



Minutes of Community Council Meeting
at Three Crosses Community Centre
on Tuesday, 17th July 2025
at 7.30pm

PRESENT:

Community Councillor
Cllr Debbie Male

Community Councillor
Cllr Paul Dennis
Cllr Daniel Jones

Clerk: W Smart

Meeting commenced 7.30pm
Cllr Paul Dennis , Vice-chair of the Community Council presiding

	ITEM	ACTION
438	<p>Mrs Dana Evans addressed the council with the following concerns</p> <ol style="list-style-type: none">1. Council vacancies:- currently 2 vacancies, a specific request was made for somebody from Gowerton Rd to be encouraged to stand a community councillor for representation. Dana will make enquiries for people living in Gowerton Rd who would be interested in standing. The clerk also noted that other areas such as Wern Olau or Cilonnen are not represented either2. Dana noted that she has previously stated the need for an up to date website - noted3. The traffic Issue on Gowerton rd. Dana requested access only, councillors debated who would police this. The Clerk displayed the correspondence to date on this matter. Emergency road repairs have been completed by CCS and the lane is to be surfaced next year – The Council are considering options for signage.4. Dana was Concerned about the protection of the trees alongside the new development on Pant Yr Dwr. The cut back profile was shown on the illustrative plan which was part of the planning permission. Dana Queried on the land ownership. The Community Council would confirm land	

	ownership. Dana said this green area of oak trees is important to the village and should be retained, suggesting tree protection orders. The clerk showed Dana the submitted boundary fencing sketches.	
1.0	<u>CHAIRMAN'S REPORT</u>	
439	Meeting commenced at 20:10pm The Vice Chair welcomed all to the meeting.	
2.0	<u>APOLOGIES FOR ABSENCE</u>	
440	Apologies were received from: - Cllr Beverly Evans Cllr Paxton Hood-Williams The meeting was quorate and so progressed	
3.0	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u>	
	None	
4.0	<u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u>	
441	The minutes of the monthly meeting held on 17th June 2025 were approved, proposed by Cllr Male, seconded by Warren Smart accepted by those present. Cllr Jones abstained as he was not at the June meeting	
5.0	<u>MATTERS ARISING</u>	
442	Cars driving over the village green The council's position is that there is no right of way to drive across the village green. The clerk has emailed the landowner.	
443	Village green No Progress Item Carried Forward Letter to be written to residents whose properties border the village green. Village green registration document has been located. Councillors noted the green waste which is being tipped near to the Orchard Drive end. ACTION: - Clerk to write to a letter and issue to councillors for approval prior to hand delivery	WS
444	Electrical Contract Carried forward – no progress The clerk to contact Octopus energy regarding payment for electricity generation ACTION: - The clerk is to contact the supplier	WS
445	Broadband Contract	

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	<p>Carried forward</p> <p>Poor broadband signal in places in particular for the CCTV, Council confirmed that the discs are still required</p> <p>ACTION:- Clerk is to obtain Wi-Fi discs</p>	WS
446	<p>Play area</p> <p>The Zip line has been repaired and is back in use. The roundabout bearing is to be repaired, the clerk has emailed the supplier and the work is due to be undertaken end of July/beginning of August</p>	WS
447	<p>Gowerton Rd Traffic Issue</p> <p>We have concerns but not strictly a community council matter. Cllr Dennis has submitted a report to google.</p> <p>Cllr Jones asked if the wight limit can be reduced from 7.5t to 3.5t.</p> <p>Cllr Dennis stated access only would be useful if no cars are routed this way. The road is unsuitable for HGV buses and towing vehicles</p> <p>The Clerk recommended a supplementary plate to be added to the existing sign and displayed a sign to councillors.</p> <p>ACTION: - clerk to investigate a signage change</p>	WS
448	<p>Black Gates – Coed Lan</p> <p>Item carried forward</p> <p>Cllr Hood-Williams was not present and will provide an update at the next meeting</p> <p>ACTION; - Cllr Hood-Williams to update</p>	PHW
6.0	<u>Clerks Report/Community Matters</u>	
449	<p>Village Green Planter Refurbishment</p> <p>The planters at the top of the Banc are deteriorating, the plan is to replace them by surrounding the planters with new recycled plastic planks. An alternative is to replace the planters. Work is planned to be commenced once the plants have died back, consider this in September</p> <p>Action:- The clerk to measure the planters and obtain a quote from suppliers</p>	WS
450	<p>Tirmynydd Rd Bus Bin/Bus Shelter Issues</p> <p>A further Email was received from the Resident regarding the bin and bus shelter issues on Tirmynydd Rd, clarifying matters detailed in the may community council minutes., this has been forwarded to all councillors. The Council agreed to include a copy of this email (redacted) with the minutes of this meeting.</p> <p>ACTION: - Clerk to attach the message to the minutes</p> <p>ACTION:- Refer to Cllr Hood-Williams for a reply to the resident from CCS</p>	WS
451	Defibrillators	

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	<p>The clerk provided a summary of the communications with The Circuit. The Clerk has also contacted Dave Nicholas regarding that the condition of the defibrillator is in the village. Dave is going to take a check this week and contact the council if there are any problems. The Clerk has cleaned the phone box defibrillator and replaced the panel at the bottom of the phone box .</p> <p>Life Safety and training are to check the defibs this week.</p> <p>Council require the empty box on the school wall to be relocated to the phone box and replace the rusty steel defib box Proposed by Cllr Male and seconded by Cllr Jones</p> <p>ACTION: - Clerk to Contact Life support and Training to relocate the defib box</p>	
451	<p>One Voice Wales Correspondence</p> <p>The clerk has forwarded the email correspondence to Councillors throughout the month</p>	
452	<p>Sum Up Card Reader</p> <p>The SumUp card machine was successfully purchased</p> <p>A sum up card reader was purchased by the clerk on behalf of the council and was used for the fete on the 21st of June., The summer report shows £358.50 was taken in income with a fee of £6.08 so we have £352.42 to transfer to our bank account, councillors asked the clerk to consider a second item for next year. This could also be used for Community centre bookings</p>	
453	<p>Fete 2025</p> <p>The fete income in cash was £1,289. This is to be banked, a deposit card has now been obtained for this purpose</p> <p>ACTION:- Clerk to bank this</p>	
454	<p>Employees</p> <p>W smart commenced as the clerk this month was added to the employees database and submitted the end of month form to HMRC . The payslip is included in accounts for payment. The back pay for the hall manager remains an issue to be addressed</p>	
455	<p>Audit 2024/2025</p> <p>A meeting was held with Councillor Evans regarding the accounts for 2024 2025. The action from this meeting is for the Clerk to add bank statements to each month to add the accounts of payment to each month and then to print out the final cashback transactions for the year. This has now been done. Additional black ink has been purchased for the printer to be able to print on A3. Clerk has been adding document to the web site</p> <p>Given the actions above, The accounts for 2024/2025 were approved</p>	
457	<p>Play Area Signage</p>	

WS

458	<p>The signage within the play area has contact details for the old Clerk. New signage is required for the play area. ACTION: - Clerk to obtain quote</p> <p>Petty Cash The Clerk requested £200 petty cash to be paid to the Clerk for purchase of minor items such as stationery and agreed to provide a petty cash return to council each month for approval. Cllr Dennis and Cllr Jones</p>	
<u>7.0</u>	<u>Casual Vacancies</u>	
	2 vacancies to be filled	
<u>8.0</u>	<u>Governance Document Review</u>	
	none	
<u>9.0</u>	<u>Sub Committee Report3</u>	
	<u>None</u>	
<u>10.0</u>	<u>Community Events</u>	
459	<p><u>Fete 2025</u></p> <p>Talgarth Invoice outstanding ACTION:- Cllr Male to check with Supplier Notes –</p> <ul style="list-style-type: none"> • We had a surplus of bread rolls this year • Consider a second sum up card for next year 	
<u>11.0</u>	<u>Accounts for Payment/ Financial Matters</u>	
460	<p>The clerk presented the accounts and the invoices for payment in the period. In summary:-</p> <ul style="list-style-type: none"> • BT broadband, there is a credit this month. • Electric bill – payment by DD – most of the cost is the standing charge • Maintenance contract monthly BACS • Salaries BACS • Information commissioners Office DD due on 21/7/25 • Fire Service Direct - old invoices was paid in the period • Audit Wales payments are due for 21/22, 22/23 and 23/24. These amounts are based on hours worked on each of the accounts • Insurance renewal is due was £1,194 last year now £1,239. Agreed to renew this • Cllr Jones asked about the solar panels. ACTION: - Clerk to advise the insurance company about the solar project and confirm the quote prior to renewal <p>Clerk to be reimbursed for minor expenses and the sum up card purchase. CHQs 890,891,892,893,894,895</p>	

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	<p>The clerk asked if councillors are ok with closing the Barclays account which is not used – agreed</p> <p>The accounts were accepted for payment, Proposed by Cllr Jones and seconded by Cllr Male and unanimously accepted</p>	WS
12.0	<u>Community Communications and Website</u>	
461	<p>The Clerk will continue to upload documents to the web site</p> <p>Noted that we don't have an editor</p> <p>Facebook request for new editor</p> <p>ACTION:- clerk to advertise</p>	WS
13.0	<u>CAPTIAL PROJECTS</u>	
	Community Centre Biodiversity Project Ref 9.18	
462	<p>Steel pins to be replaced with timber posts, mown path areas to be defined.</p> <p>Picnic benches to be put on a stoned area adjacent to the car park.</p> <p>ACTION:- Cllr Dennis to contact a supplier</p>	PD
463	<p>Window seal is blown in the kitchen and the handle is snapped off the window</p> <p>ACTION; - Cllr Jones to contact a supplier</p>	DJ
14.0	<u>Planning Matters</u>	
464	<p>Poundffald farm retain a Shepherds hut, to be used for accommodation</p> <p>Not visible from within the community so no concerns.</p> <p>Chapel graveyard development discharge of condition 14 - boundaries</p> <p>Comment agreed that the developer needs to agree the boundaries with adjacent landowners</p> <p>ACTION:- clerk to submit neutral comments.</p>	WS
15.0	<u>FOOTPATHS AND BRIDLEWAYS</u>	
	No comments	
16.0	<u>CITY COUNCIL MATTERS</u>	
465	<p>Bryn Y Mor and Coed Lan footpaths are overgrown, no light getting through.</p> <p>Discussed a fly tipping issue near the Joiners Arms</p> <p>Action:- Cllr Jones to inform CCS submitting the photos</p>	DJ
17.0	<u>DELEGATES REPORTS</u>	

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	<p>One Voice Wales Meeting</p> <p>The Clark attended the area meeting of One Voice Wales together with the chair Councillor Paxton Hood-Williams and provided feedback to the council meeting</p> <ul style="list-style-type: none"> • Event presentation with Swansea council • Free OVW training • Recommendation to join SLCC • A remote EGM is due to be held in September and the annual meeting in oct 25 	
18.0	<u>DATE OF NEXT MEETING</u>	
466	<p>Next Monthly meeting 18th September 2025</p> <p>The Q1 Finance meeting is 31st July 2025</p> <p>Meeting Closed</p>	

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Appendix 1

Update of the Litter Bin & Bus shelter issues detailed in the previous minutes.

Warren

With reference to the minutes you sent me from the meeting of the 22/5/25, may I clarify a few points.

LITTER BIN

I did not clean up the cats litter, I telephoned the Council requesting that they clean the pavement and it was they who advised me it was cats litter.

BUS SHELTER

Since 2005 I have sent letters and emails to the Council and the Councillor requesting the removal of the side panels, I just need to clarify that this is not a new issue being reported. From October 2021- January 2022 there were over 20 emails sent between myself and the Councillor without any resolution to the problem.

I requested in 2021 for the front panel to be replaced as the panel had become opaque through age and also requested that the side panels be removed. It was the Councillor who advised that all panels were being replaced and the side panels would not be removed. By not removing the side panels this did not allow clear visibility of oncoming traffic from Fairwood during the winter months when the side panels mist up.

The photograph which was taken in April 2025 on a fairly clear day shows the lack of visibility through the side panels. When cars park on the road it gives me less visibility. During the winter months we cannot see anything through the side panels.



I appreciate the comments in the minutes that the council did not see a problem in my request to remove side panels, but I am concerned by the comment that this would be on a trial basis. I am not sure what this means as the problem is an ongoing issue especially from October to March..

With regards to the side panels being needed to keep the bus passengers who use this shelter dry, this was highlighted by the Councillor in an email in October 2021 as a reason not to remove the side panels. There are numerous bus shelters without side panels, surely safety is more of a priority than keeping the side panels.

Thank you again for sending me a copy of the minutes and hopefully this issue can be resolved.

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Cllr P Hood-Williams