



Minutes of Community Council Meeting
at Three Crosses Community Centre
on Wednesday, 21st May 2026
at 7.30pm

PRESENT:

Community Councillor

Cllr Paul Dennis (Chair)
 Cllr Bev Evans (Vice-Chair)
 Cllr Daniel Jones

Community Councillor

Cllr Alison Douglas
 Cllr Andrew Rogers
 Cllr Debbie Male

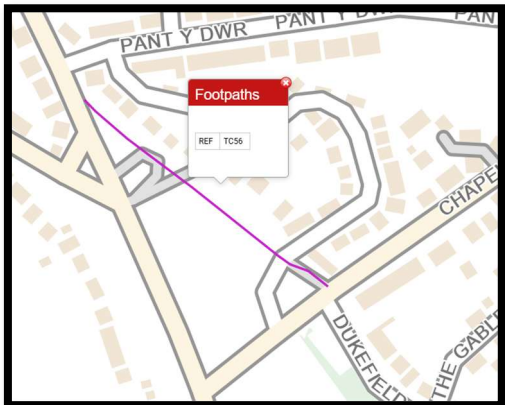
Clerk: Mr W Smart

Meeting commenced 8pm
Cllr Paul Dennis , Chair of the Community Council presiding

	ITEM	ACTION
26/27 727	Public Questions No members of the Public were present NOTE – Item numbering has been amended by the Clerk, no other detail has been changed	
1.0	<u>CHAIRMAN'S REPORT</u>	
728	Meeting commenced at 8pm following the AGM The Chair welcomed all to his first meeting as chair of the Community Council, noting that we have a vacancy on the Community Council	
2.0	<u>APOLOGIES FOR ABSENCE</u>	
729	There were no apologies The meeting was quorate and so progressed	
3.0	<u>DISCLOSURES OF PERSONAL PREJUDICIAL INTEREST</u>	
780	None	
4.0	<u>TO APPROVE THE MINUTES OF THE PREVIOUS MEETINGS</u>	
781	The minutes of the monthly meeting held on Wed 8 th April 2026 were distributed for review by the clerk these minutes were approved as a true	

	record, proposed by Cllr Rogers and seconded by Cllr Douglas and Cllr Evans abstained as she was not present at the April meeting ACTION:- Clerk to post the approved minutes on the web site	WS
5.0	Matters Arising	
782	Vehicles driving over the Banc The clerk issued a letter to Mr Bredan Pang of Spencer West on 21/04/26. Regarding the positive action the clerk as instructed requested a quote to place a collapsible bollard and this quote was received on 9/5/26, the clerk displayed the quote on the screen at the meeting. Councillors debated the quote and the method of blocking access/ type of post. ACTION:- Clerk to obtain a breakdown of the quote with the type of post proposed and also to obtain other quotes, 3 suppliers were mentioned at the meeting	WS
783	Fencing at bottom of Chapel Road Clerk has emailed Commoners association twice but has not received any reply, he asked for an alternative contact or a contact number. Councillors noted that this is not council owned land ACTION :- Cllr Evans to contact the commoners and to provide the Clerk with a contact number	BE
784	Gowerton Rd Traffic Issue Discussion on this matter and the biggest benefit will be a change of status to access only so that the road does not appear on sat nav maps ACTION: - Clerk to decline the offer of new signposts from CCS and request a change of status to access only.	WS
785	Village Green Planter Refurbishment The village planters at the top of the banc have now been repaired thanks to Cllr Paul Dennis assisted by a member of the community. Ann has agreed to plant again this year and will submit the cost of the compost/plants to the council, the clerk asked for preauthorisation for this the community Council unanimously agreed to this. ACTION Clerk to Pay the invoice once received	WS
786	<u>Play Area Signage</u> Carried forward. New signs are required. It was noted that is a requirement that the asset has a contact name and number at the play area ACTION: - Clerk to purchase signs	WS
6.0	<u>Transfer of land from CDSA</u>	
787	Transfer of CDSA assets The historical records provided to the council show the CDSA land in 1992, which is the same as it is today.	

	Cllr Dennis proposed that with the agreement of the Crwys Youth Amenities trust, the trustees transfer the land to Three Crosses Community Trust The council is to have dialogue with both current trustees and the owners of the land. Cllr Dennis is to speak with Mr H Morgan Cllr Rogers is to speak with Mr J Morse The trust would then have to take up the matter of the strip of land in the woodland with the Badminton Estate The community council was confirmed as the sole trustee of the Three Crosses Community Trust. Councillors discussed the current use of the playing field No Lease is needed for the use of the hall by the trust It may be quicker to open a new account with a new bank rather than accessing the existing account with Barclays. ACTION:- The clerk is to progress the mandate change for the Three Crosses Community Trust account with Barclays.	PD AR WS
7.0	<u>Clerks Report/Community Matters</u>	
788	Village Trust It was confirmed that the council is the single trustee of the Village trust; a trust meeting needs to be arranged to complete the bank mandate change. The trust needs to have a schedule of meetings. All councillors are trustees. Action:- Clerk is to give Cllr Rogers the trust file	WS
789	Warm Hub The close out report has been submitted to CCS, and the warm hub is planned to continue until Wednesday 24th June 2026 and is run by a small group of dedicated volunteers. There is funding available for young people, this has been forwarded to councillors for their consideration	
790	Facebook Page No significant issues raised via Facebook	
791	Wildflowers The clerk has requested a 25m stretch of wildflowers at the community centre. CCS have confirmed £40 for this work, it was noted that the weed killing for this area has already taken place.	
792	<u>Admin Software</u> The purchase is complete; the Scribe invoice is included in accounts for payment - Closed	
793	Water leak	

	The clerk has called on the resident at Tir mynydd Rd and spoken about the water leak issue and given advice. The clerk has then followed this up with DCWW but cannot take this any further due to GDPR	
794	City Councillor Election CCS have confirmed that this will be on 28th May 2026 and the community centre will be used, the hall manager has been informed	
795	Casual vacancy The clerk informed council that one enquiry regarding the vacancy has been received, this email has been forwarded to all councillors. Correspondence has also been received from Swansea City Council informing Council that no representations had been received by the city council, so the community council are free to co-opt. A general notice has been posted. The council needs to set a timescale for this.	
796	Village Green A resident has asked the community council to cut back along the footpath TC 56. ACTION:- The clerk is to contact Swansea City Council	WS
		
797	Training Training opportunities have been circulated to all councillors. No training has been undertaken this month	
798	Electrical Payment for Micro Generation The clerk updated the council; The statutory period ended on 9/3/26. They are due to respond by 15/6/26 we have to wait for the ARM meter to be migrated. A £30 credit has been offered by the supplier. A complaint has been registered. Await a reply from the supplier	
799	One Voice Wales Correspondence The clerk has forwarded the email correspondence from One voice Wales to Councillors throughout the month. The Welsh version is available on request.	
800	Grounds Contract ACTION:- Clerk to prepare the tender pack	WS
801	Welsh Water	

	A form has been obtained to set up a direct debit; we currently owe the bill for the last 6 months. Await setting up a direct debit until we have a trust account	
802	Fire and Security Alarms The clerk has obtained a quote from a new local supplier and there is an overall saving of £80. Cllr Dennis questioned the need for the security alarm we could do without if the insurers will accept a ring alarm. There are 2no CCTV cameras. Any councillor can have remote access to the CCTV. With the current security alarm, it needs a visit to the centre to reset the alarm. Councillors agreed to leave it as is for now.	
803	Audio Visual Equipment 2 quotes have now been obtained for a 65" TV and a multimedia sound bar. There are no grants currently available. There would be a benefit for a hybrid council meeting. The room could be hired by 3rd parties but would need to go outside the community centre to the disabled toilet. The clerk has looked for grants but there are no grants available Contractor 1 £3,295+vat Contractor 2 3,098+ VAT Councillors agreed to put this project on hold	
804	Laptop The clerk needs to change the laptop it has a low RAM and a low storage memory, also a low battery life. The laptop is 7yrs old. Cllr Dennis suggested a Chromebook for security, where all work is in the cloud. All documents could be on one drive, but this needs another security package. Cllr Rogers suggested checking a cashback web site. Cllr Jones suggested getting a laptop that would last a few years ACTION:- Clerk to Purchase a new laptop	WS
805	New Bench Cllr Lyndon Jones will provide one bench from CCS; we have said that the bench would go in upper Killay. The clerk has issued the options available based on prior orders from the community council to various suppliers. The CDSA are keen to provide a picnic bench. The most used benches are the ones on the top of the green. We could add a new bench or just add a plaque. 2no backless recycled benches have been put in the woodland. The clerk displayed a plan of all the current benches in Three Crosses. Councillors suggested a new bench near to the phone box. Councillors decided to freshen up the benches at the top of the Banc and place a plaque on one of the benches Proposed by Cllr Dennis seconded by Cllr Jones, wording to be agreed	
806	Fly Tipping at Joiners The gypsum has been there for some time. The clerk is to follow up with CCS. ACTION:_ Clerk to contact CCS	WS
807	Japanese Knotweed This is back in the hedge next to 3Joiners Rd. Councillors agreed to treat it	

808	Weed Killing is needed at the community centre car park and at the children's play area. Councillors agreed that the Grounds Contractor is asked to treat the JK and weed killing ACTION:- Clerk to contact the grounds contractor Community Centre Works There is a downpipe to be repaired Gutters need to be cleaned Paths need to be cleaned of moss Councillors agreed to proceed with this work ACTION:- Clerk to contact the supplier	WS WS
8.0	<u>Governance Document Review</u>	
809	No documents to review	
9.0	<u>Sub Committee Reports</u>	
810	Capital works Provide new tables for the community centre. Cllr Evans suggested obtaining 1 new table ACTION:- Clerk to obtain details on the chapel tables	WS
10.0	<u>Community Events</u>	
811	Summer Event <u>Update</u> Cllr Jones will be unavailable on Sunday morning Poundffald to organise the hog with Howells Howells will supply Cllr Male with the sausages and burgers at no increase cost ordered Talgarth will provide the rolls, price accepted by councillors Cllr Male to confirm the order delivery is due on 27th June Cllr Evans and Cllr Male will get the misc. items including vegan products ACTION:- Cllrs Male and Evans to purchase. We have 250 large cups and 350 small cups Security Contractor has been advised by Clerk Tickets and wristbands have been obtained by the clerk. Posters have been produced and put up on the noticeboards Portaloo and generator have been confirmed with City loos and a deposit paid The deposit has been paid to Commercial marquees The skip is to be approved under payments The clerk is to speak to the PTA ACTION:- Clerk to speak to PTA Cllr Evans suggested ordering toilet lights – agreed ACTION:- Clerk to order	DM/BE WS WS

	Banner and signs have not been ordered yet, though, these were taken down last year so the clerk will just laminate the posters at A3 The clerk confirmed the bands and the cost of each band. They will both be able to sell merch The council agreed with all of the above Feedback suggested selling tea and coffee, but this was discounted due to a lack of resource. The clerk explained that we will be within the budget agreed at the January meeting ACTION:- Clerk to purchase A second sum up machine requested by Council	WS
11.0	<u>Accounts for Audit</u>	
812	Documents are to be signed by the chair prior to submission In the past we have asked Lyn Llewellyn to be the external auditor. It was proposed by Cllr Jones and seconded by Cllr Evans that Lyn Llewellyn is to be approached to audit the 2025/2026 accounts. All councillors were in agreement ACTION Clerk to contact Lyn Llewellyn ACTION Clerk to get the 25/26 accounts signed and submitted to Cllr Evans for review either this week or after 12th June	
12.0	<u>Accounts for Payment/ Financial Matters</u>	
813	The clerk presented the draft accounts for payment for May and the Final accounts for April In summary:- • BT broadband – direct debit payment • Electric bill – direct debit payment • Maintenance contract - monthly BACS payment • Salaries - monthly BACS Payments • HMRC bill has been received in April after the last meeting – direct debit payment • Fete Event Tickets – clerk petty cash • Fete Event Skip by BACS • Screws for the planter repair by Bacs to Cllr Dennis • Cleaning materials to Hall manager • Water Bill 6 monthly bill received 26/3/26 • Scribe Software purchase incl. training Income • Hall hire income • Precept payment 1 was received 30/4/26 The statement at 30/4/26 is £22,554.80	WS

	The clerk has updated the April accounts with the late payments and sent this to all councillors. The draft may accounts have also been circulated The accounts were accepted for payment, proposed by Cllr Jones, and seconded by Cllr Evans and unanimously accepted. ACTION:- Clerk to pay the accounts, Cllr Rogers to second the payments	
13.0	<u>Community Communications and Website</u>	
814	The Clerk continues updating the web site with minutes, agendas, audit returns and governance documents.	
14.0	<u>CAPTIAL PROJECTS</u>	
815	Community Centre Biodiversity Project Ref 9.18 No progress	
816	Active travel Path CCS to advise the council – no progress	
817	Community Centre New Furniture New tables required	
15.0	<u>Planning Matters</u>	
818	The clerk has forwarded all planning applications and planning decisions to councillors.	
819	The former golf club land has been sold. One parcel of this land has had part of a hedge removed. Three people have complained, 2 residents are in three crosses, and another is in Gowerton. The land is in Gowerton ward. Cllr Dai Jenkins is dealing with this. The clerk has responded to the Three Crosses residents.	WS
16.0	<u>FOOTPATHS AND BRIDLEWAYS</u>	
820	None	
17.0	<u>CITY COUNCIL MATTERS</u>	
821	Chapel road has been resurfaced in patches by CCS; the community Council are disappointed that the whole road hasn't been surfaced The clerk asked for the concrete cushions to be turned into black top humps, but CCS are not able to do this	
18.0	<u>DELEGATES REPORTS</u>	
822	None	

19.0	<u>DATE OF NEXT MEETING</u>	
823	Next meeting 18th June 2026 Meeting Closed 9:45	
Prepared By the Clerk :- Warren Smart		Warren Smart (Clerk) Digitally signed by Warren Smart (Clerk) Date: 2026.07.20 14:07:43 +01'00'
Proposed as a true record by:- Cllr Rogers		
Seconded as a true record by:- Cllr Douglas		