



**Minutes of Community Council Meeting**  
**at Three Crosses Community Centre**  
**on Thursday, 16th October 2025**  
**at 7.30pm**

**PRESENT:**

**Community Councillor**

Cllr Debbie Male

Cllr Beverly Evans

Cllr Paxton Hood-Williams

**Community Councillor**

Cllr Daniel Jones

Cllr Alison Douglas

Cllr Andrew Rogers

**Clerk:** W Smart

**Meeting commenced 7.40pm**

**Cllr Paxton Hood-Williams , Chair of the Community Council presiding**

	ITEM	ACTION
<b>1.0</b>	<b><u>CHAIRMAN'S REPORT</u></b>	
503	<p>Meeting commenced at 19: 40pm</p> <p>The Chair welcomed all to the meeting. , including 2 members of the community selected to become councillors. The chair invited each to introduce themselves prior to the meeting commencing.</p> <p>With agreement of councillors the chair moved to start the meeting with agenda item 6 Casual Vacancies.</p> <p><b><u>Casual Vacancies</u></b></p> <p>Cllr Evans proposed that the 2 candidates are accepted as councillors and Cllr males seconded this; each councillor read out the declaration of office and signed the relevant paperwork. The chair welcomed Cllr Alison Douglas and Cllr Andrew Rogers to Three Crosses Community Council.</p>	
<b>2.0</b>	<b><u>APOLOGIES FOR ABSENCE</u></b>	
504	<p>Apologies were received from: -</p> <p>Cllr Paul Dennis</p> <p>The meeting was quorate and so progressed</p>	
<b>3.0</b>	<b><u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u></b>	

505	As the City Councillor for the Fairwood ward, Cllr Hood-Williams submitted a declaration of interest, regarding all matters that relate to the business of City and County of Swansea	
<b>4.0</b>	<b><u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u></b>	
506	<p>The minutes of the monthly meeting held on 17th September 2025 were distributed prior to the meeting for review and these details were also displayed on the screen by the clerk. Acceptance of the minutes was Proposed by Cllr Evans and seconded by Cllr Male. Cllr Jones abstained as he was not present at the Sept meeting, the new councillors also abstained.</p> <p>Approval of the July Minutes carried forward to the next meeting for approval</p>	
<b>5.0</b>	<b>MATTERS ARISING</b>	
507	<p><b>Vehicles driving over the Banc</b> The resident's solicitor has written to the council, the council debated the matter at the meeting and agreed to form a reply. The council are concerned about the risks to children playing on the green. Councillors are not aware of any vehicles driving over the green over the last 20+years.</p> <p>ACTION:- Cllr Rogers to meet with the Clerk and reply to the letter</p>	AR/WS
508	<p><b>Village green</b> The clerk has drafted a letter which was circulated to councillors prior to the meeting. This letter is to be hand delivered to all the properties at the village green boundary Proposed by Cllr Jones and seconded by Cllr Evans <b>ACTION:</b> - Clerk to hand deliver the letter</p>	
509	<p><b>Electrical Payment for Micro Generation</b> The clerk forwarded the MCS certificate to the supplier on 2/10/25, awaiting a reply from the supplier The electricity contract ends on 16/10/24 the clerk has 3 quotes and EDF are the best value supplier <b>ACTION:</b> - The clerk is to follow up with the supplier</p>	WS
510	<p><b>Gowerton Rd Traffic Issue</b> The clerk has produced a report which has been circulated to all community councillors together with a quote for additional signage. A copy was sent to CCS highways, on 15/10/25 and to the Gowerton Rd/Cae Mansel lane residents group. The Councillors discussed the signs that are available and the proposal to install supplementary plates to the existing sign posts. <b>ACTION:</b> - Cllr Hood-Williams is to set up a remote meeting with the clerk and highways</p> <p><b>Black Gates – Coed Lan</b></p>	WS    PHW

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511	<p>New offset barriers have been ordered and are due to be installed by the end of the month</p> <p><b>ACTION:</b> - Cllr Hood-Williams to follow up with CCS</p>	
512	<p><b>Village Green Planter Refurbishment</b></p> <p>Carried forward as Cllr Dennis was not present</p> <p>The planters have been measured by the clerk, but they have also deteriorated further. There is material left from the CDSA boardwalk. The clerk offered to obtain a quote from SLP.</p> <p><b>ACTION:-</b> Cllr Dennis to progress</p>	PHW
513	<p><b>Defibrillators</b></p> <p>The clerk has contacted the supplier on 18/7/25 and the spare box is being relocated, the supplier is sourcing new brackets. Clerk will provide an update at next meeting.</p>	PD
514	<p><b><u>Play Area Signage</u></b></p> <p>Carried forward</p> <p>The signage within the play area has contact details for the old Clerk. New signage is required for the play area.</p> <p><b>ACTION:</b> - Clerk to obtain quotes</p>	WS
515	<p><b><u>Insurance</u></b></p> <p>A fire risk assessment has been completed by Fire safety direct and the solar panel system has been serviced – our insurers have confirmed that there is no change to the premium - closed.</p>	WS
516	<p><b><u>Community Centre Picnic Benches</u></b></p> <p>Picnic benches to be put on a stoned area adjacent to the car park.</p> <p><b>ACTION:-</b> Cllr Dennis to contact suppliers</p>	PD
517	<p><b><u>Community Centre Windows</u></b></p> <p>Carried forward</p> <p>The window seal is blown on the kitchen window and the handle on the same window is broken.</p> <p><b>ACTION;</b> - Cllr Jones to contact the supplier</p>	DJ
518	<p><b><u>Admin Software</u></b></p> <p>The Community Council have been given a demonstration by scribe and we have had a quote. The clerk raised this at a OVW meeting and other councils are using edge software. Further investigation required clerk to report at the next meeting, To be started in April</p> <p><b>ACTION :-</b> clerk to get another quote</p>	WS
<b>6.0</b>	<b><u>Casual Vacancies</u></b>	
	Dealt with under item 1	
<b>7.0</b>	<b><u>Clerks Report/Community Matters</u></b>	
519	<p><b>One Voice Wales Correspondence</b></p> <p>The clerk has forwarded the email correspondence from One voice Wales to Councillors throughout the month</p>	

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520	The ongoing issues have been dealt with under matters arising	
521	<b>Audit 2024/2025</b> The clerk is to complete the file and forward to Lyn for the internal review	WS
522	<b><u>Electricity Supplier</u></b> The clerk has obtained quotes from the current supplier and also from another 2 suppliers. EDF have the cheapest rates. Cllr Jones suggested that the electricity bill should go to the trust.  Cllr Jones proposed that we continue with EDF for this year and switch the account to the trust for next year  ACTION: - clerk to confirm with EDF	
523	Community Centre Hedges Following the tree removal works the fence/hedge is in poor condition. Our previous advice would be to plant a hedge. Cllr Jones asked about risks to people. Cllr Hood-Williams suggested writing to CCS about the remaining trees at the community centre	WS
524	Training events to be forwarded to new councillors	
<b><u>8.0 Governance Document Review</u></b>		
525	The clerk suggested creating a role of council advisor and amending the standing orders to allow council advisors to speak during council meetings. Council ACTION:- Clerk to check if this is OK with OVW	<u>WS</u>
<b><u>9.0 Sub Committee Reports</u></b>		
526	None to report	
<b><u>10.0 Community Events</u></b>		
527	<b><u>Christmas event</u></b> The council wanted to hold a Christmas event linked to CDSA and PTA. On hold for oct due to the ongoing work at CDSA The clerk confirmed a budget of £700 remains for events  ACTION: - Cllr Evans will speak to the CDSA and the PTA	BE
528	Summer Event The summer event is confirmed at 27 <sup>th</sup> July 2026 by PTA The skip hire was good The clerk can now contact the suppliers from last year to obtain quotes the date was confirmed as 27/7/26 Proposed by Cllr Evans seconded by Cllr male	
529	Remembrance Sunday	

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530	<p>This is 9<sup>th</sup> November and all are invited, discuss placing the wreath to be done by Cllr Hood-Williams</p> <p>A St Davids event was suggested, defer until January meeting</p>	
<b>11.0</b>	<b><u>Accounts for Payment/ Financial Matters</u></b>	
531	<p>The clerk presented the accounts and the invoices for payment in the august and September period. In summary:-</p> <ul style="list-style-type: none"> <li>• BT broadband – direct debit</li> <li>• Electric bill – direct debit</li> <li>• Maintenance contract - monthly BACS payment</li> <li>• Salaries BACS Payments</li> <li>• Tree Felling £2,200</li> <li>• Solar panel system service £234</li> </ul> <p>The clerk showed the cash book on the screen and the transactions. There is £1,740 of accruals</p> <p>The statement at the end of September is £26,106.94</p> <p>The accounts were accepted for payment, Proposed by Cllr Evans and seconded by Cllr Male and unanimously accepted. ACTION:- Clerk to pay the accounts</p>	WS
<b>12.0</b>	<b><u>Community Grants</u></b>	
532	The clerk has advertised on facebook and on noticeboards. There is a finance meeting on 23/10/25 to agree the grants	
<b>13.0</b>	<b><u>Community Communications and Website</u></b>	
533	The Clerk is updating the web site. There is no newsletter editor	
<b>14.0</b>	<b><u>CAPTIAL PROJECTS</u></b>	
534	<b>Community Centre Biodiversity Project Ref 9.18</b> No cost in the period	
535	<p>Community Centre Furniture</p> <p>Cllr Evans requested new tables, needed during a recent WI event. Discussed having lightweight tables for 4-5 people. About ¾ size of the existing tables. We need 3 or 4 tables to be purchased. Proposed Cllr Evans seconded by Cllr Male. Defer to January Finance meeting</p> <p>ACTION:- Clerk to open a capital project to upgrade the furniture</p>	
<b>15.0</b>	<b><u>Planning Matters</u></b>	
536	<p>The clerk has forwarded all planning applications to councillors</p> <p>Discuss Crwys farm re-application – no comments as long as not a parking problem</p>	

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	ACTION:- Clerk will submit a neutral comment	
<b>16.0</b>	<b><u>FOOTPATHS AND BRIDLEWAYS</u></b>	
536	No comments	
<b>17.0</b>	<b><u>CITY COUNCIL MATTERS</u></b>	
537	Bryn Y Mor and Coed Lan footpaths have been cut back, but still little light getting through on both footpaths.	PHW
538	Discussed a fly tipping issue near the former Joiners Arms PH, some construction waste including Gypsum present. We can write to residents nearby and ask if they have seen anything	
539	Cllr Jones raised concerns over the condition of the Joiners Arms with items falling off. Cllr Hood-Williams suggested that we could write to the owners. They have already submitted planning to demolish the Pub and build 2 houses.	
<b>18.0</b>	<b><u>DELEGATES REPORTS</u></b>	
540	Cllr Hood-Williams and the clerk updated all the councillors about the recent OVW meeting. Discuss land transfer of the verge at the community centre.  Cllr Rogers asked about the Village trust and the CDSA with regard to available land for projects.	
<b>19.0</b>	<b><u>DATE OF NEXT MEETING</u></b>	
541	Next Monthly meeting 20 <sup>th</sup> November 2025 The Q2 Finance meeting is 23 <sup>rd</sup> October 2025  Meeting Closed 21:30	

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