION – clerk to update</p> <p><u>2.0 Solar Panel project</u> Three quotes obtained KA Electrical preferred bidder, Clerk to obtain CCS approval to continue</p> <p><u>3.0 Village Benches Project</u> This is based on the report produced by Cllr Dennis. Gowerton road bench to be repaired first</p> <p><u>4.0 Painting of BT boxes Project</u></p> | <p>WS</p> <p>WS</p> |

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| | Facebook poll to decide which box or boxes to paint | AG |
| | <u>5.0 Community Centre Refurbishment Project</u> Councillors discussed and agreed to progress this after the solar panel project – ON HOLD | |
| 13.0 | <u>Planning Matters</u> | |
| | No new applications to consider | |
| 14.0 | <u>FOOTPATHS AND BRIDLEWAYS</u> | |
| | No issues raised | |
| 15.0 | <u>CITY COUNCIL MATTERS</u> | |
| | Coed Lan footpath, discuss the reinstatement of the black gates ACTION Cllr Hood-Williams to follow up with CCS | PHW |
| 16.0 | <u>DELEGATES REPORTS</u> | |
| | None | |
| | <u>16.0 DATE OF NEXT MEETING</u> | |
| | Next meeting 21st March 2024 @ 7.30pm Meeting Closed | |

Minutes Unanimously approved by Council as a true record on 21st March 2024