



**Minutes of Community Council Meeting**  
**at Three Crosses Community Centre**  
**on Thursday, 25th Jan 2024**  
**at 7.30pm**

**PRESENT:**

**Community Councillor**

Cllr Paxton Hood-Williams  
Cllr Warren Smart  
Cllr Debbie Male

**Community Councillor**

Cllr Bev Evans  
Cllr Paul Dennis  
Cllr Annie Gallagher  
Cllr Daniel Jones

**Clerk:** Cllr W Smart (Temp)

**Meeting commenced 7:36pm**  
**Cllr P R Hood-Williams, Chair of the Community Council presiding**  
**No members of the public were present**

	<b>ITEM</b>	<b>ACTION</b>
<b>1.0</b>	<b><u>CHAIRMAN'S REPORT</u></b>	
	Meeting commenced at 7:36 pm The Chairman welcomed all to the meeting.	
<b>2.0</b>	<b><u>APOLOGIES FOR ABSENCE</u></b>	
	None	
<b>3.0</b>	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b>	
	As City Councillor for the Fairwood ward, Cllr Hood-Williams submitted a declaration of interest, regarding all C&CS matters.	
<b>4.0</b>	<b><u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u></b>	

	The minutes of the monthly meeting held on 23rd Nov 2023 were approved, proposed by Cllr Gallagher and seconded by Cllr Evans and unanimously accepted.	
<b>5.0</b>	<b>MATTERS ARISING</b>	
	<p>Councillor Dennis had sourced recycled plastic wood effect plank to repair the bench near Crwys Farm. ACTION Cllr Dennis to procure the planks and repair the bench</p> <p>Councillors agreed to procure brown recycled plastic wood effect planks to repair the planters on the green ACTION – Clerk to contact the maintenance contractor</p> <p>Village benches, discussed this matter and agreed to move to a capital project</p> <p>D Day 80yrs celebrations – Councillors agreed to buy and place poppies in planters. ACTION Cllr Male to procure 10 bags of seed</p> <p>Refurbishment of the community centre, Councillors agreed to defer this work until the Solar panel project has been completed ACTION Move to Capital projects</p> <p>Discuss the key safe ACTION – Clerk to procure this item</p> <p>Clothes Bank The work to the hedge is now complete so the clothes bank can be placed at the community centre ACTION Cllr Hood Williams to arrange a site visit to agree the location</p> <p>Car Park Signs These are to be placed on the fence/gates at the community centre “Parking for hall users only”, a translation is needed ACTION Cllr Gallagher to arrange for the translation</p> <p>Aire Society Camper Van The previous proposal to set up a camper van site at the community centre was discussed further. The main concerns are over parking at the centre and the risk of disturbances to near neighbours. Also, how easy it would be to de-register the site. ACTION – Cllr Jones and Cllr Dennis will set up a poll on Facebook to consult with the community</p>	<p>PD</p> <p>WS</p> <p>DM</p> <p>WS</p> <p>WS</p> <p>PHW</p> <p>AG</p> <p>DJ/PD</p>
<b>6.0</b>	<b><u>Clerks Report/Community Matters</u></b>	

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<p>Hedge Laying – the clerk had tried to make contact with Mal and would try again – ACTION Clerk</p>	WS
<p>The chapel had contacted the clerk and confirmed that a remembrance bench could be placed in the Chapel grounds. Councillors agreed to provide a bench Proposed Cllr Jones and seconded Cllr male all councillors agreed. ACTION - Clerk to inform the Chapel</p>	WS
<p>Speed limits on Wern Olau/Cefn Styfle Road The clerk has had correspondence with a resident and has sent a request to Swansea highways requesting 20mph at Wern Olau. Swansea Council to respond</p>	
<p>The clerk received a verbal complaint about cars driving over the village green and the risk to people walking into the village green from Joiners Road. Cllr Gallagher had also received concerns over this matter. This issue has been discussed with the residents previously. ACTION Clerk to write to the residents informing them that there is no right of way over the village green and to obtain a cost to place a collapsable steel bollard</p>	WS
<p>Insurance matters The Clerk is to investigate if the community council insurance covers the playgroup and additionally if we could have a single insurance policy for the community which also covers the CDSA ACTION – Clerk to contract Zurich insurance</p>	WS
<p>The clerk has contracted Zurich about the personal injury claim, but had not received a reply prior to the meeting</p>	
<p>The clerk has contacted the playground inspector to undertake the annual play area checks and awaits a reply. This visit is to be arranged jointly with Upper Killay play area inspection ACTION – Clerk to arrange this</p>	WS
<p>The clerk has prepared a training matrix and encourages councillors to look at the one voice Wales training courses to decide if they would like further training. Cllr Gallagher has training certificates prior to joining the community council. The clerk has received training certificates for Cllr Evans and Cllr Dennis new councillor training</p>	
<p>Swansea Council correspondence on the precept, the reply is delayed as the address is still that of the former clerk. The clerk has now set the business address as Three crosses community centre and informed Swansea Council. The precept reply is due by 31/1/24</p>	
<p>Dave Nicholas service defibs, not progressed in the period ACTION Clerk to contact Dave Nicholas and set up the agreement</p>	WS
<p>Council maintenance contract is due for renewal. ACTION Clerk to commence the tender process and to include the gym monthly checks and “good order checks on council assets</p>	WS

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<b>7.0</b>	<b><u>Governance Document Review</u></b>	
	No documents to review this month	
<b>8.0</b>	<b><u>Sub-Committee Reports</u></b>	
	<p>Cllr Evans and Cllr Gallagher had met with Kevin White for training on the community web site. There are still some glitches to be ironed out with the website, but we can now upload council documents ACTION – Sub Committee to report at next meeting</p> <p>Cllr Evans and Cllr Gallagher had met with Hazel regarding the Community centre garden project at the community centre, Hazel will provide a new climbing plant. The proposed access path will not now be provided. ACTION sub committee to report at next meeting</p>	<p>BE/AG</p> <p>BE/AG</p>
<b>9.0</b>	<b><u>Community Events</u></b>	
	<p>Fete The clerk has agreed a date on 29/6/24 with the school PTA and consulted with councillors prior to the meeting. The Marquee toilets and band need to be arranged ASAP and this was agreed by councillors Cllr Jones also requested a second quote for the marquee hire, which he will provide. Discussed the provision of food, the clerk has asked the PTA if any of the daytime food providers would want to attend the evening event. Councillors asked if the Contenders band would be available for the event. Discussed ticket pricing with an option to keep at £5 but without food ACTION – Clerk to provide an update at the next meeting</p> <p>Cawl night The Clerk asked if councillors would support a cawl night again this year to support St Davids day – agree to fund to £150 Proposed by Cllr Evans seconded Cllr Jones ACTION Clerk to speak to the chapel</p>	<p>DJ</p> <p>WS</p> <p>WS</p>
<b>10</b>	<b><u>Accounts for Payment/ Financial Matters</u></b>	

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	<p>The monthly accounts for payment were displayed on the projector screen, the clerk had previously issued councillors with a copy of the latest bank statement and a copy of all bank transactions from Nov to January</p> <p>The accounts were accepted for payment Proposed by Cllr Gallagher and seconded by Cllr male</p> <p>The Precept for 24/25 was discussed including how the value is calculated. The current available funds are £43K as detailed on the accounts, Cllr Hood Willimas pointed out that the precept had remained unchanged since the council was formed in 2012. The clerk displayed the budget for 22/23 and the list of community councils in Swansea Council area and the elector contribution for each of those councils</p> <p>Councillors decided to keep the precept the same as 22/23. This was proposed by Cllr Male, seconded by Cllr Jones and accepted unanimously</p> <p>ACTION - Clerk to reply to Swansea Council</p> <ul style="list-style-type: none"> <li>•</li> </ul>	WS
<b>11.0</b>	<b><u>Community Communications and Website</u></b>	
	<p>The next newsletter is planned for February and Cllr Gallagher needs more articles, village groups have been contacted and asked for contributions</p>	
<b>12.0</b>	<b><u>CAPTIAL PROJECTS</u></b>	

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	<p>1. Car park Project Eaton estates to register the land and then donate to the community ACTION – clerk to update</p> <p>2.0 Solar Panel project A 3rd quote is needed and all 3 quotes need to be for the same specification in terms of number of solar panels and battery size ACTION Cllr Dennis to obtain the quotes</p> <p>3.0 Village Benches Project Item moved to capital projects during the meeting ACTION Cllr Evans to consider the proposals</p> <p>4.0 Painting of BT boxes Project councillors discussed and agreed to gauge the public opinion and to hold a Facebook poll and to decide which boxes to paint. ACTION - Cllr Gallagher to progress the poll</p> <p>5.0 Community Centre Refurbishment Project Councillors discussed and agreed to progress this after the solar panel project – ON HOLD</p>	<p>WS</p> <p>PD</p> <p>BE</p> <p>AG</p>
<b>13.0</b>	<b><u>Planning Matters</u></b>	
	<p>2023/2481/FUL Councillors discussed commenting that this is a lovely holiday let which is well run by residents in the community. The letting has some very good feedback and it is a benefit to the community. Concerns were raised by councillors over the parking arrangements and the risk of overspill parking near the community centre ACTION – Clerk to respond with a neutral comment.</p>	
<b>14.0</b>	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b>	
	<p>Cllr Jones raised an issue where vehicles are driving from Tirmynydd road along the “black gates” footpath into Coed Lan ACTION Cllr Hood Williams to contact Swansea Council Housing Dept</p> <p>The clerk raised the matter of the poor condition of the footpath from Duke field across the common to Ddol las and Dunvant</p>	
<b>15.0</b>	<b><u>CITY COUNCIL MATTERS</u></b>	
	<p>Discussed concerns over the Potholes on Wern Olau/Cefn Styfle Rd Discussed the Gowerton Rd traffic survey results, these have not yet been provided ACTION Cllr Hood Williams to follow up with Swansea Council</p>	PHW

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<b>16.0</b>	<b><u>DELEGATES REPORTS</u></b>	
	<p>OVW Meeting attended by Cllr Hood-Williams and Cllr Male, boundary changes Three Crosses may have another councillor.          Cost of living support projects – set up at other councils for people who are struggling          Payment to councillors noted, we need to review this          Training courses mentioned</p>	
	<b><u>16.0 DATE OF NEXT MEETING</u></b>	
	<p>Next meeting 15th Feb 2024 @ 7.30pm          Meeting Closed at 22:00</p>	

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