



Minutes of Community Council Meeting
at Three Crosses Community Centre
on Thursday, 20th November 2025
at 7.30pm

PRESENT:

Community Councillor

Cllr Debbie Male
 Cllr Beverly Evans
 Cllr Paxton Hood-Williams
 Cllr Paul Dennis

Community Councillor

Cllr Daniel Jones
 Cllr Alison Douglas
 Cllr Andrew Rogers

Clerk: W Smart

Meeting commenced 7.40pm

Cllr Paxton Hood-Williams , Chair of the Community Council presiding

	ITEM	ACTION
	<u>1.0 CHAIRMAN'S REPORT</u>	
542	Meeting commenced at 19: 30pm The Chair welcomed all to the meeting	
	<u>2.0 APOLOGIES FOR ABSENCE</u>	
543	There were no apologies The meeting was quorate and so progressed	
	<u>3.0 DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u>	
544	As the City Councillor for the Fairwood ward, Cllr Hood-Williams submitted a declaration of interest, regarding all matters that relate to the business of City and County of Swansea	
	<u>4.0 TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u>	
545	The minutes of the monthly meeting held on 16th October 2025 were distributed at the meeting for review and these details were also displayed on the screen by the clerk. The clerk added the new councillors to the present list and corrected typos.	

	<p>Acceptance of the minutes was Proposed by Cllr Evans and seconded by Cllr Male. Cllr Dennis abstained as he was not present.</p> <p>Approval of the July Minutes carried forward to the next meeting for approval The July 2025 minutes were approved, proposed by Cllr Male and seconded by Cllr Jones.</p>	
5.0	MATTERS ARISING	
546	<p>Vehicles driving over the Banc Carried forward Cllr Rogers advised the council on the options for reply and the risks to the council as landowner. Council discussed this matter at length , the concern of the council is the health and safety of users of the Banc. There is no right for delivery vehicles to drive on the green, the resident has claimed that there is a prescriptive right.</p> <p>ACTION:- Cllr Rogers to draft a reply to the letter ACTION:- Cllr Dennis to consult with local residents regarding the prescriptive right</p>	AR PD
547	<p>Village green Carried forward The clerk has drafted a letter which was circulated to councillors prior to the meeting. This letter is to be hand delivered to all the properties at the village green boundary Proposed by Cllr Jones and seconded by Cllr Evans</p> <p>ACTION: - Clerk to hand deliver the letter</p>	WS
548	<p>Electrical Payment for Micro Generation The connection confirmation letter was received from KA Electrical on 4th Nov 2025, this is to be forwarded to Octopus, unless we change supplier. We will remain with Octopus as a supplier until this is resolved.</p> <p>ACTION: - The clerk is to follow up with the supplier</p>	WS
549	<p><u>Electricity Supplier</u> The clerk has obtained quotes from the current supplier and also from another 2 suppliers. EDF have the cheapest rates. Cllr Jones suggested that the electricity bill should go to the trust. Hold on changing a supplier</p>	
550	<p>The issue was raised if the Elec account should be with the trust. Cllr Jones proposed that we continue for this year and switch the account to the trust for next year</p>	
551	<p>Gowerton Rd Traffic Issue The clerk has produced a report which has been circulated to all community councillors together with a quote for additional signage. posts. The council has contacted highways but no reply has been received ACTION: - Cllr Hood-Williams is to set up a remote meeting with the clerk and highways</p>	PHW

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552	Black Gates – Coed Lan Works completed – item closed	
553	Village Green Planter Refurbishment We have a quote from Second life plastics for the long sides and The CDSA have confirmed that the surplus post can be collected next Thursday ACTION:- Cllr Dennis/clerk to meet and collect items	PD/WS
554	Defibrillators The spare box has been relocated to the phone box – issue closed	
555	Play Area Signage Carried forward The signage within the play area has contact details for the old Clerk. Quote obtained, high def logo requested by the supplier. There is a supplier within the village ACTION: - Cllr Hood Williams to provide the contact details.	PHW
556	Community Centre Picnic Benches On hold, this will be a capital project for 2026 Picnic benches to be put on a stoned area adjacent to the car park. ACTION:- Cllr Dennis to contact suppliers	PD
557	Community Centre Windows Carried forward The window seal is blown on the kitchen window and the handle on the same window is broken. ACTION; - Cllr Jones to contact the supplier	DJ
558	Admin Software The Community Council have been given a demonstration by scribe and we have had a quote. The clerk has given income details to EDGE IT 20/11/25 and awaits a quote ACTION :- clerk to get another quote	WS
559	Audit 2024/2025 The clerk is to complete the file and forward to Lyn for the internal review	WS
6.0	<u>Clerks Report/Community Matters</u>	
560	One Voice Wales Correspondence The clerk has forwarded the email correspondence from One voice Wales to Councillors throughout the month. The Welsh version is available on request. Most ongoing issues have been dealt with under matters arising	
561	Warm Hub The clerk reported a successful re-application for a grant of £1,700	PHW

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562	Community Centre Trees The trees outside the community centre are to be surveyed by CCS, Cllr Hood Williams to follow up	WS
563	Community Centre Hedges Following the tree removal works the fence/hedge is in poor condition. Our previous advice would be to plant a hedge. Cllr Jones asked about risks to people. Cllr Hood-Williams suggested writing to CCS about the remaining trees at the community centre	
564	Training Training events forwarded to new councillors. Cllr Douglas has completed the new councillor training this week.	
565	Flowers Conformed for summer 2026	
566	BT box Painting No further correspondence	
567	Standing Orders The clerk suggested creating a role of council advisor and amending the standing orders to allow council advisors to speak during council meetings. Council. Clerk wrote to OVW and awaits a reply	
568	New Tables Cllr Evans has completed some research on the tables we need the previous discussion was to have 3 or 4 lightweight tables ¾ size of the existing tables. Size checked was 610mm x 1220mm. we can get tables on a trolley Deferred to January Finance meeting	
<u>7.0 Governance Document Review</u>		
569	The following documents were issued prior to the meeting to all councillors for review. <ul style="list-style-type: none"> • Social media policy • Complaints procedure • Equality and diversity policy • Welsh policy These were approved by Cllr Evans seconded by Cllr Jones	
<u>8.0 Sub Committee Reports</u>		
570	None to report	
<u>9.0 Community Events</u>		
571	<u>Christmas event</u> Confirmed date 16 th December, switching on the lights CDSA, PTA. A very productive meeting was held. Cllr Evans went through the details for the	

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572	<p>event what was needed and costs. If wet then the community centre can be used. Budget is £500 The chair thanked Cllr Evans</p> <p>Summer Event The summer event is confirmed at 27th July 2026 by PTA The skip hire was good The clerk can now contact the suppliers from last year to obtain quotes the date was confirmed as 27/7/26 Proposed by Cllr Evans seconded by Cllr male</p>	
573	<p>A St Davids event was suggested, defer until January meeting</p>	
10.0	<u>Accounts for Payment/ Financial Matters</u>	
574	<p>The clerk presented the accounts and the invoices for payment in the October period. In summary:-</p> <ul style="list-style-type: none"> • BT broadband – direct debit • Electric bill – direct debit • HNRC quarterly payment – direct debit • Maintenance contract - monthly BACS payment • Salaries BACS Payments • Tree Felling £2,200 • Solar panel system service £234 • Christmas event various payments – budget is £500 • Fire safety direct – previously approved £450 • Fire safety direct bi annual service £145.20 • Clerks expenses – to pay via petty cash return by cheque <p>The clerk showed the cash book on the screen and the transactions since the last meeting.</p> <p>The statement at the end of October is £11,893.19</p> <p>The accounts were accepted for payment, Proposed by Cllr Jones and seconded by Cllr Male and unanimously accepted. ACTION:- Clerk to pay the accounts, including the payments for December when council is in recess.</p> <p>Cllr Jones queried the status of the grounds contract, this needs to be retendered.</p>	WS
11.0	<u>Community Communications and Website</u>	
575	<p>The Clerk is updating the web site. There is still no newsletter editor. The last editor has provided a link to the old documents. The clerk proposed that we issue a “thin” newsletter with reports from various groups. Cllr Evans suggested that we do this in the spring</p>	
12.0	<u>CAPTIAL PROJECTS</u>	
576	Community Centre Biodiversity Project Ref 9.18	

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	No cost in the period Transfer of the CDSA CDSA land transfer project will be progressed following a meeting in Jan 26. Cllr Rogers has reviewed the land ownership details, Councillors discussed the land ownership details, and the trustees for the area.	
13.0	<u>Planning Matters</u>	
577	The clerk has forwarded all planning applications to councillors One application and one dispute ACTION:- Clerk will submit a neutral comment to the planning application, and restate the original objection to the planning appeal	WS
14.0	<u>FOOTPATHS AND BRIDLEWAYS</u>	
578	Active travel consultation, clerk to respond	
15.0	<u>CITY COUNCIL MATTERS</u>	
579	Bryn Y Mor and Coed Lan footpaths have been cut back	PHW
580	Cllr Dennis noted that the drain gulleys are blocked on chapel rd. also that we have potholes in the village	
581	Fly tipping issue near the former Joiners Arms PH, some construction waste including Gypsum present. – no change	
16.0	<u>DELEGATES REPORTS</u>	
582	None	
17.0	<u>DATE OF NEXT MEETING</u>	
583	Next Monthly meeting 15 th January 2026 The Q2 Finance meeting is 22 nd January 2026 Meeting Closed 21:40	

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